

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
September 5, 2017**

The Carlisle Township Board of Trustees met on September 5, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Paul Sniezek and Fire Chief Kevin Dembiec. Six (6) people signed the attendance sheet.

Public Participation

Resident James Meister from Robson Road was in attendance to discuss an issue he is dealing with regarding a drain tile he installed on his property. He stated that he obtained all the permits required to install his driveway and took it upon himself to install drainage tiles at his expense under the approval of the previous acting road superintendent. A road department employee told his wife that the tile was not installed properly and they were in violation. Mr. Meister stated that his wife felt threatened. In a further conversation with the acting road superintendent, he was told he was in compliance and needed a fill in permit. Mr. Meister stated that he installed the drain tile around the base of a tree to allow for better drainage; he stated that drivers are at risk of going off the road and being hurt. Mr. Sniezek stated that there has to be ample drainage. Mr. Meister stated he built the dirt up to allow for settling which would give sufficient drainage. Trustee Wright stated that the road department cannot go around enforcing laws and creating problems. The Trustees were all in agreement to visit the property and investigate further.

Resident Ray Hidebrandt stated that he spoke with the Fiscal Officer who has offered to help the Veterans Board form a 501 (c)(3). Fallon stated that it would open the doors to grants for the memorial, among other items needed at the cemeteries. Fallon also stated that an official decision needs to be made regarding the location of the proposed Veteran's Memorial. She indicated that the property next to Town Hall would not be a good location due to the amount of traffic and people watching to get off Nickle Plate more so than they would notice the memorial. Mr. Sniezek stated that the land has drainage issues and would also pose a problem for security of the road department buildings. It will be discussed further at a later date.

Fiscal Officer Kimberly Fallons' Report

Minutes of the July 24, 2017 Public Hearing for the River Ridge Court Assessment, Minutes of the August 18, 2017 Special Board of Trustees meeting (regarding Resolution to Advertise to Bid), and Minutes of August 21, 2017 Regular Board of Trustees Meeting were submitted for approval. Motion to approve as amended by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 54-2017 and 55-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12749 through 12813 and eft's 401-2017 through 474-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Fallon requested the Trustees purchase a cemetery plot in LaPorte for \$250.00 back from a resident who has moved to Florida. Motion to approve by Trustee Smith, seconded by Trustee Wright; roll call, all ayes, motion carried.

Cemetery Deed 2017-02 was submitted for approval and signature. Motion to approve as amended by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The bids for the River Ridge Concrete Replacement Phase II were submitted to Trustees for review along with the recommendation from the Lorain County Engineers. The lowest bid came in at \$120,495 from D.L. Smith Concrete. There was some discussion regarding deviating from the Engineers recommendation. Trustee Smith motioned to approve the bid from Denes Concrete due to the fact that it would allow for a continuation of Phase I and Denes Concrete did a great job, Trustee Wright seconded; roll call, all ayes, motion carried.

Resolution 2017-14 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Brentwood Lake Village, An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2017-15 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Northeast Area Lighting District (i.e. Betty Lane, Robert Lane, Carol Lane, Penny Lane, Rosemere Street, and Oakwood Street), An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2017-16 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands In Northeast Area Lighting District #2 (i.e. Miller Court, Hope Court Subdivision I & II, East River Road and Calann Drive), An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2017-17 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Overlook Drive Lighting District, An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2017-18 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Southwood Drive District, An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; Resolution 2017-19 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Tanglewood Lighting District Village, An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; and Resolution 2017-20 A Resolution Levying Special Assessments For Street Lighting Purposes On Certain Lots And Lands Carlisle Avenue Lighting District, An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio were submitted for approval. Trustee Smith motioned to approve, Trustee Wright seconded; roll call, all ayes, motion carried.

Executive Session was requested to discuss road department compensation.

Administrative Assistant/Zoning Inspector William Olivers' Report

Administrative Assistant Oliver stated that all no parking signs were installed on cul de sacs in the Township per Resolution 2017-26 A Resolution To Adopt No Parking Within 100 Feet Of And Within Turnaround On All Cul De Sacs In Carlisle Township, Lorain County, Ohio (ORC 505.17).

Dumpster Days will occur on October 7, 2017 9AM-3PM.

Mr. Oliver stated that the concrete pads /picnic shelters paid for by the Lorain County incentive Grant locations will be reviewed by the road department and installation will be by May 1, 2018.

The zoning report for July 2017 included 20 permits being issued.

Acting Road Superintendent Report

The Acting Road Superintendent stated that chip and seal will begin next week.

Proposals were submitted to the Trustees for consideration of a new road side mower. There is a lease program that the Fiscal Officer will look into which takes place over a 5-year time frame with the ability to purchase for \$1.00. Fallon stated that the road department has up to \$80,000 to spend on a new road side mower. Mr. Sniezek is waiting on one more quote.

Mr. Sniezek would like to upgrade the electrical service from a 100 amp to a 200 amp. Approval to gather estimates to place garage doors on the storage building was requested. He stated that the pigeons have overtaken and created a mess which makes it impossible to store anything in it without it having to be cleaned off. He was instructed to get two more quotes.

Fallon questioned if the pot hole filler, that was purchased in July, was up and running yet. Mr. Sniezek stated it should be working in the next day or two.

The five (5) ton dump truck was sold for \$3,000. The auction for the brine equipment on govdeals.com will end next Monday. There were a couple prospective callers on the equipment.

Trustee Smith mentioned that a lot of headstones at Murray Ridge Cemetery were knocked down and wanted to know how the road department handles these issues at the cemeteries. Mr. Sniezek stated that they had not done anything about fallen headstones this year.

Executive session was requested to discuss road department compensation.

Fire Chief Kevin Dembiecs' Report

Ladder testing has completed with all ladders passing.

Acceptance of the donation of four (4) resuscitation kits from Air For Paws was requested. Trustee Wright motioned to accept, Trustee Smith seconded; roll call, all ayes, motion carried.

Approval was requested to purchase strobe lighting replacement for rescue 4 with a cost of \$660 plus shipping. Trustee Wright motioned to accept, Trustee Smith seconded; roll call, all ayes, motion carried.

Approval was requested for Volunteer Captain Kurt Blair to take an online Officer 1 class with a cost of \$465, and Fire Fighter John Lauer to take the Medic Refresher with a cost of \$220. Trustee Wright motioned to accept, Trustee Smith seconded; roll call, all ayes, motion carried.

Hydrant flushing almost completed. There was discussion of the potential addition of a fire hydrant at Grafton Road and Route 57. The cost would be \$6,000. No decision was made. Rural Water will be replacing the hydrant at Raven's Edge.

At 8:45PM Trustee Wright motioned to enter into executive session to discuss road department compensation, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 9:30PM with all Trustees in attendance.


Trustee Wright motioned to approve the paying of the seven (7) hours of overtime incurred for the road department Kentucky trip to purchase the pot hole filler and to reduce the regular hours by 3.5 hours due to hours not actually worked or accounted for by vacation or sick time on the time sheets submitted for the Friday of the road department return, Trustee Smith seconded; roll call, all ayes, motion carried.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday September 18, 2017 at 7PM.
2. Keep up with Township events and contact information at carlisle-township.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 9:32PM.


Trustee James Wright


Trustee Jared Smith


Trustee Berry Taylor


Attested: Kimberly Fallon, Fiscal Officer

9/5/17
Date