

**Record of Proceedings  
Minutes of the Carlisle Township Board of Trustees  
Regular Meeting  
January 16, 2018**

The Carlisle Township Board of Trustees met on January 16, 2018 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee Jared Smith, Trustee James Wright, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Interim Fire Chief Stephen Higgins, and Acting Road Superintendent Paul Sniezek. Eleven (11) people signed the attendance sheet.

Trustee Taylor swore in Trustee Wright as Trustee for another four year term.

**Public Participation**

Resident Linda Lowery notified all that previous fiscal officer Marlene Thompson had passed away. Funeral services were being performed out of state where she had been in care.

Vanessa Rodriguez questioned the audience if they had done any business with a company she was having trouble in getting a response from them. Nobody was aware of the company.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the December 18, 2017 Regular Board of Trustee Meeting and Minutes of the January 10, 2018 Special Board of Trustee Meeting were submitted for approval. Trustee Smith motioned to approve, seconded by Trustee Taylor; roll call, all ayes, motion carried.

December financial statements was submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Warrants 12985 through 13013 and eft's 674-2017 through 698-2017 and 1-2018 through 33-2018 with a total of \$66,697.72 were submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resolution 2018-2 A Resolution To Approve Purchase Orders 1-2018 through 35-2018 and Blanket Certificates 1-2018 through 26-2016 was submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resolution 2018-03 River Ridge Court Assessment was submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Olivers' Report**

The weight reduction letter to be sent to the Lorain County Engineers was submitted to the Trustees for signature.

Mr. Oliver worked with KLA Risk Assessment and was given nine (9) items that need to be taken care to bring the Township into compliance. Letters will be sent to each department for the ones each needs to take care of.

NOPEC is giving the Township a \$17,508 Energized Community grant. More information will be forthcoming.

A list of rubbish rules and regulations, along with the Township bulk pick up dates, was handed out at the meeting and are published on the website.

The LCSWMD MS4 Township responsibility checklist has been submitted.

The Lorain County Township Association meeting will be held at Columbia Township on January 18, 2018.

There were three (3) zoning permits issued.

Mr. Oliver has been exchanging information with SafeBuilt regarding the Building Official.

The Zoning Commission meets Wednesday January 17, 2018.

**Acting Road Superintendent Report**

There has been two hundred (200) tons of salt laid.

Basketball hoops were removed from obstructing the roadway for snow plowing; however, they are still going up elsewhere. Certified letters were mailed with many complying. Mr. Sniezek will give the resident a week to remove the obstruction; if it is not removed, the Township will take possession of the item.

There have been a number of complaints about no parking in cul-de-sacs. Mr. Sniezek has been directing the residents to call the Sheriff. The main reason for no parking in the cul-de-sacs was for bussing issues, obstruction of leaf collection and snow removal.

Truck 16 will be put up for sale as it is no longer needed.

Approval was requested to apply for SWAC funds for the culvert on Robson Road. The grant is for \$2,500. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

LaPorte Cemetery has new landscaping that was put in as a courtesy by Jay's Landscaping. Thank you!

**Interim Fire Chief Stephen Higgins' Report**

There were 785 runs in 2017.

Engine 7 and engine 9 headset install is progressing with B&C Communications. Truck 5 has an alignment scheduled for January 29, 2018 with a cost of \$149 plus parts. An equipment list will be submitted to the trustees for review for what is needed on Truck 9.

The AFG Grant has been applied for to replace hoses and appliances.

The fire department is interested in participating in the Fire Explorers Program for young adults in high school through 21 years of age to consider a career as a fire fighter.

**Additional Business & Announcements**

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday February 5, 2018 at 7PM.


2. Keep up with Township events and contact information at [carlisle-township.com](http://carlisle-township.com).

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 07:42PM.

  
Trustee James Wright

Trustee Jared Smith

  
Trustee Berry Taylor

  
Attested: Kimberly Fallon, Fiscal Officer

2/20/18  
Date