

Carlisle Township Board of Trustees  
Regular Meeting Minutes – December 2, 2024

Attending: Trustees Jared Smith, Berry Taylor, Jim Wright, Administrative Assistant Bill Oliver, Road Supervisor Paul Sniezak, Zoning Inspector Tim Erhke, Fire Chief Steve Higgins, Fiscal Officer Kelsey Sizemore and five (5) residents.

The meeting was called to order at 7:00 PM by Trustee Taylor.

**Public Participation:**

A resident, former Fiscal Officer spoke about current Fiscal Officer's responsibilities pertaining to the ORC and the Board of Trustees Meeting minutes being done by someone other than the Fiscal Officer and read the ORC's pertaining to such. She wants to have it noted that she strongly objects to the added expense and gave the Trustees printouts of the laws. Discussion was had on this and the issue regarding Home Rule Township's.

**Trustee Comments:**

Trustee Wright stated that he and Road Supervisor Paul Sniezak will be meeting with an Arborist from Davey Tree Company, December 3, 2024 at 9:00 AM on Robert Lane for a free review of what they have there.

Trustee Taylor asked if any word on the Personnel Manual and Bill Oliver stated that he was told it would be ready the first of 2025 but is waiting on the cost. Nothing has been authorized by the Trustees at this time. Another company, Clemson and Nelson did provided information on August 19<sup>th</sup>. Trustee Taylor asked Bill Oliver to get a quote so they can move forward.

**Fiscal Officer:**

Approval needed to pay bills totaling \$76,705.85 which includes Warrant 15748 through 15782 totaling \$30,039.28. Trustee Smith made a motion of approve and Trustee Taylor seconded. Motion carried.

Approval needed to approve Electronic payments 669-2024 through 695-2024 totaling \$46,666.57. Trustee Smith made a motion to approve, Trustee Taylor seconded. Motion carried.

Approval needed for Purchase Order 59-2024 in the amount of \$4,000.00 for Road Department Operating Supplies, specifically Fuel. Trustee Smith made motion to approve and Trustee Taylor seconded. Motion carried.

Approval needed for Purchase Order 60-2024 in the amount of \$2,622.00 for Road Department for remaining payments for the Backhoe Lease from Ohio Cat. Trustee Smith made motion to approve and Trustee Taylor seconded. Motion carried.

The 2025 Temporary Appropriations were emailed to the Trustees with adjustments to Road Department, Gasoline and Fire. Trustee Smith made a motion to approve and Trustee Taylor seconded. Motion carried.

A resident asked what the total 2025 Appropriations and Revenue totals are. Fiscal Officer stated Appropriations are \$3,320,576.46 and Revenue is \$4,531,140.46.

**Administrative Assistant:**

Bill Oliver stated the OTA Winter Conference Registrations have been made.

Bill asked the Fiscal Officer if he would let him know when the NOPEC Grant in the amount of \$12,200.00 is received. The doors were worked on today and they work good now. They had Yohar Young Supply do the work and he is pleased with the work.

Trustee Smith stated Minutes of the October 21, 2024 Trustee Meeting need to be approve. Trustee Smith made the motion to approve and Trustee Taylor seconded. Motion carried.

**Zoning Inspector:**

Tim Erhke stated no permits issued the past two (2) weeks.

All the signs have been cleaned up except for one.

Would like to have meeting with the Attorney's in Columbus pertaining to the Citation, Trustee Smith stated a Zoom Meeting could be set up.

**Road Department:**

Paul Sniezak stated that #05 Plow Truck is out of commission and cost to repair is \$3,218.25. Trustee Smith made motion to approve and Trustee Taylor seconded. Motion carried.

There was no formal request given for the grant for camera for the tile and \$1,000.00 is needed. Motion made by Trustee Smith and Trustee Taylor seconded. Motion carried.

A mini grant has been applied for Robson Road to mark the easement and was approved.

The East River Road outlet is getting close and the paperwork is written up for easements and would be split by the property owners. They are trying to set up a meeting with Don Romancek, the homeowners, Peter Zwick and himself.

They are at 72 loads for Leaf Pickup to date.

Paul asked if there were ARP Funds available that can be used for a drive thru in the back building at a cost of \$6,950.00 from Yost.

There have been three (3) more homeowners on Robert Lane that are requesting tree removal.

**Fire:**

Fire Chief Steve Higgins stated the October runs are two (2) fires, 45 EMS calls, eight (8) motor vehicle accidents (5 with injuries, 3 without injuries), three (3) hazardous conditions (no fires), nine (9) public assists, one (1) unauthorized burning, five (5) dispatched and canceled in route, three (3) no incident found on arrival, two (2) false alarms and one (1) severe weather incident for a total of 92 incidents. He will have November report at next meeting.

He has been speaking with RLCWA regarding a new Hydrant on Poll and John Deere. There are a number of commercial structures in this location that would warrant a Hydrant. Cost \$6,681.97 for Hydrant. Trustee Smith made motion to approve, Trustee Taylor seconded. Motion carried.

**Additional Announcements:**

Next Trustee's Meeting is schedule Monday, December 16,2024

Trustee Smith made motion to adjourn at 7:29 PM, Trustee Taylor seconded. Motion carried.

Approved by:

Berry Taylor \_\_\_\_\_

Jared Smith \_\_\_\_\_

James Wright \_\_\_\_\_

Attested: \_\_\_\_\_

Date: \_\_\_\_\_