

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
September 17, 2018

The Carlisle Township Board of Trustees met on September 17, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Twenty (20) people signed the attendance sheet.

Public Participation

Don Romancek from the Lorain County Stormwater Management and Lorain County Administrator James Cordes were in attendance to discuss a draft Ditch Petition Process. A committee would be formed to hear details of a potential project. It would include public hearings and a weighing of cost benefits, as well as the authority for the County to place assessments on residents affected by the project. An example project would be on Grafton Road where the storm sewer and catch basins are not working which has created flooded basements for many years now. A Grafton Road resident stated that a project had been started a few years ago, but had not been completed. Mr. Cordes stated that if the project were to move forward, it would be completely and permanently finished. Another resident stated that he has lived on Grafton Road for forty three years and the flooding has been consistent. He stated he pays taxes that are not being used to correct the problem, which has also decreased the value of his home. Mr. Cordes stated the resident would have to talk to the Auditor about the taxes. Another resident spoke on behalf of Mrs. Plas who is directly affected by the damaged area. She stated that an engineer had been brought in and offered an alternative to having trees removed to do the project and it was dismissed. Mr. Cordes stated that many inaccurate statements have been made about this project. He said he wasn't involved at the time the engineer was brought in, but he did remember that the alternative was more costly than what the Lorain County Engineers came up with. Mr. Cordes then invited all the residents to attend the public hearings where all the true facts will be heard and they can testify. Trustee Wright stated he was glad that Mr. Cordes was involved as this issue has been around since he became trustee years ago.

Tammy Mullins from Grafton Public Library was in attendance to request if any rooms could be available for Community Outreach. She is to contact Mr. Oliver.

Fiscal Officer Kimberly Fallons' Report

Minutes of the August 20, 2018 Regular Board of Trustees Meeting and August 30, 2018 Special Board of Trustee Meeting regarding Lighting Districts were submitted for approval. Trustee Smith motioned to approve as amended to include Volunteer Fire Fighter Anthony Monyak, Trustee Taylor seconded; roll call, all ayes, motion carried.

July 2018 Financial Statements were submitted for approval as submitted. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Warrants 13314 through 13334 and eff's 408-2018 through 426-2018 for a total of \$66,086.36 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

A Cemetery Deed was submitted for signature.

Purchase Order 41-2018 and Blanket Certificate 31-2018 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Olivers' Report

Mr. Oliver submitted a quote for glass block for Town Hall with a total of \$4,880. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

East Carlisle asbestos abatement was discussed. Mr. Oliver contacted Patriot Technologies who had not returned his call. No new news.

Mr. Oliver submitted quotes for the meeting room and museum plaques with a cost of \$384 for an 18x4 bronze plaque and \$583 for an 20x6 bronze plaque. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The BZA will be meeting on October 3, 2018 at 7PM.

Road Superintendent Report

Mr. Sniezek bought the lack or inadequate swails in Carrington Pointe. He requested a Public Hearing to discuss the issue with the residents on Carrington and Alexis. He stated that per Ohio Revised Code 5589.06, the Township has the right to move obstructions or have the residents move the obstruction. A letter was submitted for review that could be sent to the residents. Since there isn't a home owner association, Mr. Sniezek felt it best for the residents to discuss the issue with himself, the Trustees and the Lorain County Engineer on the importance of having the swales. Trustee Taylor stated to send the letter to the residents. If the issue is not resolved by the residents, Resolution 2002-26 allows the road department to resolve the issue and assess the resident.

Jerrold Court has a drainage pipe issue at the end of the street that leads to the river. Someone put back fill into the pipe and it needs to be removed. The backhoe is too heavy for the soggy ground; Mr. Sniezek would like to rent a mini-excavator for the job. It was suggested he ask LaGrange Township to borrow theirs before renting one.

Mr. Sniezek requested the road department change hours of operation from 8 AM – 4:30 PM to 7:30 AM – 4 PM. Issue was tabled.

A project that was allegedly approved in 2016 will be put forth as a new projects as there are no minutes with approvals. A letter to the residents is not sufficient enough to proceed without approval of the Trustees.

Fire Chief's Report

Approval was requested to send Volunteer Fire Fighters Doehne and Monyak to Firefighter 1 Class on September 25, 2018 with an initial cost of \$825 and will be reimbursed by the State. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Bureau of Workers Compensation PERRP visit representative was impressed with the Standard Operating Procedure manual. A few suggestions were made to other items.

The Carlisle Township Fire Departments 75th Anniversary will be held on September 22, 2018 from 11 AM – 4 PM.

Executive session was requested to discuss fire department personnel hiring and compensation.

At 8:09 Trustee Smith motioned to enter into executive session to discuss fire department personnel hiring and compensation.

Regular session was reentered at 8:50 pm with all Trustees in attendance.

Trustee Smith motioned to approve the salary of Fire Chief Stephen Higgins to be \$65,000 a year and he is to work from 8 AM – 4 PM effective November 15, 2018, Trustee Taylor seconded; roll call, all ayes, motion carried.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday October 1, 2018 at 7PM.
2. Keep up with Township events and contact information at carlisletownship.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:51PM.


 Chairman Jared Smith


 Trustee Berry Taylor


 Trustee James Wright


 Attested: Kimberly Fallon
 Fiscal Officer