

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Public Hearing and Regular Meeting
July 17, 2017

The Carlisle Township Board of Trustees met on July 17, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Paul Sniezek and Fire Chief Kevin Dembiec. Twenty-seven (27) people signed the attendance sheet.

Fire Chief Kevin Dembiec was sworn in as Fire Chief.

Public Hearing

Trustee Wright called the Public Hearing to discuss the 2018 Budget at 7:05PM.

There were no comments or questions. Public Hearing was closed at 7:07PM.

Trustee Wright motioned to accept the 2018 budget as submitted, Trustee Smith seconded; roll call, all ayes, motion carried.

Public Participation

NOPEC representative Pat McNamara was in attendance to present a check to the Trustees in the amount of \$7,745 for the Powering Our Communities Grant that aided in the upgrading of lighting for the fire and road department to LED. He stated there will be another grant available next year and more funds will be available.

There were many residents from River Ridge Court in attendance to discuss the notice they received about the road assessment public hearing that will be held on July 24, 2017 at 6:30PM at Town Hall. The concerns were why they received notice of a public hearing with little time and that the notice was vague, what if they couldn't attend the hearing, was information available online, among others. The Fiscal Officer stated that the notice for a public hearing was regarding a road assessment on River Ridge for the River Ridge Concrete Replacement Project. The benefitting property owners will be assessed for the \$60,000 loan over a 10-year period of time. More specific answers will be given at the Public Hearing with written statements being accepted and submitted at the Public Hearing. Questions where answers were not present will be provided at the Public Hearing.

Resident Helen Knopp thanked all the River Ridge residents in attending the meeting and invited them to all the other Trustees meetings. She stated She passionately stated that she attends all the meetings and that all the elected officials have the residents' best interest at heart.

Resident Ray Hildebrandt stated the Veteran's Board received a donation of 1,400 bricks and wanted to know if they could be stored at the Road Department. He was given approval. Trustee Smith stated that a letter showing the donation would be required from the couple who donated them for auditing purposes. He was told it would be provided. Mr. Jones questioned if a sign could be put up stating "future site of the Veterans Memorial." At this time location has not been determined and it would be addressed at a later date. They were questioned on when a project plan and budget would be submitted to the Trustees for review. Mr. Jones stated hopefully in the fall.

Fiscal Officer Kimberly Fallons' Report

Purchase Order 50-2017 and 51-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

May and June Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12708 through 12748 and EFT Payments 327-2017 through 400-2017 for a total of \$108,414.69 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2017-25 A Resolution Declaring The Intent And Reasonable Expectation Of Carlisle Township On Behalf Of The State Of Ohio (the Borrower) To Reimburse The Road Fund For The River Ridge Concrete Replacement Phase II Project No. C146U/C147U With The Proceeds Of Tax Exempt Debt Of The State Of Ohio was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Fallon reminded the Trustees of the July 24, 2017 Public Hearing for the River Ridge Concrete Replacement Phase II assessment review and investigation. Public Hearing notices were online and in the Chronicle Telegram.

Administrative Assistant/Zoning Inspector William Olivers' Report

Administrative Assistant Oliver thanked NOPEC for the tickets to the Rockin on the River concert and for the grant check.

Resolution 2017-24 A Resolution To Adopt No Parking Within 100 Feet Of And Within The Turnaround on Hope Court In Carlisle Township, Lorain County was submitted for approval. Mr. Oliver stated that a representative from the Midview Schools busing requested the no parking due to the bus drivers not being able to maneuver the buses when all the parents park to drop off their kids. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

No parking signs on Hope Court would need to be installed prior to the beginning of the school year by the Road department.

There will be the following road closures: State Route 57 between Edgewood and Bear Creek July 17-21, 2017 for ODOT Culvert project; East River south of Chestnut Ridge Road July 18 & 19, 2017; and Butternut Ridge Road – West Ridge and Oberlin Road beginning July 5, 2017 for 30 days.

Memorandum of Understanding (MOU) between the Township and the Lorain County Stormwater Management District for Robson Road culvert project was submitted for signature.

The two bids received for the Whitehead Road culvert project were both rejected by the County. The project will be re-bid at a later date.

