

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**December 7, 2020**

The Carlisle Township Board of Trustees met on December 7, 2020 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek.

Due to COVID-19 restrictions on social distancing and a ten (10) person restriction, the meeting is closed to the public and is being broadcast on Facebook Live.

**Public Participation**

**Fiscal Officer Kimberly Fallons' Report**

Minutes of October 26, 2020 Regular Board of Trustee meeting were tabled.

Minutes of July 2, 2020 Special Board of Trustee meeting, minutes of August 3, 2020 Special Board of Trustee meeting, and minutes of October 26, 2020 Regular Board of Trustee meeting were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Minutes of November 16, 2020 Regular Board of Trustees meeting was tabled.

The 2021 Medical Insurance rates were submitted to the Trustees for review.

Trustee Smith motioned to approve the November financial statements as submitted, Trustee Taylor seconded; roll call, all ayes, motion carried.

The 2021 Employee wage sheet was submitted for signature.

Warrants 14222 through 14252 and EFT's 571-2020 through 627-2020 for a total of \$238,578.55 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Township received an additional \$8,120.90 CARES Act funds.

**Administrative Assistant/Zoning Inspector William Olivers' Report**

Resolution 2020-25 Agreement For Professional Services As Township Law Director was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to accept the re-appointment of Don Shenefelt to the Board of Zoning Appeals, the resignation of Brad Eubank from the Zoning Commission and the appointment of John Carpenter to the Zoning Commission, Trustee Taylor seconded; roll call, all ayes, motion carried.

The response to the Veteran's Board has been extended to January 2021.

The Township is in need of a Credit Card Compliance Officer. The position is volunteer and only needed twice a year to reconcile semi-annual credit card usage.

The OTA conference has been cancelled, but they are providing webinar classes with a cost of \$65 per person.

The employee Christmas luncheon has been cancelled due to COVID-19.

#### **Zoning Inspector Tim Ehrkes' Report**

#### **Road Superintendent Paul Sniezeks' Report**

Leaf collection has been delayed due to the snow storm. They will be back out on the road as soon as possible.

Approval was requested for a new hose for the leaf vac with a cost of \$1,078. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Jerrol Court easements are in place. In the spring/summer the project will be started to replace tile and a catch basin.

#### **Fire Chief Stephen Higgins' Report**

There were 84 runs for November.

Approval was requested to replace rear tires on Truck 5 with a cost of \$1,213. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Rescue 4 is almost ready to be placed on govdeals.com.

Approval was requested to purchase a tool holder for Engine 7 with a cost of \$598. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested to replace a LED light with a cost of \$399. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.


#### **Additional Business & Announcements**

1. Winter begins on December 21, 2020.
2. Next regularly scheduled Trustees' Board Meeting is on Monday December 21, 2020 at 7pm.
3. Keep up with Township events and contact information at carlisletownship.com.

#### **Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 7:27PM.

  
Trustee Jared Smith

  
Attested: Kimberly Fallon  
Fiscal Officer



Trustee Berry Taylor

Trustee James Wright

**COPY**  
**COPY**