

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
August 20, 2018**

The Carlisle Township Board of Trustees met on August 20, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Ten (10) people signed the attendance sheet.

Public Participation

Republic Services representative Dave Kidder was in attendance to discuss the recent increase in trash and recycling pick up. He stated that China, who used to buy 40-45% of newsprint and plastic bottles, is now refusing to purchase due to "contamination." Contamination is butter left in a butter container, or pop in a bottle, and pizza crust left in a pizza box, etc. He stated that residents need to be more diligent on what goes in the green bins. He mentioned a blade from a lawn mower that went through the line and broke the belt which resulted in a \$20,000 replacement. Mr. Kidder said if it comes from the kitchen cupboard or the refrigerator, it can be recycled; if it comes from the basement or garage, it is not recyclable. An antifreeze container can contaminate an entire load of recycling. Fiscal Officer Fallon stated that since the contract ended with the Township, her cost has risen \$20 more a quarter. Mr. Kidder stated there are other factors that have contributed to the increases: increase in wages, replacement of garbage trucks that are run off of Compressed Natural Gas (CNG), EPA fees, and the fee that goes to New Russia Township. He guaranteed the residents that their current bill is still less than it was back in 2013. He also mentioned that the landfill is using colored glass, approved by the EPA to use as a base for the roads in the landfill and that the landfill produces enough methane to supply to the entire City of Elyria. Resident Holly Banjoff questioned if there was a local number the residents could use instead of dealing with the call center. Mr. Kidder stated he would give the number to Mr. Oliver for any resident that calls for it. He also stated that cancelling recycling will not result in a reduced bill. What does not go into the recycling will end up in the landfill, which redirects the cost there. Lorain County has 600,000 tons of garbage delivered to the landfill on a daily basis. New Russia Township receives \$1.05 per ton.

Assistant Prosecutor Jerry Innes was in attendance to discuss the pending annexation of property in the Fox Run development. There has been a continual shift of property tax on three lots that were divided diagonally instead of by parcel: some time the taxes went to the Village of Grafton and other times to the Township. The County Auditor has come to a conclusion that the Village of Grafton owes the Township approximately \$1,800. Trustee Smith requested the Auditor's provide a report that is in their system as opposed to one that has figures crossed off and written in. Mr. Innes stated he would talk to the Auditor. Trustee Wright stated that this annexation could not be fought or avoided; it had been started in the early 1990's.

BZA Chairman Don Shenefelt requested that the Trustees consider changing digital sign installation and accessory building zoning laws. They are being reviewed and will come to the Trustees in the near future.

Resident Dale Handley stated that LaPorte Cemetery is looking really good. Trustee Smith stated that House Bill (HB) 168 for Cemeteries has been passed and there should be grant funds available for updating of the Township Cemeteries.

Resident Linda Lowery questioned if the Village of Grafton can also pay the Township legal fees for all the work Mr. Innes has had to do that we pay for. She also mentioned that tree limbs are blocking view of the stop signs heading south on Indian Hollow near the Butternut intersection. She requested the County Engineer be contacted by the Road department.

Resident Holly Banjoff stated the arrows at Grafton Road are great, but the railroad tracks are terrible. Mr. Oliver reiterated that CSX is ignoring all calls from the Township and in the past has told him that once the crews pass, they do not come back.

Resident Helen Knopp alerted the Trustees to gun shooting coming from Robson Road. She is concerned with stray bullets. She does not know if there is a backstop they are shooting into in addition to the cans she hears being hit. She was instructed to contact the Sheriff.

Fiscal Officer Kimberly Fallons' Report

July 16, 2018 Regular Board of Trustees Meeting minutes was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes. motion carried.

Warrants 13273 through 13305 and eft's 330-2018 through 392-2018 for a total of \$107,865.83 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-10 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Brentwood Lake Village An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2018-11 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Northeast Area Lighting District #1 (i.e., Better Lane, Robert Lane, Carol Lane, Penny Lane, Rosemere Street And Oakwood Street) An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2018-13 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands On Overlook Drive An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2018-14 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In South Wood Drive District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2018-15 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Tanglewood Lighting District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2018-16 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Carlisle Avenue Lighting District An Unincorporated District In The Township Of

Carlisle, Lorain County, Ohio were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-12 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Northeast Area Lighting District #2 (i.e., Miller Court, Hope Court Subdivision I & II, East River Road, And Calann Drive) An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio was tabled for further investigation.

Resolution 2018-17 A Resolution Levying Special Assessments For River Ridge Street Improvement Purposes On Certain Lots And Lands On River Ridge Court An Unincorporated District in The Township Of Carlisle, Lorain County, Ohio was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Resolution 2018-18 A Resolution Of Necessity For Widening Of Slife Road And Assessment To Abutting Real Estate: R.C. 5571.15, 5373.01, 5573.07 was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried. Being that Slife Road is a highly used road in the Township, Trustee Taylor questioned if the range could be extended from the mile range to further out. Fallon stated she would ask the Engineers as they are the ones who provided the area.

Administrative Assistant/Zoning Inspector William Oliver's Report

Mr. Oliver submitted the Public Hearing Minutes for the 416 Agricultural Roadside Stands and Markets for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

East Carlisle asbestos abatement was discussed. Trustee Wright questioned if other entities were contacted to give estimates for removal. Mr. Oliver stated he had not up to this point. This was preliminary; he would contact other sources.

