

# Carlisle Township Board of Trustees

## Regular Meeting October 21, 2024 7:00 PM

The Carlisle Township Board of Trustees met on October 21st, 2024 at 7:00 PM. In attendance: Trustee, James Wright, Trustee, Berry Taylor, Trustee, Jared Smith, Fiscal Officer, Kelsey Sizemore, Administrative Assistant, William Oliver, Zoning Inspector, Tim Ehrke, Road Superintendent, Paul Sniezek, and Fire Chief, Steve Higgins. Eleven (11) people signed the attendance sheet.

- **7:00 PM Regular Meeting / Call to Order - Pledge of Allegiance**
- **Public Participation:**

Resident: Eric Arndt – Oberlin-Elyria Road: Interested and inquired about having a fire hydrant installed on or near his property. His insurance company is having a hard time valuing his property due to its size because there is not one close by. He also mentioned having a large pond on his property and suggested that a dry hydrant can also be installed.

Chief Higgins needs to get with Rural Water to see if its possible to get one installed, or possibly a dry hydrant.

Deputy Osborne – Update on a resident that she has been in contact with her, calling Deputy Osborne regarding a noise complaint from a neighbor. The resident lives on Carlisle Ave. She called the resident and explained to the resident that if she has an issue with noise that she must call their dispatch at the time of the complaint so someone can come out. She also did tell the resident about the township's noise resolution. Furthermore, she gave the resident the ordinance number and the ORC code that the Deputy would cite under. So, for the next Deputy that would come out would explain to them that there is a noise ordinance so that they could be cited.

Administrative Assistant, Bill Oliver, also told to Deputy Osborne that our township noise ordinance is on the township website. She advised that she will look at it and make she this printed out for their office.

Resident: John Carpenter – Gave a handout to the Trustees about the research he has done about the pros and cons of adding a gate across Mardun Road at Indian Hollow Road. Address the safety concerns and accessibility for our plow trucks. By design, the gate would be 14"-16" above ground level in case there is a snow storm the gates can be open over top the snow. With his design he has two 10'-0" gates proposed. Trustee Smith and Trustee Wright thanked John for this time and efforts with this.

Resident: Dave Runkle – Addressed to Paul our Road Superintendent, and the Trustees, that Paul's Road Close sign was destroyed and dragged by a driver two Sunday's ago, about 12 noon. Residents did contact the Sherriff's Office about this incident. He explained that the driver was flying down Indian Hollow Road, barreled through the road closed sign, ran it over, and dragged it down Mardun Road, down Grafton Road and onto the entrance ramp onto Route 10, and it is laying on the right-hand side of the road near the entrance ramp. After the resident witnessed this incident, he expressed that he would appreciate if we could move forward and do something.

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Residents Josh Hutchison and Jacob Bill on Mardun also wanted an update on Mardun Road. Jacob asked about legalizing the signs on Mardun Road, the no-through signs and if that was still in works and something that was going to be added to their road.

Trustee Smith commented that we will talk about this shortly.

- **Trustee Comments:**

Trustee Smith started off by stating that he knows that we have spent a lot of time the issues with Mardun Road. We don't have a sure-fire answer that we have the best solution to resolve these issues. However, he is prepared at this time to introduce two resolutions with Mardun. The 1<sup>st</sup> resolution would be to make it a one-way road, enter from Grafton Road and exiting onto Indian Hollow Road. The 2<sup>nd</sup> resolution would be to make it a 25-mph speed limit on the road way. With either one of these two proposals, the appropriate signage would be erected as soon as possible and if it is to be closed, the road barricades will be removed after the signage is put into place.

Trustee Taylor commented and asked the residents if we closed the road, and not put up the gate and in place put concrete blocks, would the residents be willing to plow the road. Resident, Dave Runkle spoke and said that he would be willing to plow.

Another resident commented about putting up the gate and part of it would have to go into someone's yard. The Trustees commented that we cannot spend Township dollars on private property. The Trustees commented and said that resident, Josh Hutchison can put up a fence on his property on the side facing Indian Hollow Road. Then the township can put the cement blocks in on Mardun. Trustee Smith said we are limited for the road way and the right of ways. Paul, the Road Superintendent stated that Josh could place his fence where the county right of way ends, which he believes is 60 feet. He said we would have to verify with the county.

