

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Budget Hearing and Regular Meeting**  
**April 1st, 2024**

The Carlisle Township Board of Trustees met on April 1st 2024 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kelsey Sizemore, Administrative Assistant William Oliver, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins. Thirteen (13) people signed the attendance sheet.

**Public Participation**

Resident, Dan Derringer - asked about the sewer lines coming down East River, he keeps hearing buzz about it, but doesn't know anything about it. Trustee Smith stated that we don't have anything to relay to at this time. But we will keep following it and let the public know if we do hear anything.

Matt Lundy - new Outreach Coordinator for the Grafton Public Library, newsletter out this month on all the summer program. Also, about the new military research software program they have. They will also be closed for the eclipse on Monday.

Giovanna Scaletta-Bremke – Running for Judge, stopping in to say hello and introduce herself to the various townships, she is an attorney and a part time magistrate.

Resident, Josh Hutchison – Asking about Marden again. Trustee Smith said that the engineer's office put the device up for the speed study, Josh said yes. He stated that they put up the road close sign for a day, and that he had about 10 pictures of cards cutting through his yard. Expressed his frustration, worried about his children and other residents are not happy. Trustee Smith explained that we need to keep the street open for the time being to complete the speed study.

Resident, Dave Runkle – What is the effectiveness of the device? Trustee Smith stated that it is there to measure the speed of the cars. Once the engineer's office is done with the study, they will let us know, give us the report, and we'll address their findings. It does count the cars and account for the speed.

Resident, Maggie Hopkins – Bringing up the discussion on how to get communication out to the community, for example it could be a seasonal letter. Could be a pamphlet of some sort or front and back letter. This would highlight what the township has accomplished in a three months' time, or it could be a seasonal letter. Could be beneficial to the township. She expressed that this could have helped with the Rumpke trash and recycling transition.

She further expressed the buzz on social media about some of the confusion with both Republic and Rumpke trash and recycling services. Again, mentioning that the township could have considered other ways to get the appropriate information out to the township residents.

Maggie then made the point to say that the engineer's office did respond swiftly to the Marden Rd speed study request. Trustee Smith was pro-active in contacting the engineer's office to request the speed study. The engineer's office received a letter from the residents of Marden stating that "it was about time something was done." She wanted to make it known that as soon as they were asked, they reacted.

Lead to her Slife Rd speed study where she lives. Back in November, 2023 "Key," Keystone impowers you, she had a meeting with them. Signs that she presented to them and they approved for the signs she came up with it, and bring up the necessary signage. She would like to get speed study set up for sometime in May. She is asking for assistance from the Trustees on this.

Trustee Wright thanked Maggie for coming, and apologized for the remark on Marden and that was not negated towards the engineer's office.

Josh Hopkins – 40319 Slife Rd – Asking why we don't have a schedule bulk pick up. Trustee Smith said we believe we do, but said that he does not have the contract with him and he will follow up on this.

### **Trustee Comments**

Received emails from some entities that wanted to use the ballpark, at the park near the township. Mr. Oliver had explained to them that ballpark and the community parks are owned by Lorain County Metroparks, so they would have to be contacted. The Metroparks turned around and said no, contact Carlisle. Trustee Smith, contacted the Lorain County Procestor's office, and they reviewed the Auditor's website and confirmed that the Metroparks owns the entire parcel where the fields are located. Absent contrary information Metroparks are responsible for saying who can use their fields and for what upkeep services are placed there. Trustee Smith wanted this to be known, and not sure for how many years we have provided the grass cutting and porter johns for that park. We have also tried getting a memorandum of underling with the Metroparks, and it remains. We cannot rent the park and authorize use to anyone. Road Superintendent, Paul Sniezek asked if would still be cutting the grass, Trustee Smith said it is something that we must discuss. Trustee Taylor said he would contact the Metroparks. Trustee Wright brought up whether we cut the grass or not. Trustee Taylor again concluded that he will contact them.

### **Fiscal Officer Kelsey Sizemores' Report**

Trustee Smith welcomed Kelsey to her 1st official meeting and 1<sup>st</sup> day. Kelsey had nothing yet to report.

