

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
March 5, 2018

The Carlisle Township Board of Trustees met on March 5, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Intermittent Fire Chief Steve Higgins, and Acting Road Superintendent Paul Sniezek. Thirteen (13) people signed the attendance sheet.

Public Participation

Deputy Norheim from the Lorain County Sheriff introduced himself. He will be taking the place of Deputy Bungard at the Township meetings.

Historian Jan Brooks brought a book about Lorain County that was published in 1916 for viewing. The book had been donated to the Township Historical Society.

Resident Holly Banjoff questioned if the stop signs at Indian Hollow and Butternut Ridge Road can be blinking. She stated that people are still ignoring the stop signs all together. Mr. Oliver stated that the Lorain County Engineers had done a survey and the survey only warranted the stop signs as they are. Ms. Banjoff also questioned if the railroad tracks on Butternut Ridge Road could be fixed. Mr. Oliver stated that CRX had a work order for those tracks, as well as two other locations in the Township, and it has been ignored. Trustee Taylor stated that the ones on Slife Road have been fixed.

Fiscal Officer Kimberly Fallons' Report

Minutes of the February 20 2018 Regular Board of Trustees Meeting minutes was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, Trustees Taylor and Wright ayes with Trustee Smith abstaining, motion carried.

Warrants 13076 through 13088 and eft's 101-2018 through 218-2018 with a total of \$119,386.07 were submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

January financial statements were submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Purchase Orders 37-2018 and 38-2018 were submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver thanked the Trustees for allowing himself and Mr. Sniezek to attend the SWAC Annual Partner Meeting at Henry's Barn.

The Lorain County Citizen Academy will take place April 4 - June 6, 2018. Trustee Smith stated that he attended the 2017 academy and it was a great experience.

On March 13, 2018 Skywarn Class will be held at the Gates Medical Building at 6PM. This is a weather warning class.

On March 15, 2018, the Lorain County Health Department is having the District Advisory Council meeting at LCCC at 5:30PM. The Health Department is requesting to have a Trustee in attendance.

The Zoning Commission will be meeting on March 21st at 7PM. A representative from Grobes Farm will be in attendance to propose a zoning change to fruit and vegetable stands.

The BZA will be meeting on March 7th to hear a building variance. There were four (4) permits collected for in February.

Acting Road Superintendent Report

Mr. Sniezek stated that the jetter tank has been completed and mounted and should be back in service over the next couple of days.

The Whitehead Road Culvert Project had a bid opening on February 28th; the bids were forward to the Lorain County Engineers for their review and recommendation of the winning bid. The recommendation should be available at the next regular Trustee meeting.

Two loads of salt were received.

A quote for crack seal was submitted to the Trustees for approval. The cost is \$2,182 for a pallet of crack sealer and equipment. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

An agreement with North Ridgeville to purchase pot hole patch oil was submitted for approval. The cost would be what North Ridgeville pays plus 10%. Last year, the oil was purchased through Crossroads at \$4.50 a gallon; North Ridgeville is currently \$2.50 a gallon. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Executive Session was requested to discuss compensation of a public employee.

Fire Chief's Report

Approval was requested to have Wadsworth Solutions install two sensors for the station exhaust gas removal system with a cost of \$4,241. Trustee Taylor motioned to approve, Trustee Wright seconded; roll call, all ayes, motion carried.

Approval was requested to reimburse mileage for two vehicles and lunch for seven fire department members to attend the Ohio State Fire Marshal's Fireworks class in Massillon on March 22, 2018. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

The fire department dish washer needs a repair with a cost of \$931. It is cheaper to repair than to replace the \$6,000 commercial dishwasher. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

The fire department is reviewing and updating the station Standard Operation Procedures (SOP) and the Standard Operating Guidelines (SOG).

After numerous break ins at East Carlisle, the fire department visited the old school and came to the conclusion that the building needs to be completely secured with Plexiglas over the windows instead of plywood or the Trustees should consider having it taken down. The building is riddled with asbestos and there is now black mold making it totally unsafe for any entry. Mr. Oliver is trying to find funding to have it taken down. Fallon stated that the electricity is still on for security; since the building is still being broken into, can she shut the power off completely. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

At 7:46PM, Trustee Smith motioned to enter into executive session to discuss compensation of a public employee, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Regular session was re-entered at 8:00PM, with all Trustees in attendance.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday March 19, 2018 at 7PM.
2. Daylight savings time begins March 11th – Spring Ahead!
3. St. Patrick's Day is March 17, 2018.
4. Keep up with Township events and contact information at carlisle-township.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:00PM.


Trustee Jared Smith


Trustee Berry Taylor


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer

4/2/18
Date