

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**October 17, 2016**

The Carlisle Township Board of Trustees met on October 17, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Martin Squire and Fire Chief Kevin Dembiec. Fourteen (14) people signed the attendance sheet.

**Public Participation**

Resident Jan Brooks questioned if leaf collection would begin soon. Mr. Squire stated it would begin at the end of October and continue until the week of Thanksgiving.

Volunteer Fire Fighter Rick Willard was in attendance to request the Trustees contribute half the cost of replacing mattresses and reclining chairs in the fire department quarters. He indicated the cost in total is \$3,200: \$1,600 Township and \$1,600 Volunteer Fire Fighter Association. Trustee Taylor motioned to approve the contribution of \$1,600, seconded by Trustee Smith; roll call, all ayes, motion carried.

Mr. Willard also reminded the residents that October 22, 2016 is the annual spaghetti dinner at the fire station 5PM – 7:30PM. Tickets are \$10.

Trustee Taylor motioned to appoint Lieutenant Stephen Higgins to Captain and Volunteer Fire Fighter Kurt Blair to Volunteer Captain, seconded by Trustee Smith; roll call, all ayes, motion carried.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of September 19, 2016 Regular Board of Trustees Meeting were tabled due to Trustee Wrights absence at this meeting and Trustee Taylor's absence at the September 19<sup>th</sup> meeting.

Warrants 12360 through 12377 and EFT Payments (including payroll) 489-2016 through 531-2016 for a total of \$29,002.20 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 50-2016 and 51-2016 and Blanket Certificates 43-2016 and 44-2016 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2016-21 A Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2016-04 A Resolution To Adopt Pursuant To ORC 505.94 Regulations Of Transient Vendors was submitted for second reading and discussion. Fiscal Officer Fallon stated she had been receiving calls from residents about door to door vendors coming around and if they were required to register with the Township. Mrs. Fallon indicated that having this policy would be beneficial to the safety of our residents. Per the Resolution, a transient vendor, such as vacuum cleaner sales or energy sales, would

have to register with the Administrative Assistant or the Fiscal Officer. The Sheriff would then be notified of such vendors in the area. There would be a minimal fee incurred to the vendor. Trustee Smith questioned if the days and times that a vendor could canvass the residents could be changed. He didn't want Sunday hours or hours late in the evening. Fallon stated she would consult with legal, but didn't think it would be a problem. The hours would be Monday through Saturday from 9AM – 7PM if allowable by legal.

September financial statements were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Cemetery Deeds 2016-01 through 2016-04 were submitted for approval and signatures. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Fallon updated the need for a new copier. MT Business has offered a Ricoh copier with a fax deck for \$5,500 and \$31.00 a month plus copies and maintenance. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Fallon received notice from Security Life that effective December 1<sup>st</sup>, life insurance for the full time fire fighters would no longer be available as Security Life has been sold to another company that does not provide life insurance. Chief Dembiec questioned if VFIS carried it. Fallon asked him to look into it.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Tax liens have been filed for the following: 41633 Russia Road, \$1,138.43 and 41329 Russia Road, \$4,101.77.

There have been numerous resident complaints and questions about a property on Robson Road where logging is occurring. Because a ditch has become clogged, Don Romancek has been contacted to investigate.

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New ORC 505.87 Clean up orders were submitted to the Trustees: 13660 Indian Hollow Road and 2108 Grafton Road. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

There were twenty (20) permits issued for the month of September.

Zoning Inspector Oliver discussed a proposed lot split on Hilltop Lane. He solicited any opposition to the lot split. There was no opposition.

The Board of Zoning Appeals will be meeting on November 2, 2016 at 7PM at Town Hall.

**Acting Road Superintendent Report**

Acting Road Superintendent Squire hasn't received a response from the resident on Banks Road who placed a fence in the easement. The fence on Banks Road has been moved back but not on Parson Road. Since Parson Road is a county road, it is now out of the Township's hands.

Squire is investigating a company that can shred and remove the brush pile. One price he received was \$4,100. This is very costly to the Township. He is also investigating where he will get rid of the leaves from leaf collection. Per the EPA, the Township cannot store them on Township property.

Fire Chief Kevin Dembiecs' Report

September run report was submitted to the Trustee for review.

Additional Business & Announcements


1. Next regularly scheduled Trustees' Board Meeting is on Monday November 7, 2016 at 7PM.
2. The Board of Zoning Appeals will be meeting on November 2, 2016 7PM.
3. October 31, 2016 Halloween Trick or Treat 6PM – 7:30PM.
4. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 7:47PM.

  
Trustee Berry Taylor

  
Trustee Jared Smith

  
Trustee James Wright

  
Attested: Kimberly Fallon, Fiscal Officer

11/7/16  
Date