

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**October 15, 2018**

The Carlisle Township Board of Trustees met on October 15, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Seven (7) people signed the attendance sheet.

**Public Participation**

Resident David Combs from Calann Drive asked for solutions to the lack of drainage his yard encounters as well as flooding of his basement. He believes it is because of the slope of drainage that runs down Garford Road to a ditch that is consistently clogged up. Mrs. Lowery stated that the ditch is blocked down to East Avenue where a resident refuses to clean or allow access to the ditch behind their property. Trustee Taylor stated that Garford Road is not a dedicated road; therefore, the Trustees cannot manipulate the current drainage situation. Trustee Wright stated he would like to visit and see what Mr. Combs is experiencing. Mr. Combs was appreciative.

Tammy Mullins from the Grafton Public Library was in attendance to request usage of space for the library's Community Outreach program. Mr. Oliver stated he had already spoken to another library representative and as long as the Trustees approve a \$50 deposit to be refunded when space is no longer needed, the space was available. Trustee Smith motioned to approve the \$50 refundable deposit, Trustee Taylor seconded; roll call, all ayes, motion carried.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the September 4, 2018 Regular Board of Trustee Meeting, Minutes of the September 22, 2018 Special Trustee Meeting regarding fire personnel swearing in and dedication of rooms, and Minutes of the October 1, 2018 Regular Board of Trustee Meeting were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Warrants 13349 through 13364 and eft's 449-2018 through 490-2018 for a total of \$45,153.75 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Blanket Certificate 33-2018 was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Mr. Oliver will be meeting with a representative to collect samples at East Carlisle for the abatement report.

There were 120 visits to Dumpster Days. The glass block was installed on the Town Hall. Magnets were available from the Ohio Dept. of Public Safety.

The Community Park will be closing on October 30, 2018. Playground mulch, a new surround for the mulch, swing mats, and a handicap ramp will be delivered soon. These items were purchased and will be reimbursed by the Lorain County Solid Waste Management Grant.

Trustee Taylor questioned if the bronze plaques were purchased for the museum and meeting room. Mr. Oliver stated he had been having issues with the website and would call to place the order.

Twin Creeks farm property was sold and notice was received of LORCO servicing the area with sewers. Mr. Oliver stated that the Trustees needed to be proactive and demand HOA's for new development to avoid another situation similar to Carrington Pointe.

#### **Road Superintendent Report**

The new road department hours of operation of 7:30 AM – 4 PM will begin October 16, 2018.

Leaf pick up will begin on October 29, 2018 until December 7, 2018. A schedule was produced and will be uploaded to the Township website for residents to be aware of when they will be in the area to pick up leaves. Approval was requested to hire Jay's Landscaping to help with leaf pick up at \$15.00 an hour. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

There were seven (7) dumpsters filled for dumpster days, 75 gallons of oil collected, and 5,330 pounds of metal turned over for scrap. Mr. Sniezek thanked the Volunteer Fire Fighters who helped.

The road department attended a Sensible Salt Workshop that proved to be enlightening. Future EPA requirements will force the Township to track salt usage and the salt shed may need to be enlarged to have all the salt under cover.

No work has been performed on the road at LaPorte Cemetery; it has been too wet. An extension was requested for the Robson Road culvert repairs until the spring. Mr. Sniezek will be requesting reimbursement for purchases already made for the job. The riser installation was uneventful.

Two of the three residents who received a letter from the road department in Carrington Pointe responded. Trustee Wright stated that the demands need to be clear in the letter to the residents. There was also discussion of a paper to be signed at the time of permit approvals. Mr. Oliver argued that the contractors are the ones who receive the permits and paperwork and do not pass information down to the residents.

**Fire Chief's Report**

Approval was requested to purchase new tires for rescue 4 at a cost of \$1,171.55. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Halloween Trunk or Treat will be held on October 28, 2018 at LaPorte Methodist Church from 4PM – 5:30PM. The fire department will have a presence in attendance. October 31, 2018 will be Trick or Treating in the Township. Approval was requested to purchase glow sticks to hand out to the children with a cost of \$195. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Pump tests have been completed with some minor repairs required. Engine 7 brakes, previously approved, will begin soon by Volunteer Fire Fighter Matt Smith.


**Additional Business & Announcements**

1. Halloween Trick or Treating will be October 31, 2018 from 6PM -7:30PM.
2. November 4, 2018 Daylight Saving Ends – don't forget to turn your clocks back one hour!
3. Next regularly summer scheduled Trustees' Board Meeting is on Monday November 5, 2018 at 7PM.
4. Keep up with Township events and contact information at carlisletownship.com.


**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:06PM.

  
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 Chairman Jared Smith

  
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 Attested: Kimberly Fallon  
 Fiscal Officer

  
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 Trustee Berry Taylor

  
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 Trustee James Wright