ODOT salt sale bids came in at \$30.55 which is lower than last year at \$32.23.

The list for OPWC Round 32 has been tentatively generated, but not submitted for estimates by the road department yet. No list was submitted to the Trustees for review.

Rubbish rules and regulations and bulk pick up calendars were put out for distribution to the residents.

Thursday July 20, 2017 Republic Services will be having its Grand Opening Ribbon Cutting Ceremony for the CNG Gleet, fueling station and maintenance facility with Trustee James Wright as a keynote speaker. Event begins at 11AM.

Clean up orders per ORC 505.87 were submitted for signing.

Zoning Commission will be meeting on July 19, 2017 at 7PM.

Acting Road Superintendent Report

The Trustees received a listing of the locations of no soliciting without permit signs as previously discussed. Approval was requested to purchase ten new "Welcome Signs" and five more no soliciting signs at a cost of \$675. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, all ayes, motion carried.

The Township contract with OUPS began on June 29, 2017. Forty-four calls were received for roadside drainage marking. Many calls were received that did not pertain to Township residents. Fallon stated that the Township would have been charged \$1 per call to receive emergency text messages from OUPS. Since Mr. Sniezek can receive emails on his iPhone, there was no need for emergency text messages.

The road department is running a week behind on the Butternut Ridge Road closure.

Special thanks went out to Sugar Ridge for the road sweeper tires.

Previously discussed and submitted list of saleable items was submitted again to the Trustees on how to sell the items. It was stated that it had already been approved for sale on GovDeals.com by Resolution. Mr. Sniezek suggested some items be advertised for closed bid. Fallon stated that too much cost would be incurred to advertise and then have a bid opening on such low priced items. Those items were directed by the Trustees for the road department to sell at the curb. The other list with brine equipment and such would be listed on GovDeals.com by the Road Department. Mr. Sniezek submitted a cost schedule for the sale of items on GoveDeals.com and requested the Trustees choose an option. Trustee Taylor motioned to choose Option B2 which was the Township pays 5% and the buyer pays 7.5% premium, Trustee Smith seconded; roll call, all ayes, motion carried.

Mr. Sniezek submitted the road department repair estimates to the Trustees. Fallon stated that such road repairs and chipping and sealing are already built into the yearly budget. Motion to approve \$35,000 by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The road department found another pot hole filler that they are interested in purchasing in Kentucky. The 2001 Craftco's asking price is \$6,500 and has 655 hours. Trustee Wright motioned to approve up to \$6,500, and lodging for the night and meals for two road department employees, Trustee Smith seconded; roll call, all ayes, motion carried.

Executive session was requested to discuss road personnel compensation.

Fire Chief Kevin Dembiecs' Report

There were 51 runs in June with 228 year to date.

The 2017-18 Ohio EMS Grant award will be applied for. The amount to be awarded is \$1,200 and there is a six-month expiration.

The contract was received from Medicount/Fire Recovery and forwarded to Legal for an opinion. The Fire Chief does not believe Township residents should be charged. He will have a copy for approval at next meeting.

Approval was requested for fire pump testing with a cost of approximately \$210-240 for five trucks. Trustee Taylor motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

Approval was requested for ladder testing with a cost of \$300-330. Trustee Taylor motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

Approval was requested to replace the garage doors on the out building to roll up style steel doors with a cost of \$1,100 with garage door opener. Trustee Smith motioned to approve, Trustee Wright seconded; roll call, all ayes, motion carried.

Hydrant flushing will begin in late July. Check the website for specific dates and times.

At 10:02PM Trustee Wright motioned to enter into executive session to discuss road department personnel and compensation, Trustee Smith seconded; roll call, all ayes, motion carried.


Regular session was re-entered at 10:33PM with all Trustees in attendance.


Additional Business & Announcements


1. Next regularly summer scheduled Trustees' Board Meeting is on Monday August 21, 2017 at 7PM.
2. July 24, 2017 6:30PM Public Hearing for River Ridge Assessment at Town Hall.
3. Keep up with Township events and contact information at carlisletownship.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 10:33PM.


Trustee James Wright


Trustee Jared Smith


Trustee Berry Taylor


Attested: Kimberly Fallon, Fiscal Officer

8/21/17
Date