

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 19, 2018**

The Carlisle Township Board of Trustees met on November 19, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Eight (8) people signed the attendance sheet.

At 7:00 PM, Trustee Smith motioned to enter into executive session for hiring of fire department personnel, Trustee Taylor seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 7:14 PM with all Trustees in attendance.

Trustee Smith motioned to accept the recommendation of Adam Barnard as full time probationary fire fighter; Trustee Taylor seconded; roll call, all ayes, motion carried.

Public Participation

Tammy Mullins from Grafton Public Library thanked the Trustees for allowing the use of space for the library Community Outreach Program.

Fiscal Officer Kimberly Fallons' Report

Minutes of the November 5, 2018 Regular Board of Trustee Meeting minutes was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Warrants 13390 through 13413 and eft's 508-2018 through 534-2018 for a total of \$35,115.74 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

October Financial Statements were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-25 A Resolution Appointing A Representative To The Board Of Trustees Of The Rural Lorain County Water Authority (RLCWA) was submitted for representative designee and approval. Trustee Smith motioned to accept William Oliver as the Township representative and approve Resolution 2018-25, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Township Bi-Annual audit is slated to begin December 4, 2018.

Administrative Assistant/Zoning Inspector William Olivers' Report

Resolution 2018-26 Grafton/Fox Run Recoupment Agreement was submitted for approval along with the agreement. Trustee Smith motioned to approve Resolution 2018-26 and the Agreement, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-28 A Request Vacation of Alameda Avenue and York Street was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The SWAC Application for the Grafton Road Outfall Drain petition was submitted for signatures.

A letter of appreciation was submitted for RLCWA representative Keith Loczi for his service to the Township over the years. Mr. Loczi is a great asset to our community!

The Lorain County Solid Waste Management grant was submitted.

The Lorain County Township Association Christmas Banquet will be held on December 20th in Camden Township.

Road Superintendent Report

The third round of leaf pick up will begin this week. Twenty-one loads of leaves have been retrieved so far. The back hoe has broken down at the leaf drop off location and cannot be moved as it has lost first gear. Mr. Sniezek spoke with Murphy Tractor who stated it wasn't worth fixing. Mr. Sniezek gave some examples of used back hoes and mini excavators. Trustee Wright questioned what percentage of jobs a mini excavator can do for the road department. Mr. Sniezek stated 80%, but will mainly be useful in the cemetery; the other 20% a back hoe will be required for jobs such as tile work. He also recommended a new trailer in the near future.

Fire Chief's Report

The fire department will be hosting the Fire Explorers. Insurance is available for two fire department representatives for the Explores at a cost of \$34 each. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Additional Business & Announcements

1. November 22, 2018 Thanksgiving – Offices will be closed on Thursday and Friday.
2. Next regularly summer scheduled Trustees' Board Meeting is on Monday December 3, 2018 at 7PM.
3. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 7:45PM.


Chairman Jared Smith


Trustee Berry Taylor


Trustee James Wright


Attested: Kimberly Fallon
Fiscal Officer