

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
May 21, 2018**

The Carlisle Township Board of Trustees met on May 21, 2018 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Steve Higgins, and Road Superintendent Paul Sniezek. Eleven (11) people signed the attendance sheet.

Public Participation

Resident Ray Hildebrant from the Carlisle Veterans' Association stated five trees are to be removed next to the Town Hall; they will be pushed over, the stumps removed and the road department cut them up. A chipper will be rented to chip all the branches. He was told by the state that a catch basin cannot be put in the front of the property by the road. The road department has come 18 inch pipe that can be used to fill in the ditch. Mr. Sniezek stated the pipe can be donated to the Veterans.

Resident Dale Handley questioned if there is only one road going across the back of LaPorte Cemetery. Mr. Sniezek stated there is a new exit road in plan that would create a circle for easier entry and leaving. The road in place is a double land and the new road would be an added single lane and it would allow for more parking.

Eaton Township residents TJ and Erica Hermann were in attendance to discuss an issue they had with a sign being removed from their property. Mrs. Hermann runs a home business and had a sign placed in the front yard for advertising. Mr. Hermann stated that no warning or letter was received for a removal of the sign and they thought it had been stolen. He filed a police report and stalled a security system. He indicated that the sign that was removed was their only form of advertising at an event that they attended to sell their product. Mr. Hermann stated that Mr. Oliver apologized and he accepted the apology, this situation could have been prevented. Mr. Oliver stated that he had received numerous complaint calls about the Hermann's business. He confiscated the sign when he was in the area. Signs that are confiscated have a letter to the owner of where they can be retrieved, but the letter to the Hermann's had been returned by the post office. Mr. Oliver stated that most signs are sitting in or very close to the right away, which allows him to remove them legally. Mr. Hermann stated that if he had been in Carlisle, the removal of the sign would have created a legal issue. Trustee Taylor stated that the Township has the authority to remove a sign from the right away or from a home business that does not have the proper permit. He stated the Trustees are sorry it happened, it was an honest mistake, and he thanked them for bringing it to their attention.

Resident Holly Banjoff questioned the progress was on arrows or signage for turning off of Grafton Road onto Butternut Ridge Road and the railroad crossing. Mr. Sniezek stated that the request is on the County's list. Trustee Smith stated that CSX has been notified numerous times about the condition of the railroad tracks and nothing has been done. Mr. Oliver stated that a representative from CSX stated that once a crew goes passed, they do not come back.

Tami Mullens from Grafton Public Library was in attendance to give resident updates of events happening at the Library and summer programs.

Fiscal Officer Kimberly Fallons' Report

The minutes of May 7, 2018 Regular Board of Trustees Meeting minutes and May 15, 2018 Special Board of Trustees Meeting minutes regarding the road department backhoe were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes.

Warrants 13179 through 13203 and eft's 215-2018 through 232-2018 with a total of \$32,885.25 were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Purchase Order 40-2018 was submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Mr. Oliver submitted an amended contract from Patriot Engineering for the use of Carlisle Township to apply for federal funds only available to governmental agencies. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Verification was received for the ODOT Salt Participation Contract.

Dumpster Days was held on May 12th from 9AM-3PM. There were 160 visits from residents.

A proposal for the Fox Run Annexation into Grafton is currently being reviewed by Attorney White.

Mr. Oliver recommended the Trustees accept the resignation of David Little from the BZA and appoint alternate Michael Hagan. Trustee Smith motioned to accept the resignation and appointment as presented, Trustee Taylor seconded; roll call, all ayes, motion carried.

Road Superintendent Report

Mr. Sniezek elaborated on dumpster days: the Township received over 6,000 pounds of metal, 100 gallons of oil, and 240 pounds of aluminum. Nine 30 yard dumpsters were filled.

The new road side mower is to be delivered on Wednesday or Thursday. The rear differentials on the backhoe have been damaged; they are being disassembled and it will need a new carrier.

A weak, broken spring was found on the pickup truck; Standard Welding quoted \$700 for two springs. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Fire Chief's Report

There were 71 runs in the month of April.

Approval was requested for the Amkus Rescue Tools annual maintenance with a cost of \$1,100 for parts and labor. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Asst. Prosecutor Jerry Innes was contacted regarding the burned house on Blanche and Libby; the owner is being located.

Additional Business & Announcements

1. Memorial Day is Monday May 28, 2018. Administrative offices will be closed.

2. The BZA will be meeting on June 6, 2018 at 7PM.
3. Flag Day is June 14, 2018.
4. Next regularly summer scheduled Trustees' Board Meeting is on Monday June 18, 2018 at 7PM.
5. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 7:38PM.


Trustee Jared Smith


Trustee Berry Taylor


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer


Date