

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
May 1, 2017**

The Carlisle Township Board of Trustees met on May 1, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Paul Sniezek and Fire Chief Kevin Dembiec. Twelve (12) people signed the attendance sheet.

Public Participation

Resident Dale Handley stated he likes the new stop signs at Butternut Ridge Road and Indian Hollow. However, he questioned if the signs with lights could be put up. Mr. Oliver stated no, they are too costly for the Engineers.

Resident April Ross was in attendance to question why the fire department was called and came out and put out her fire. She stated that she was burning limbs and tree branches from her yard in a fire ring early in the day when her neighbors were at work. The Fire Chief stated that a neighbor who lives down wind called because of having breathing issues that were being affected by her fire. He also stated that she lives within the city limits of a mile and cannot open burn. He clarified that there isn't a ban on fires in the Township; therefore, he follows the rules set by the EPA.

Resident Helen Knopp reminded residents to look out for ticks. There is an overabundance this year carrying a couple different diseases.

Fiscal Officer Kimberly Fallons' Report

Minutes of April 3, 2017 and April 17, 2017 Regular Board of Trustees Meeting were submitted for approval. Motion to approve by Trustee Wright as amended, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12618 through 12627 and EFT Payments 231-2017 through 250-2017 for a total of \$50,082.03 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Then and Now Purchase Order 44-2017 and Blanket Certificate 33-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2017-8 A Resolution Of Necessity For Reconstruction Of River Ridge Road And Assessment To Abutting Real Estate: R.C. 5571.15, 5373.01, 5573.07 was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver stated that the ODOT Winter Contract (018-18) for road salt was submitted and confirmation received.

The Lorain County Landbank is taking care of the Ashbaugh property. No action is required by the Township.

Dumpster Day will be held on Saturday May 13, 2017. A list of what is acceptable will be in the Rural Urban. Whatever is not acceptable will be directed to the Lorain County Collection Center in Elyria.

The Board of Zoning Appeals will be meeting on Wednesday May 3, 2017 at 7PM.

Twenty three (23) zoning permits issued for the month of April.

Trustee Smith stated that the Welcome To Carlisle Township at Oberlin Road is looking mangled. He also questioned any progress on the Peddler permits and signage. It will be deferred to the Road Department since they deal with signs in the Township.

Acting Road Superintendent Report

The road department cleaned and unplugged tree roots and replaced 180 foot of pipe, a check valve and a riser on Overlook Drive.

The sink hole on East River has been backfilled with soil and compressed.

Mr. Sniezek requested approval to purchase 100 tons of no. 411 and 50 tons of no. 57 stone with a cost of \$2,466. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

A meeting took place between the road department and LaGrange and Elyria Township road departments to discuss the continuing shared service partnership.

The radiator was replaced under warranty on the Ford truck.

The Town Hall roof on the front porch is missing some shingles. Mr. Sniezek questioned if the Trustees would like quotes on the cost to repair. The Trustees approved the gathering of quotes. He also stated that he received an estimate from Canterbury Masonry to repair the front steps at a cost of \$4,350. The Trustees told him to have more than one estimate. Resident Brad Eubanks questioned why the Trustees meetings were not held at the new fire station when the Town Hall needs so many repairs. The fire chief stated that there isn't enough parking and there is an occupancy limit on the conference room.

The fire hydrant recently replaced on Grafton Road by East Carlisle is too low and is in need of a riser which was requested by the Fire Chief. The cost of the riser is \$400. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried. Trustee Wright questioned if the road department should have a couple risers in stock; the fire chief advised yes.

Fire Chief Kevin Dembiecs' Report

The warranty work done on Truck 5 has been completed; waiting on delivery.

The station lot lights have been converted and two wall packs left to complete.

The 2015 AFG Grant for the SCBA's is almost complete. The Scott representative still needs to have a training on the equipment. The \$3,000 for voice units has been approved by AFG. The voice units were added because the full amount was not used as estimated. An additional cost to update all brackets in the trucks will be needed.

The vehicle maintenance cycle will begin with receiving estimates on tires for engine 1 and engine 7. Engine 1 is the oldest vehicle, a 1942 Mac, in the fleet and it will cost approximately \$1,595 for tires. Trustee Wright stated that it is with respect that even though engine 1 is no longer used, that the Township keep it in good condition. Engine 7 tires will be approximately \$800 each; estimates will be available at the next meeting.

The fire chief is working on putting together a plan to replace engine 8. He stated it may require field trips. Truck 6 is too light to be used as a tow vehicle for FEMA and may need replaced. Fiscal Officer Fallon questioned when the Safer Grant would expire for Fire Fighter Lauer. The grant expires in November 2017. She has concerns with spending money on replacing trucks when keeping Fire Fighter Lauer should be taken into consideration.

Resident Linda Lowery stated she has issues with the resolution for special assessments for road projects. She stated that if a mile zone were put followed as stated in the resolution that she could end up paying for road projects that she does not use. The fiscal officer stated that a levy was put on the ballot twice and failed. A special assessment for road projects needs to be supplemented in order to not drain the road department budget. She stated that it seemed sudden and without warning. The mile zone would be cut back to a smaller area of residents affected, for instance, on a cul-de-sac which is only used by the residents that live on the street. Fallon also stated that this wasn't all of the sudden; some time ago a resolution was discussed and passed creating a blanket assessment over the entire Township that would allow assessments to be placed on only streets being repaired or replaced. This would prevent the entire Township from paying for one road in particular. She also stated that Public Hearings would be held where the residents could voice their opinions. Mrs. Lowery requested a copy of the Legal Opinion and resolution.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday May 15, 2017 at 7PM.
2. Dumpster Day is Saturday May 13, 2017 9AM-3PM.
3. Mother's Day is Sunday May 14, 2017.
4. Pride Day is Saturday May 20, 2017 9AM – 12PM.
5. Keep up with Township events and contact information at carlisletownship.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:02PM.


Trustee James Wright

Trustee Jared Smith

Trustee Berry Taylor


Attested: Kimberly Fallon, Fiscal Officer
5/15/17
Date