A call was received from a resident in Carrington estate requesting a stone mailbox which was denied. Stone mailboxes are not permitted in the Township despite other residents who have installed them. The resident was supposed to be in attendance, but was not. A resolution prohibiting has been in place since the late 1990s. Mr. Sniezek commented that swails in that area is a continuing issue as well.

The 75th Fire Fighters Association Anniversary is coming up on September 22nd. Mr. Oliver has contacted Lorain County Transit regarding the possible use of a Trolley to transport people across Route 301 during the even with a cost of \$50 an hour. Mr. Higgins stated there will be Life Flight, the Sheriff and State Patrol at the event. No dignitaries have responded to the invitations to attend.

Thirteen (13) permits were issued for July 2018.

The Zoning Commission will be meeting on September 5, 2018 at 7PM.

Road Superintendent Report

A speed monitor was placed on Yunker Court to try and slow motorists down. There was a complaint received from a resident about a dead tree on Edgewood Drive. The tree is not in the Township right away.

The 2018 road repair schedule was submitted to the Trustees for review. The road department will expend approximately \$30,000. The road department will be changing their hours temporarily to align with the LaGrange and Elyria Township for the joint road work.

Bids were received for the Slife Road Widening Phase II with the Lorain County Engineers recommending Erie. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

OPWC Round 33 application will be for Slife Road Widening Phase III. An estimate was also received just for reference for Waterfall Drive road creation which would give Brentwood Lake a second entrance and exit that was approximately \$600,000. Other options for a second entrance/exit are being examined. Trustee Wright questioned who would pay for the Waterfall Drive project. Fallon stated that if the project were put through OPWC, the residents would be assessed for the loan portion. Mrs. Lowery questioned if the residents on Slife Road would be assessed as well. Fallon stated a resolution will be prepared for the next meeting to proceed with the assessment; the Lorain County Engineers will then designate which residents are affected and public hearings will then take place. Trustee Taylor stated that most of the properties are farm land. Fallon stated that for River Ridge Road, it started with a mile radius and the Engineers narrowed the radius to who benefited. Trustee Taylor questioned what would be assessed to the residents. Fallon stated it would be a \$60,000 loan that would be distributed to the residents affected; she will question if the radius can be enlarged since it is a widely used road by more than just the residents on Slife Road. Trustee Taylor has an issue with the amount of traffic and would like to see the radius expanded. Mrs. Lowery questioned if a resolution was needed each time a project would be assessed. Fallon stated that the Township has a Blanket Resolution for the entire Township, but each street project funded by OPWC will have a separate resolution. Trustee Taylor didn't think it was fair for just Slife Road residents to be assessed when people from all around use the road. Fallon stated that maybe the Blanket Resolution needs to be amended.

A couple fire hydrant bids were received; another will be submitted. The quote from DL Construction was \$13,400 and the other was over \$26,000. Trustee Smith motioned to approve DL Construction for the amount of \$13,400, Trustee Taylor seconded; roll call, all ayes, motion carried.

The backhoe is back in surface and the mower has been repaired. Illegal dumping was being investigated after a resident dumped grill items behind East Carlisle. Trustee Taylor stated that the front of East Carlisle needs to be taken care. Mr. Sniezek stated he would like to mow the back a couple times a month to prevent any more illegal dumping.

Trustee Smith questioned where the road department was with the second road at LaPorte Cemetery. Mr. Sniezek said it was ready to be cut; they will make the time.

Fire Chief's Report

There were 68 runs for the month of July.

Fire apparatus repairs are complete and back in service. Countryview performed all the repairs. \$2,085 repair costs and \$600 tow costs. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested for the Firehouse software renewal with a cost of \$795. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested for the NFPA Subscription (Fire standards) renewal \$1,495 contingent on if it is an annual expenditures. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Approval was requested for three Hazmat physicals with a cost of \$443. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Submitted was an invoice from Rural Water for a hydrant repair. The hydrant in question is next to Town Hall and is used by many governmental representatives, but because it is in the Township it is our responsibility. Fallon stated she will send the invoice to insurance. Trustee Smith motioned to approve the invoice contingent on if it is covered under insurance, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Bureau of Workers Compensation will be visiting the fire department on August 27th to perform an audit.

Engine 8 was sold for \$2,550 on GovDeals.com.

There is a leak in the fire suppression system amounted to a line needing to be replaced with a cost of \$1,319. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Five sets of turn out gear need to be replaced with a cost of \$1,950 each. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Wright praised the fire department and road department for working together well.

Trustee Smith mentioned that OTARMA is looking for photographs from the Townships and suggested pictures from the 75th Anniversary celebration.

Executive session was requested to discuss fire department personnel and potential new hires.

At 8:51 Trustee Smith motioned to enter into executive session to discuss fire department personnel, compensation and potential new hires.

Regular session was reentered at 9:35pm with all Trustees in attendance.

Trustee Smith motioned to approve the recommendation of Conrad Doehne as a Volunteer Fire Fighter providing he passes the physical exam, Trustee Taylor seconded; roll call, all ayes, motion carried.

← Anthony Monak

Additional Business & Announcements

1. September 3, 2018 is Labor Day. Offices closed.
2. Next regularly summer scheduled Trustees' Board Meeting is on Tuesday September 4, 2018 at 7PM.
3. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 9:38PM.


Chairman Jared Smith

 9/17/18
Attested: Kimberly Fallon
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright