

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
October 1, 2018

The Carlisle Township Board of Trustees met on October 1, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Thirteen (13) people signed the attendance sheet.

Public Participation

Deputy Sheriff Christopher Wholever was in attendance to talk about reports filed in the Township. He also discussed the opiate problem. The Sheriff Department has partnered with several communities that is paid for by a grant to consult with families and addicts to help them get the help they need. He then discussed fraud schemes that have been a hindrance through telephones. He encouraged anyone who receives a threatening phone call referring to a family member or the IRS to not give any information.

Trustee Smith gave a picture and roster of the Class of 1919 when the Town Hall was a school to Historian Jan Brooks.

Fiscal Officer Kimberly Fallons' Report

Warrants 13335 through 13348 and eff's 427-2018 through 448-2018 for a total of \$41,613.59 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Purchase order 42-2018 and Blanket Certificate 32-2018 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-21 A Resolution Of Proclamation For Chief Harold Bruce And The Dedication Of The Carlisle Township Museum As The Chief Harold Bruce Museum was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-22 A Resolution of Proclamation For Chief Raymond Hildebrand And The Dedication Of The Carlisle Township Meeting Room As The Chief Raymond Hildebrandt Meeting Room was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-23 A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Olivers' Report

Mr. Oliver submitted an estimate for the East Carlisle Asbestos Abatement with a cost of \$6,650. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith questioned if "Condemned" signs had been placed at East Carlisle. They have not; the Fire Department will put them up.

Dumpster Days is scheduled for October 6, 2018 9AM-3PM. Four volunteer fire fighters will be assisting the road department.

Glass block windows are being installed on Town Hall.

The BZA will be meeting on October 3, 2018 at 7PM to hear two applicants.

The illegal house at 135 Wanda Street has been sent back to the Prosecutor. Initially, Prosecutor instructed the Trustees to cite the homeowner, but it could mean removing the occupant from the second dwelling. The Lorain County Health Department came in and legalized the septic system despite the illegality of the second dwelling. Mr. Oliver believes citing the homeowner and removing the occupant will not work, therefore, he is getting a second opinion based on the progress made by the Health Department.

Road Superintendent Report

A riser is needed to be installed at 1341 East Avenue, as it is too short. An estimate was received from D.L. Construction for \$1,120. Trustee Wright questioned if the road department could install the riser to save some money. Mr. Sniezek stated the part would cost \$566.25 and it can be done by them. Trustee Smith motioned to approve the installation by the road department for \$566.25, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested to repair the tailgate on Truck 11 for a cost of \$1,707. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

The road department will be attending the Sensible Salting Workshop on October 11th.

Mr. Sniezek revisited the road department work schedule change. Trustee Smith questioned how a change would benefit the residents. Mr. Sniezek stated it would align the Township road department with other road departments; and the safety of the road department with heavy traffic at different times of the day. Trustee Smith motioned to have a policy change for the road department work hours from 8AM-4:30PM to 7:30AM – 4:00PM, Trustee Taylor seconded; roll call, all ayes, motion carried. Fallon will have Policy Change at next Trustee meeting for approval.

Trustee Smith questioned where Mr. Sniezek was on getting a leaf pick up schedule in order. Mr. Sniezek stated it would be a work in progress, but he is working on it. Mr. Oliver questioned if he had contacted Republic Services on the trash pickup schedule that could be copied for leaf pick up. Mr. Sniezek had not contacted them.

Trustee Wright questioned if the road department had enough employees for leaf collection; in the past an employee of Jay's Landscaping had been used. Mr. Sniezek stated he had not contacted Jay's yet.

Mr. Sniezek revisited a letter that a resident stated they had regarding a project that was allegedly approved in 2015. He has not seen the letter, but the project needs to be done. He was questioned if he looked in the minutes for the approval. Mr. Sniezek could not find the approval in the minutes. Fallon stated that the project should be considered a new project for proper approval; just because a letter was sent from the road department does not mean it was approved unless it is documented in the minutes.

Trustee Smith questioned the progress of the access road at LaPorte Cemetery. Mr. Sniezek stated the road department has been busy and will get to it hopefully soon.

A resident on Calann Drive is concerned about the gravel being disbursed at the bus turn around onto the street. Mr. Sniezek stated it had been looked at and it isn't a problem at this time. It is not a Township access, so the school may have to tend to it..

Fire Chief's Report

There were 55 runs for the month of September.

Approval was requested to replace two calibration gas purchase for gas meters with a cost of \$535. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested for Fire Fighter Louis Hodge to have a physical for swift water at a cost of \$275. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith commented that the 75th Anniversary Celebration was a success. There were approximately 300 people in attendance throughout the day.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday October 15, 2018 at 7PM.
3. Keep up with Township events and contact information at carlisle-township.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:00PM.


Chairman Jared Smith


Trustee Berry Taylor


Trustee James Wright


Attested: Kimberly Fallon 10/15/18
Fiscal Officer