Trustee Wright made further remarks on putting up the concrete blocks, noting that one resident will plow as he stated. When it comes time for road maintenance, Carlisle Township Road Department can access Mardun Road from Grafton Road. This will preserve the road for the residents. Trustee Taylor asked Trustee Wright if his motion would be close it off and have Dave (resident) will plow it, Trustee Wright said yes. Trustee Wright made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith talked about the (OTA) Ohio Township Webinars from subscription program for education webinars. Our cost is \$250.00, however if all the Townships in Lorain County buy into the subscription, then our cost will drop from \$250.00 to \$175.00. Regardless of the price, Trustee Smith finds that this is valuable program and will still like for our Township to renew the subscription. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

Lorain Country Township Association Christmas Banquette and meeting on December 13<sup>th</sup> at Camden Township, at \$25.00 per person. Trustee Smith said he'll make motion for the Carlisle Township Officers/employees to attend. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

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Passed two Home Rule Resolutions last meeting, Kelsey submitted these per rule to the Chronicle-Telegram first one was published last week. Second one will be published this week, this upcoming Thursday. Then in about three weeks from now, we will be able to start to enforce it.

- **Fiscal Officer**

Motion to pay the bills, this includes the warrants numbers: 15708-15725 totaling: \$76,888.90. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

Then the EFT's numbers: 575-2024 through 618-2024 totaling: \$34,237.02. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

Purchase Orders that were approve:

- Purchase Order: 53-2024 – for \$20,000.00 for Albers & Albers for legal services. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

- **Administrative Assistant**

- Resolution 2024-10: Marijuana Dispensaries.

Trustee Smith discussed that we talked about this at our last meeting on identifying a section of the township where a dispensary could be permitted, Trustee Smith mentioned the entertainment zone. Trustee Smith received additional language from the Assistant Prosecutor, Dan Petticord, which states: "Motion to refer the question of whether the township zoning code can or should be modified as such that any future development of cannabis dispensaries to be constructed within the township be restricted to certain zoning classifications or districts." This will also be included in the resolution. Trustee Smith further explained that it would be on record that we are looking at zoning as the vehicle for permission. So, until that occurs, it could be permitted but nothing could happen until we get our zoning lined up.

Trustee Wright further discussed with Trustee Smith on clarification that we would have just one of the three within the township: Adult use cannabis operators, which include (one of the three) dispensaries, cultivators, and processors, are hereby limited to no more than one operating within the unincorporated area of Carlisle Township. Trustee Smith made it clear to Trustee Wright that its only one of the following three. Furthermore, Trustee Smith explained that all the cultivators, processors, the licenses are already out, at present there will not be any more new ones and they do not anticipate it. The language addresses this and either one of those three would generate income for the township.

- Trustee Smith said he will make motion to accept Resolution 2024-10 resolution to limit adult use Cannabis operators within the unincorporated area of Carlisle Township of Lorain County. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Dumpster Day Report went very well -72 Visits total from our residents.
- Zoning Commission public hearings on the 22<sup>nd</sup> (tomorrow) with the zoning commission at 7:00 p.m. Then on November 4<sup>th</sup> we will have a public hearing at 6:00 p.m. before the Trustee Meeting at 7:00 p.m.

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Trustee Wright address some thoughts he shared about how could we reach more residents about Dumpster Day. Administrative Assistant, Bill Oliver, stated that we advertised it on our township sign, it was also on our website and published in the Rural Urban. It's a yearly event and he also received calls from residents a month prior asking when is the date.

Trustee Smith then made some additional remarks on some of the research he has done on the newsletter concept (just like a resident had suggest many months ago), and he addressed the pros and cons. Trustee Smith commented that he will be meeting soon with "Super Printer" on North Ridge Road in Lorain. He said that by going to the website, USPS.com and click on the business tab and there are ways we can send bulk mail without it being individualize. However, the problem is that it is based by mail routes which are not specific to the township. We have zip codes 44035, 44044, 44050, and 44074. He gave an example, if we targeted a resident in Brentwood (route C002) which is zip code 44044, the mail route also includes all of Route-57 down into Grafton and in certain sections of Grafton. If we did do individualized mailers, it would be very expensive for the postage. It would be roughly \$1,400.00 plus the bled overs that is without it getting printed. There are great ideas out there, but there also snags.

### • Zoning Inspector Report

- For the period or October 7th thru October 17th (3) permits were issued for a total of \$390.00.
- Zoning inspector addressed various properties throughout the township that have been cited, have had certified letters sent, and working Lorain County Public Health on a couple of properties.

