

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
September 18, 2017**

The Carlisle Township Board of Trustees met on September 18, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Paul Sniezek and Fire Chief Kevin Dembiec. Fourteen (14) people signed the attendance sheet.

Public Participation

Lyn Crouse and Danielle Conard from the Elyria Public Library were in attendance to encourage support for Issue 39 on the ballot in November. The central library on Washington Avenue in Elyria is in major disrepair and meeting space at Keystone branch are the driving force behind the .9 mil levy which will cost approximately \$3.00 a month per \$100,000 of property value. The levy will be used to bond debt.

Resident Dale Handley questioned why a no parking on the cul de sac was placed in his front yard. He was told that the Trustees passed a resolution prohibiting parking within 100 feet of all cul de sacs in the Township and all affected streets need to be treated equally. He stated that there has never a problem on his street.

Mike Lapos, a builder, was in attendance as directed by the acting road superintendent regarding installation of a drain tile at a new building site at Ravines Edge. He stated that his client wants a drain tile installed at the end of the driveway. The acting road superintendent had told him that if he purchased the drain tile, the township road department would install it. Mr. Sniezek stated that he didn't want to take responsibility for installation of a drain tile below Township standards. There was discussion of how only one house in the development has a drain tile installed, but it was only because of where it is located; none of the other properties have drain tiles installed. Mr. Lapos was directed to regrade the property since he decided to move the location of the driveway. Mr. Lapos wanted the road department to follow with what he was told. Mr. Oliver was directed to take the issue to legal.

Tami Mullins from Grafton Public Library came to remind residents that the residents have their choice of going to either the Elyria Public Library or Grafton. She stated that Grafton Library has all the amenities that Elyria has.

Fiscal Officer Kimberly Fallons' Report

Minutes of September 5, 2017 Regular Board of Trustees Meeting were submitted for approval. Motion to approve as amended by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12814 through 12829 and eft's 475-2017 through 502-2017 with a total of \$26,969.50 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 56-2017 through 59-2017 and Blanket Certificate 38-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

August Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Mr. Oliver stated that the concrete pads /picnic shelters paid for by the Lorain County Incentive Grant locations will be reviewed by the road department and installation will be by May 1, 2018. Other items purchased through the LCSWM Grant are a picnic table, trash receptacle, bags, and office supplies.

Mr. Oliver requested to approve the increase from \$10.00 an hour to \$15.00 an hour to encourage more volunteer fire fighters to sign up to help with Dumpster days. Trustee Wright motion to approve, seconded by Trustee Smith; roll call, all ayes, motion carried.

Dumpster Days will occur on October 7, 2017 9AM-3PM.

Fifteen (15) violation letters will need to be signed by the Trustees after Mr. Oliver has prepared them. A Special Meeting may be in order if prepared prior to next Trustees meeting.

Acting Road Superintendent Report

The Acting Road Superintendent stated that chip and seal will begin next week.

Proposals were submitted to the Trustees for consideration of a new road side mower. There is a lease program that the Fiscal Officer will look into which takes place over a 5-year time frame with the ability to purchase for \$1.00. Mr. Sniezek recommended purchasing an Alamo road side mower with a side mower; the rear mower will be taken from the current mower. It has 75 horsepower, an enclosed cab with heat and air conditioning and is four (4) wheel drive. The cost is \$68,628.74 which will be paid over five (5) years. Trustee Smith motioned to approve up to \$68,628.74, Trustee Taylor seconded; roll call, all ayes, motion carried.

Garage door quotes were submitted for Trustee approval. Mr. Sniezek recommended Mauer door for \$3,200. There was discussion about the differences in two of the quotes, but Mr. Sniezek could not answer. Trustee Smith motioned to approve, Trustee Wright seconded; roll call, all ayes, motion carried.

Mr. Sniezek submitted quotes to upgrade the electric at the road garage. The lowest bid came in from Rourke Electric at \$2,950. Trustee Wright motion to approve, seconded by Trustee Smith; roll call, all ayes, motion carried.

The road department received their new refurbished computer and it is up and running.

The road department has been trying out the pot hole filler; they are training how to use it.

Fire Chief Kevin Dembiacs' Report

The Fire Recovery USA signed document was received; they are continuing to set up the program.

There were 71 runs for the month of August.

The BWC grant has been approved for the hose roller equipment; we are waiting on the arrival of the funds in order to place the order.

The Fire Chief requested approval to purchase a 2001 KME from Boston Heights through GovDeals.com. The current bid is \$40,000, but the trucks fair market value is \$150,000. The truck will need new tires, as well as the light tower repaired. He stated that there is also a buyer's fee of 12.5%. Trustee Smith motioned to approve up to \$80,000 with the buyer's fee included, Trustee Wright seconded; roll call, all ayes, motion carried.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday October 2, 2017 at 7PM.
2. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:37PM.

Trustee James Wright

Trustee Jared Smith

Trustee Berry Taylor

Attested: Kimberly Fallon, Fiscal Officer

Date