### **Administrative Assistant William Olivers' Report**

Administrative Assistant asked about Lorain Co. Bicentennial Tree and its location. Trustee Smith said from what he read, it will need sunlight and receive shade, if you don't have shade, it would prematurely kill the tree. Trustee Wright suggested planting it over at East Carlisle, it was just his initial thought with there being periods of shade and sunlight. The Trustees continued to deliberate ideas on where it could be placed. Trustee Wright and Bill Oliver will find a placement for it.

Columbia Gas – Calann Dr & Yunker Ct., start within the next month within East River Street, border of Carlisle down East River down by the churches. We may get a little calls on it. Trustee Smith noted that they are going through it now on Calann and the equipment is large and bulky, but the Columbia Gas crew have been very polite and considerate.

### **Zoning Inspector Tim Ehrkes' Report**

For the period of 3/18 thru 4/1/2024 (4) permits were issued for a total of \$480.00.

3/28/2024 I provided current photographs to A.P.A. PULAR and a signed affidavit regarding the Carter action. He said it has been turned over to the courts now to handle.

- Trustee Taylor asked Mr. Ehrke if we have taken any legal action against his brother across the street. Mr. Ehrke said yes, he had sent a new violation letter for the semi-trailers.

A second violation notification was sent to Alan Hovatter, 12437 Indian Hollow Road to address the unlicensed campers, trailers, vehicles and debris located on the property.

He has several other properties for the health department to investigate that he feels would have more leverage on some of these clean ups on various properties.

At this time, I have not received any further information from LCPH on the Husk properties.

### **Road Superintendent Paul Sniezeks' Report**

LCTA sponsored Drug & Alcohol Training classes, would like to get his employees signed up asked the Trustees if they can participate. Trustee Smith, said it does come with a price, \$68.50 per employee, and \$134.50 for a supervisor. Mr. Sniezek said yes, and further mentioned that it

was an evening class so there would be some overtime. Trustee Smith and Trustee Taylor said that Mr. Sniezek can proceed with signing up for the class.

Mr. Sniezek received a call from Judco on the Plow Truck with it almost being done. He went over to Judco to go over a final review of the truck. We are expected to get it back in the coming weeks. There were a couple of add ons that were previously discussed, the tool \$890.00 for the tool box and the third door on the tailgate was also added. Truck \$107,960, two add on bring it to a new total for \$110,025.

CIMS program – cemetery information management system proposal. Trustee Smith stated we a zoom meeting to discuss the program. Trustee Smith & Trustee Taylor both said they liked the Gold version. Trustee Smith motioned to approve. Trustee Taylor second; roll call, all ayes, motion carried.

Mr. Sniezek went over the costs with the Trustees \$3,450.00 initial cost \$600 maintenance fee \$250 extra fee per cemetery, the initial price only included the one. Trustee Smith and Taylor said OK.

Tree trimming and ditch cleaning will be starting soon, already started with the ditch cleaning and our new mower is a really nice machine. Newest employee has picked it up quickly and is doing a great job.

Damaged headstone, he dug it up, noted that it was not installed by us. It was pre-fabricated base that was underneath the headstone, so it was installed too high. Mr. Sniezek contacted the owner, on this to make her aware of the situation and she was grateful to us but not happy with the outcome.

### **Fire Chief Stephen Higgins' Report**

Run report: Total of 58 call for March.

Staffed this weekend, Friday at 7:30 p.m. 5 people on staff until least Tuesday morning. Just to be prepared for the Solar Eclipse.

Chief asked if the Trustees could cover some groceries for the staff for the weekend so no one must run out. Asked for \$300.00 for food and water. Trustee Taylor motioned to approve. Trustee Wright second; roll call, all ayes, motion carried.


### **Additional Business & Announcements**

1. Next regularly scheduled Trustees' Board Meeting is on Monday April 15th, 2024 at 7:00 PM.
2. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).

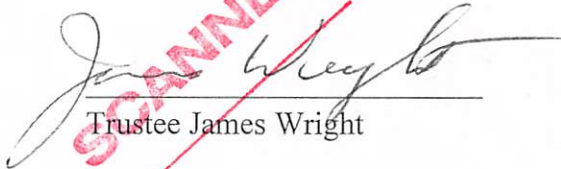
### **Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:40 PM.

  
Trustee Jared Smith

  
Attested: Kelsey Sizemore  
Fiscal Officer

  
Trustee Berry Taylor

  
Trustee James Wright