

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
January 17, 2017

The Carlisle Township Board of Trustees met on January 17, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Martin Squire and Fire Chief Kevin Dembiec. Seven (7) people signed the attendance sheet.

Trustee Wright opened the meeting with an opening Prayer.

Public Participation

Resident Ray Hildebrandt stated that a committee has been formed for the perspective Township memorial and monument and application for 501 (c)(3) is in process. He will be soliciting help with the application. He asked if the trustees were going to give them the property at the corner of Butternut Ridge Road and Route 301 next to the fire station. Legal would have to be consulted on the options available to the Township.

Fiscal Officer Kimberly Fallons' Report

Minutes of December 16, 2016 Special Board of Trustees Meeting (Road Assessments) and December 22, 2016 Special Board of Trustees Meeting (Grant MOU) were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12463 through 12498 and EFT Payments (including payroll) 631-2016 through 647-2016 and 1-2017 through 54-2017 for a total of \$83,704.78 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Blanket Certificates 46-2016 and 47-2016 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

December 2016 Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2017-01 Purchase Orders and Blanket Certificates (Bulk) was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The American Tower (Verizon) cell lease extension was submitted for approval to continue to receive monthly payments that increase every five years. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver stated he received communication from the Lorain County Engineers regarding a possible stop light at Indian Hollow and Butternut Ridge Road. The letter stated that installation of a stop light would be too costly; therefore, the intersection will be a four way stop. Trustee Taylor questioned if the utility pole on the south east corner can be removed; it is an obstruction. Mr. Oliver will look into it.

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The new digital sign has been installed and working well. Mr. Oliver stated that he is considering honeycomb ceiling tiles to encase the new sign. Discussions were then shifted toward potential renovations of Town Hall. Mr. Oliver is considering a drape panel for the rear wall and turning that wall into the podium area to dampen the echoing. In November, the Township hosts the Lorain County Township Association meeting.

Zoning Inspector reported that there were 5 permits for the month of December.

The Zoning Commission is in need of three new members. He is recommending the positions of alternates not be filled at this time. Three resignations were received last month.

An application for a zoning amendment for the property behind the road department has been received by Lorain County Planning Commission. The owner's want to have it zoned LI 1 and RI 2 as opposed to GB1 and RI 2. They want to be able to dump debris and construction items on the property. Trustee Wright questioned if that fell in line with the Township Comprehensive Plan. Mr. Oliver stated it did not.

Acting Road Superintendent Report

The correct fuel tank has been replaced on truck 11. The cylinder has also been installed.

Approval was requested to purchase a new chain saw with a 12" bar that is easily portable and light. Motion to approve \$300 by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Executive session was requested to discuss compensation of a public employee.

A new contract was received from Cintas Uniforms. Fiscal Officer Fallon stated that she would like the opportunity to investigate other uniform companies. She had consulted with Asst. Prosecutor Jerry Innes regarding the Cintas contract and was told that the Township should not enter into a five year agreement and he had another issue with one of the clauses. When she told the Cintas representative this, she was told that the contract could not be changed. Issue was tabled.

Fire Chief Kevin Dembiecs' Report

There were 733 runs for 2016.

Volunteer Fire Fighter Ron Novak submitted his resignation; the Fire Chief requested acceptance of the resignation. Trustee Wright motion to accept resignation, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Two bids were received for the SCBA Grant. Finley Fire / Scott Products is recommended by the Fire Chief, despite that the bid was \$19,000 more than Premier's bid. He stated that Findley Fire / Scott Products is compatible with what the fire department currently has. Motion to accept Finley Fire bid by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Approval was requested for three fire department personnel to attend the annual Arson Seminar. The cost is \$110 per person with mileage reimbursement. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

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Approval was requested to donate the old recliners from the fire department living quarters to the fire fighter association to use in trainings. Trustees were in agreement to donate the recliners to the fire fighter association.

At 8:00 PM Trustee Wright motioned to enter into executive session to discuss compensation of a public employee, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was reentered at 8:30 PM with all Trustees in attendance.

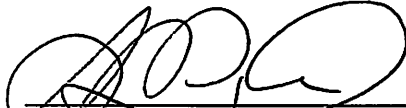
Trustee Wright motioned to give William T. Oliver a 2% raise immediately, Trustee Smith seconded; roll call, all ayes, motion carried.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday February 6, 2017 at 7PM.
2. Administrative Offices will be closed January 25-27, 2017 because of the Ohio Township Association Conference.
3. January 18, 2017 Zoning Commission meeting.
4. February 1, 2017 Board of Zoning Appeals meeting.
5. Keep up with Township events and contact information at carlisle-township.com.

Adjournment

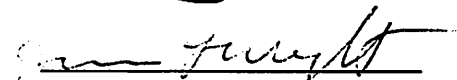
There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes. Meeting adjourned at 8:31PM.



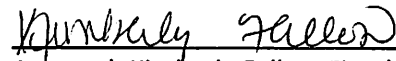
Trustee Berry Taylor



Trustee Jared Smith



Trustee James Wright



Attested: Kimberly Fallon, Fiscal Officer

2/6/17

Date