

CARLISLE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING – January 27, 2025

Attending: Trustees Jared Smith, Jim Wright, Administrative Assistant Bill Oliver, Road Supervisor Paul Sniezak, Zoning Inspector Tim Erhke, Fire Chief Steve Higgins, Fiscal Officer Kelsey Sizemore and eight (8) residents.

The meeting was called to order at 7:00 PM by Trustee Smith.

ELECTION OF OFFICERS

Trustee Smith nominated Berry Taylor for President/Chairman and Jim Wright for Vice President. Trustee Wright seconded. Motion carried.

PUBLIC PARTICIPATION

Resident asked if the Trustees could make a formal complaint to Rumpke regarding missed trash pickups, two out of four weeks missed. The recycle may get picked up but the trash is missed. Discussion was had on the issue and Trustees will follow up with Rumpke at the Winter Conference.

Another resident also stated his was not picked up for two weeks and Rumpke said they would pick up within 48 hours and told if they do not pickup he will receive a credit. He will let Trustees know if he receives a credit. Thanked everyone for Mardun Road being closed, it has made a big difference.

Resident stated that the Hall has not been rented out since 2020 and asked if there was a reason. Trustees stated it started with COVID. Trustee Smith stated the policy was changed driven by aggravation with hall being left a mess, not being taken care of along with damages. Discussion was had on the issue.

Resident voiced his concern about the rate of speed being traveled in Brentwood due to having two Autistic children. He has called the Sheriff but nothing has been done. Discussion was had on the issue and Trustees will contact Deputy Osborn. He stated the asphalt apron that was replaced due to the Easement is tore up and Paul stated the apron is not the responsibility of the Township. Discussion was also had on widening the Streets. He also complained about the snow plowing not being done very well and he was told it was due to not having salt. Paul read the Salt Policy and explained how they handle the snow plowing and salting of the Township Roads.

TRUSTEE COMMENTS

Trustee Wright requested an Executive Session pertaining to hiring in the Fiscal Officer Department and spoke about looking at the possibility of a Newsletter twice a year to each resident in February and July. There are 3,000 homes in the Township and he spoke about the cost of having the Newsletter distributed without sending duplicate mailings. Cost of printing is being looked in to. This was tabled until after the Winter Conference.

FISCAL OFFICER

Motion requested to pay bills totaling \$88,292.50 which includes Warrants 15811 through 15832 totaling \$23,539.48. Motion by Trustee Wright and seconded by Trustee Smith. Motion carried.

Electronic payments 01-2025 through 66-2025 totaling \$64,753.02. Motion by Trustee Wright and seconded by Trustee Smith. Motion carried.

Motion needed to approve Purchase Orders 01-2025 though 42-2025 totaling \$1,209,596.74. Motion by Trustee Wright and seconded by Trustee Smith. Motion carried.

Fiscal Officer stated she received notice that with the Property Taxes going up the Township will receive and addition \$206,519 but not sure how it will be divided by the appropriate funds.

ADMINISTRATIVE ASSISTANT

Resolution 2025-01 authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2025 Energized Community Grants. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

2025 Energized Community Grant Agreement given to Trustees.

Bill Wright stated he did hear from LaPorte Fence regarding Installation and it has been started but delayed due to weather.

Received Certification of Township Roads from ODOT which Trustee Wright signed.

ZONING INSPECTOR

For the period of December 12, 2024 through January 27, 2025 two (2) permits were issued for a total of \$69.20.

The new fees went into effect December 1/, 2024 and applied them January 1, 2025.

On December 12, 2024 Trustee Smith and myself spoke with John Albers to clarify Home Rule Citations and Procedures. Home Rule violation forms are currently being printed.

Spoke with Assistant Prosecuting Attorney, Jacob W. Pullar on January 16, 2025 regarding the e-mail we received concerning the property at 13660 Indian Hollow Rd. We thought it be best to verify the listed concerns at the end of February or early March to determine how to proceed and the term of appeal has expired. Trustee Smith stated the judgement was actually on December 30, 2024 in the amount of \$356.61 and suggests the first week of February. Also spoke on how to serve the citations with the Sheriff.

ROAD DEPARTMENT

Letter received from the LaGrange Township Road Department for Trustee consideration regarding shared roads and what each Township's responsibilities entail. Trustee Wright made a motion to approve and Trustee Smith seconded. Motion carried.

Request was made for Freeze/Thaw Signage through the County Engineer and was approved. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

Safety Services Contract for Safety Contact for Road Department which has lapsed. Requesting to renew at an annual cost of \$380.00. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

Requested to purchase two (2) new Inspection Doors for #11 Tailgate for under \$700.00. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

Received price on a Tablet from Verizon at a cost of \$1,049.99 plus monthly plan at \$39.99. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

Requested the old Loader be put on Gov Deals, there is still some value to it. Trustee Wright made motion and Trustee Smith seconded. Motion carried.

He would like to enter in to Executive Session to discuss Employee Compensation.

FIRE CHIEF

December 2024 Run Report total 79 calls:

Four (4) Building Fires

One (1) Chimney Fire

Three (3) Passenger Vehicle Fires

One (1) Equipment Fire

50 EMS Calls

Two (2) Motor Vehicle Accidents with injuries

Two (2) Motor Vehicle Accidents without injuries

Five (5) Dispatched and canceled enroute

One (1) No incident found on arrival

One (1) Severe Weather

2024 Year End Report 902 calls:

20 Building Fires

Four (4) Trash Fires

Eight (8) Passenger Vehicle Fires

Five (5) Outside Fires
515 EMS Calls
42 Motor Vehicle Crashes with injuries, 24 without injuries
31 Natural Gas Leaks
20 Power Lines Down
34 Invalid Assists
16 Unauthorized Burnings
53 Dispatched and canceled enroute
15 No incidents found upon arrival
10 Windstorm/Severe Weather incidents

2023 calls totaled 823, increase of 99 calls in 2024

February 22nd and 23rd the Northern Ohio Arson Seminar in Ashland and would like to send three (3) at a total cost of \$400.00. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

Hydrant at Oberlin Elyria Road and Butternut Ridge Road is in and functioning.

Trustee Wright made a motion to enter into Executive Session to discuss Employee Compensation for Road Department and Fiscal Officer at 7:59 pm. Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to return to Regular Trustee Meeting from Executive Session at 8:34 pm. Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to hire Julie Popowski at a rate of \$50.00 per set of meeting minutes to transcribe minutes. Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to hire Amy Richards as Assistant Fiscal Officer to Fiscal Officer for the next four (4) months at the rate of \$500.00 per month. Trustee Smith seconded. Motion carried.

Trustee Wright made the comment that this is not a permanent position but to help with the items left over from previous Fiscal Officer.

Trustee Wright made a motion to adjourn at 8:37 pm and Trustee Smith seconded. Motion carried.

Approved by:

Berry Taylor _____

Jared Smith _____

James Wright _____

Attested: _____

Date: _____