

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
February 21, 2017

The Carlisle Township Board of Trustees met on February 21, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Martin Squire and Fire Chief Kevin Dembiec. Eleven (11) people signed the attendance sheet.

Public Participation

Deputy Bungard was in attendance. He alerted the residents to credit card and income tax scams.

Resident Ray Hildebrandt gave a progress report about a Veterans Memorial. He stated that a board had been formed. However, after speaking with an assistant prosecutor, the board was told that it would be costly to form a 501 (c)(3), but easier if the Fiscal Officer could create a line item specifically for the collection of revenue and paying of expenses. The Fiscal Officer stated that it seemed like the Board was dropping the project into the Trustees lap. Resident Linda Lowery questioned what would happen if all the funds donated didn't cover the cost of the memorial. He stated that the project would stop if there weren't enough funds. Then there was discussion about ongoing costs once the Memorial is erected, such as lighting and maintenance of the memorial. The Township would be paying for it. It was suggested by Mrs. Fallon that the best place to put the Memorial would be at LaPorte Cemetery and the fundraising could be a joint effort for the memorial, a new fence, and sign for the cemetery. Mr. Hildebrandt disagrees; he thinks it would be better suited for the corner of Butternut and Route 301. The Board meets the second Tuesday of the month at 7:00PM at the Fire Station.

Resident Diane Cory from East Avenue came to ask the Trustees if there was anything they could do about their neighbor. She stated that there aren't any running utilities; there are numerous cars in the driveway and garbage all over the yard. Mr. Oliver stated that he is working on the cars, which is the extent of his authority. He has sent a couple letters to the owners who have yet to respond. Trustee Wright asked if the owners knew there was someone living in the house. Mrs. Cory responded that the tenant used to work with the owners of the property. The Health Department has been called and they were told that the tenant is an adult and as long as there aren't any children living there, nothing could be done. The Fire Chief stated that the house is not structurally deficient, so it can't be condemned. Deputy Bungard and the Trustees stated to call the Sheriff if the neighbor becomes verbally or physically abusive; other than that, it is a civil matter.

Fiscal Officer Kimberly Fallons' Report

Warrants 12531 through 12545 and EFT Payments (including payroll) 100-2017 through 124-2017 for a total of \$33,999.66 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2017-2 A Resolution To Authorize Carlisle Township Board Of Trustees To Enter Into A Contract With Volunteer Firemen's Insurance Services (VFIS) For a Blanket Accident And Sickness Insurance Policy Through National Union Fire Insurance Company of Pittsburg, PA was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

First reading of Resolution 2017-3 A Resolution To Prohibit Cultivators, processors, And Retail Dispensaries Of Medical Marijuana Pursuant To Section 3796.29 Of The Ohio Revised Code. Trustee Smith commented that before a decision should be made, he suggested all the Trustees do research as to the pros and cons of medical marijuana.

Fiscal Officer Fallon stated that she received a quote from Aramark Uniform Company. Aramark was approximately \$33.00 a month, which included the same amount of garments as Cintas. However, the road department would also receive coats. The fee for the logo would be waived as well as set up fees. It would be a three year contract with no auto renew. Trustee Wright questioned if Cintas gave a quote. Yes, it was the same cost but without the coats. It was also a five year contract with an auto renew that was an issue with Assistant Prosecutor Jerry Innes. Motion to approve entering into contract with Aramark, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver attended the LCTA meeting on February 16th and listened to a presentation given by representatives for OUPS. Since the County Engineer no longer wants to field calls for utility marking, OUPS is mandating all Townships field the calls with a cost of .21 cents per call. According to OUPS, the Township received 1,238 requests for utility marking. The cost, based on the number of calls, would be \$259.98 per year or a minimum of \$50. Mr. Squire stated that the road department hasn't received any calls for marking in a while, but the number sounds correct.

Mr. Oliver stated that the lighting grant from NOPEC was for the amount of \$9,605.42. He requested the approval of the excess cost of \$\$1,861.42. The break out is as follows: \$3,399.32 for the road department and \$6,207.10 for the fire department. Installation will be taken care of by each department. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Mr. Oliver submitted the Mileage Certification form to the Lorain County Engineers and the ODNR 2016 Brine Application form. He will resend the resolution of discontinuance of use of Brine again to the ODNR. He also submitted the U.S. Dept. of Commerce BAS Boundary Annexation Survey and SWMD-MS4 Township Responsibilities Checklist 2016.

A thank you note was sent to the Fire Fighter Association for the donation of Mustang Ice Suitses.

Mr. Oliver questioned if joining the Keep America Beautiful Board would be a conflict of interest. The Trustees stated no; legal had been consulted and also stated there was no conflict. Fiscal Officer Fallon questioned when Pride Day would occur this year. Mr. Oliver stated May 20, 2017.

March 6, 2017 there will be a Public Hearing regarding the Haynes Construction wanting to re-zone the property behind Town Hall. Zoning will be recommending the Trustees disapprove the re-zoning.

Acting Road Superintendent Report

Mr. Squires would like to purchase a hinge for the front door at Town Hall. He was told to go ahead and purchase it.

A fan has to be made for one of the leaf vacs.

Maintenance Systems has been sweeping Butternut Ridge Road in front of Allied Waste to keep the dust down.

Executive session was requested to discuss demotion of a public employee.

Fire Chief Kevin Dembiecs' Report

The Fire Chief hasn't received any word back from the insurance company of the company that hit the hydrant. Fiscal Officer Fallon questioned why the Townships insurance company had not been called; she stated they will act of the Township behalf and will get more accomplished.

The SCBA equipment has been received much quicker than anticipated; we are now waiting on the funds to come in from FEMA. The additional equipment ordered that will be supported by the Fire Department fund has not arrived.

The EMS reimbursement grant purchase was a jump band and stretchers with a total of \$1,600-1,700. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Approval was requested for several of the fire department personnel to attend the NOVEA Regional Fire School Conference which includes mileage and lodging. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried. Certificates of attendance must be provided to be reimbursed.

Trustee Wright motioned to enter into executive session at 8:56PM to discuss demotion of a public employee, seconded by Trustee Smith; roll call, all ayes, motion carried.

At 9:28PM, regular session was reentered with all Trustees in attendance.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday March 6, 2017 at 7PM.
2. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 9:30PM.


Trustee Berry Taylor
Trustee Jared Smith
Trustee James Wright

Attested: Kimberly Fallon, Fiscal Officer

Date