### Further Trustee Remarks:

- August 19<sup>th</sup> minutes approval, Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

### • Road Department

- Cold Storage Building Electrical Quote – install emergency lighting into the building, the cost of this is \$2,950.00 for the add on.

Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

### • Dumpster Day Summary

Filled five full dumpster 25 gallons of used oil, 4,480 of scrap metal should be receiving a check for \$336.00

- 1990 Wheel Loader Engine Failure at the end of dumpster day.

Vital piece of equipment for the road department. Trustee Wright looked at the engine and its shot, and based on the research Paul has done, this engine is obsolete. The positive is that the piece of equipment served us for 35 years.

Quote from John Deere, the problem is that is does not have the lifting capacity that is needed.

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Quote from Ohio CAT: \$155,850.80 (less than the John Deere) almost a \$226,000.00 piece of equipment. Adapter plate \$3,500.00 but they will offer the same discounts. They can still use all the other existing boom, clam shell buckets and forks. Paul will investigate other options.

- Forklift Cylinder Rebuild – about \$2,00.00 in cost can't get a solid quote until the cylinder gets looked at. Trustee Taylor made motioned to approve. Trustee Smith seconded; roll call, all ayes, motion carried.
- Trees on Robert Lane – Tabled at the last meeting. Road Superintendent and the Trustee discussed this subject.

Trustee Smith met with several residents and had received mixed reviews. This included addressing the drainage and that being the problem to fix and leave the trees. To removal of the trees, others did approve. But questioned if the removal included the stump grinding and we'll the chips be removed. Chips were not included, Road Superintendent Paul Sniezek said, but all the stumps would be grinded, and the debris would be removed, and once that settles the road department can go in and clean it up the rest.

The trees on the corner of Robert and Penny Lane are in bad shape, Trustee Smith noted. Road Superintendent further commented that all the ones that were targeted showed a sign of distress of rotten areas and splitting. This was 17 out of 36 trees total. Trees one side on Robert Lane that are over the drainage tile oppose a problem with our tile. So much cover in that area too and the road never dries out properly. Paul further explained that by doing this removal the solution would be to redo the road and drainage properly. This will also ensure that the road will last longer for years to come.

Paul, Received a quote for \$14,500.00 from Triple R Tree Service for the tree removals. Trustee Taylor said he feels that we should remove the trees if they are hurting our roads and our tiles/drainage. But after the chips are cleared and settled we need to address filling in the areas where the trees were. Trustee Taylor made motioned to approve. Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Smith addressed/commented to Paul Sniezek Butternut Ridge Road – check the lines on the road near the landfill that section saw it could be a problem in the winter time.

Trustee Smith led a discussion on landscaping around mailboxes. Trustee Smith found over 70 parcels that had rocks, boulders, some type of landscape around their mailboxes, as this practice is so well done that he doesn't feel that we should cite residents for it. By Ohio Revised Code *may* determine that an object bounding any township road interferes or any other manner that endangers public transfer of the road, it's not a requirement.

### Fire

- T5 Front Tires – Bob's Tire Service quote \$611.56 Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Fire Safety/ Prevention Talks on October 8<sup>th</sup> to Lorain County Learning Center to about 200 students.
- Halloween PR – October 19<sup>th</sup> this past Saturday at First Baptist Church, for a Trunk of Treat from 1-3 p.m. passed out candy to about 100 Halloween trick or treaters. Will be going to Rural King this upcoming Saturday for their trick or treat event.

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- Fire Training – October 19<sup>th</sup> Lorain County Water Shuttle at Wellington Fire District at JVS, had the tanker over there and a couple of new firefighters.
- October 26<sup>th</sup> two members going over Grafton Village Fire Department doing a crane & bin rescue training.


### • Additional Business & Announcements


*Mark your calendars:*


- Leaf Collection begins October 28<sup>th</sup> Details on website.
    - Next Regularly Scheduled Trustees' Board Meeting Monday, November 04, 2024
- Keep up with Township events and contact information at**


### Adjournment

- There being no further business to come before the Board, at 8:25 p.m., motion to adjourn meeting was made by Trustee Smith, Trustee Taylor seconded; roll call, all ayes, motion carried.

 TRUSTEE

 Trustee

 Trustee

 Fiscal Officer