

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Budget Hearing and Regular Meeting
April 15th, 2024

The Carlisle Township Board of Trustees met on April 15th, 2024 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kelsey Sizemore, Administrative Assistant William Oliver, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins. Eight (8) people signed the attendance sheet.

- **7:00 PM Regular Meeting / Call to Order - Pledge of Allegiance**

Public Participation

Deputy Osbourne gave the township monthly report, 326 calls total, noting that it was a busy month. Trustee Wright asked if demographics played a role where most of the calls may come from. Deputy Osbourne stated that her department would have to review the log and map out the incident's locations.

Deputy Osbourne also stated to the Trustees that she would talk to their I.T. department about making sure they are getting their monthly reports. The Trustees stated to Deputy Osbourne that it had been a few months since they have received the reports.

Resident, Dave Runkle - Noted to Trustee Smith that saw he had Mardun Rd listed under the agenda for the Road Department, and if he should ask his question now or later. Trustee Smith, stated please go ahead and ask it now, and Mr. Runkle wanted to know if there was any updated on the car counts/camera updates. Trustee Smith stated, "no, they have not said anything to me."

Trustee Comments

Trustee Berry Taylor talked to the Director of the Metroparks, stating he would give Berry the MOU for today's meeting and he heard from him today, and he was unable to get Berry what we had asked for. He told Berry that he would get us the information for our next meeting.

Trustee Wright commented and had a few thoughts on Mardun Rd. His thought was that if it was as one-way street, that would reduce 50% of the problem. If it became a dead-end street, that would eliminate the problem.

Trustee Smith commented on our new trash service pick up, that we are now in our second week and stated that he has not seen nor heard of any problems with our new service. He did mention one resident who did have a problem not receiving her cans, so her called a representative to help her out, and he was able to.

Trustee Wright mentioned to Trustee Smith getting some clarification on the bulk pick up. Trustee Smith continued and read from Rumpke: “large items will be collected (this is bulky items) one day per month on your regular collection day. There will be a charge for the collection of bulky items on additional days in the same month.” To him, that reads you get one bulky pick up for free, anything after that, you will get charged for.

Trustee Taylor said he talked to Joe at Rumpke, and they would prefer if residents would call if they have a lot to pick up, but there is no set time or date, any date of the month on your Thursday you can call for a pick up. But you don’t have to call because the drivers will notate that when they come by.

Trustee Smith further noted that he feels that switching to Rumpke was still a good fit for the township. The savings for the residents and the township overall based on the math he did, \$125.00 (was about the average cost for Republic) minus \$65.00 (average cost for Rumpke), which saves the resident about \$60.00 per quarter. Four quarters in year, \$240.00 in savings, 5-year contract, fixed rates for 5 years, save us each, \$1,200.00 dollars over a 5-year period. For the township with 3,000 households, the township will be saving \$3,600,000.

Trustee Smith further commented on the viewing of our township website. That there were 1,006 users from 3-2 to 3-31, 905 were new users 5,035 views total on our website. All this information was on our township website.

Trustee Wright comment with the City of Elyria on running sewers on East River and Dewhurst. He said that is fine if they want to run new sewers from the city into Carlisle, but doesn’t want it to be part of annexation.

Fiscal Officer Kelsey Sizemores’ Report

Kelsey addressed that since taken office she is getting caught up on everything. Trustee Smith further commented that Kelsey has been in office just over two weeks, there is a lot to go over, learn and is cautious. Kelsey also stated that she had minutes from March 4th that were previously tabled. The Trustees took a moment to review the minutes. Trustee Smith made motioned to approve. Minutes from March 4th be approved. Trustee Taylor seconded; roll call, all ayes, motion carried.

Administrative Assistant William Olivers’ Report

Trustee Smith motioned to approve Resolution 2024-09 A Resolution to Enter ODOT Salt Participation, Trustee Taylor seconded; roll call, all ayes, motion carried.

- Dumpster Day: May 11th from 8:00 a.m. – 1:00 p.m.

- Keep Lorain County Beautiful: May 18th 9:00 a.m. – 12:00 p.m.
- Lorain County Bicentennial Tree/Location: Near the Memorial – 200th Bicentennial for Lorain Country, all Trustees were good on the location.
- New NOPEC rates, notating that these can be put up on the Township site.

Zoning Inspector Tim Ehrkes' Report

- For the period of 4/1 thru 4/15/2024 (1) permit was issued for a total of \$3,069.00.
- A violation notification was sent to Craig Carter, 13660 Indian Hollow Road to address the use of semi-trailers as an accessory building located on the property. This violation was issued to promote further legal action on the recommendation from ADA Pullar.
- On 4/9/2024 The Lorain County Humane Society and members of the Friendship Animal Protective League seized 88 live animals and several deceased ones from the Carter property at 13660 Indian Hollow Road based on signs of neglect from unhealthy living conditions

Road Superintendent Paul Sniezeks' Report

- Mardun Rd. "One Way" Sign Costs
- Robson Rd. - Dirt in Swale – call back from the homeowner that he will take care of.
- Banks Rd. - Fence in Right-of-Way – Paul spoke to that homeowner as well, given them a 90-day notice.
- Cemetery Information (CIMS) Program
 - Paul Sniezek sent the user agreement and terms and conditions sent to the Trustees to review.
 - He also explained the program and the development of the mapping of each of the cemeteries in the township.
 - The Trustees also addressed backing up the program with Paul and Paul agreed to that and it would be wise to do so.
 - Paul noted that we will still do things the same, keep hard copies records, just upload the information to the program as well. Trustee Wright expressed his concerns for keeping hard copies of everything.

Trustee Comment:

Trustee Smith noted that he emailed the engineers office for a speed study on Slife Road, he did this on April 5th. This should be conducted sometime in May.

Road Superintendent Paul Sniezeks' Report continued.

Paul lastly mentioned a letter that was received from a resident on Southwood drive regarding the township's use of chip-seal. Trustee Smith emailed the Prosecutors' office on it stated that they did not see an issue with this. Trustee Wright commented that we need to follow through with this and what the Prosecutor's office say as well.

Fire Chief Stephen Higgins' Report

Solar Eclipse Report - staffed with 5-6 people from Friday night until Tuesday morning, they had 6 calls, it was quiet all around. He looked back at the same dates from last year and it was also quiet then with 10 calls.

4/10/2024 Columbia Gas Incident – Natural gas odor, that were in houses, not sure where it originated from. Lots of calls on this mainly from the south part of the county, Wellington. Mercaptan is the additive they put in the lines (since natural gas is odorless and colorless), the mercaptan gives it that smell. The gas company put too much into the lines, which is why residents were noticing a smell if they were to turn on their stove or their heat if they were operated by natural gas.

Residents from all over the county were reporting this smell to the gas company or their local fire departments.

Carlisle Township fire department did have 16 calls total that were reported during the gas incident, and they did find a few leaks. Elyria had about 100 calls the chief indicated.

Harris Radio Update – they were supposed to be out this past week, re-scheduled for next week, for the trucks and portables.

Closing remarks

Trustee Smith going down to Columbus to have a meeting with our attorney John Albers regarding the townships home rule form of government.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday, May 6th, 2024 at 7:00 PM.
2. Keep up with Township events and contact information at carlisletownship.com.

Adjournment


There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 7:54 PM.



 Trustee Jared Smith



 Attested: Kelsey Sizemore
 Fiscal Officer



 Trustee Berry Taylor



 Trustee James Wright