

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**March 18,2019**

The Carlisle Township Board of Trustees met on March 18, 2019 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Stephen Higgins and Road Superintendent Paul Sniezek. Eight (8) people signed the attendance sheet.

**Public Participation**

Tammy Letta from the Grafton Public Library was in attendance to request residents take a survey about the Community.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the March 4, 2019 Public Hearing and Regular Board of Trustees Meeting was submitted for approval. Trustee Taylor motioned to approve. Trustee Wright seconded for the roll call, all ayes, motion carried.

Blanket Certificate 44-2019 was submitted for approval. Trustee Taylor motioned to approve. Trustee Wright seconded for the roll call, all ayes, motion carried.

Warrants 13548 through 13565 and EFT's 126-2019 through 144-2019 with a total of \$31,563.08 were submitted for approval. Trustee Taylor motioned to approve. Trustee Wright seconded; roll call, all ayes, motion carried.

January and February financial statements were submitted for approval. Trustee Taylor motioned to approve. Trustee Wright seconded for the roll call, all ayes, motion carried.

Donovan cemetery plot deed was submitted for signature.

**Administrative Assistant/Zoning Inspector William Olivers' Report**

Township representatives will be meeting with Patriot Engineering regarding the condition of East Carlisle on March 22nd at 2pm in the Fire meeting room.

OTARMA completed the appraisal and has determined that East Carlisle must be taken down by December 31, 2019.

The LCTA Spring Banquet will be held in Sheffield Township on March 21, 2019.

New Zoning Inspector Tim Ehrke was given a tour of the east side of the Township to familiarize himself with township boundaries. The computer should be ready soon for Mr. Ehrke.

The Zoning Commission will be meeting on March 20th at 7pm.

### **Road Superintendent Report**

Estimates were received for the Town Hall gutters. Trustee Taylor motioned to approve Lehman's Precision Gutter with a cost of \$565. Trustee Wright seconded; roll call, all ayes, motion carried.

The road department entry doors need to be replaced with a cost of \$576 for two doors. Trustee Taylor motioned to approve. Trustee Wright seconded; roll call, all ayes, motion carried.

Mr. Sniezek would like to purchase more erosion control blocks for the materials left out in the elements. He needs 36 cubes at \$30 a piece. Trustee Taylor motioned to approve. Trustee Wright seconded; roll call, all ayes, motion carried.

Approval was requested to re-sign with D.J.L Materials for crack sealant with equipment provided at a cost of \$2,281.50. Trustee Taylor motioned to approve. Trustee Wright seconded; roll call, all ayes, motion carried.

LaGrange Township submitted a Chip Seal Program Agreement for shared services with Carlisle and Elyria Township. This is the first year an actual agreement has been submitted. Mr. Sniezek questioned if additional agreements should be made for outer lying communities, such as working with LaGrange Township on Penfield Township roads. Mr. Sniezek stated that Carlisle supplied labor and equipment and worked with LaGrange Township to chip and seal on Penfield's side of the road with no labor, equipment or materials from Penfield. He also indicated that Carlisle has performed chip and seal for New Russia Township as well with no help labor or monetary wise. It was the understanding of the Trustees that the shared services was for inner connected roads; not roads on the south side of LaGrange Township. There is some concern also about the sharing of costs associated with equipment and well as boundaries; Trustee Taylor tabled the agreement until further information is gathered and discussed.

### **Fire Chief's Report**

A tree limb fell on Engine 3 during a call. An estimate is still forthcoming on possible repairs.

Representatives from Sutphen will be visiting the Fire department to discuss the wants and needs for the new fire truck.

Executive Session was requested to discuss fire department personnel.

Trustee Smith mentioned the Explorers Program was at a house on Elyria-Oberlin Road for firefighter rescue and wall breaches. He would like it advertised in the Chronicle and on Facebook with pictures.

**Additional Business & Announcements**

1. March 20, 2019 is the first day of Spring!
2. Next regularly summer scheduled Trustees' Board Meeting is on Monday April 1, 2019 at 7PM.
3. Keep up with Township events and contact information at carlisletownship.com.

At 7:35pm, Trustee Taylor motioned to enter into executive session to discuss fire department personnel, Trustee Wright seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 7:51pm with all Trustees in attendance.


**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:51PM.

  
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Chairman Berry Taylor

  
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Attested: Kimberly Fallon  
Fiscal Officer

  
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Trustee Jared Smith

  
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Trustee James Wright