

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
October 3, 2016

The Carlisle Township Board of Trustees met on October 3, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Martin Squire and Fire Chief Kevin Dembiec. Thirteen (13) people signed the attendance sheet.

Public Participation

Sherry Glass was in attendance to ask for support in her running for Domestic Relations Judge. She gave a brief history of her qualifications.

Resident Ray Hildebrant returned to discuss a potential memorial for the Township. He questioned if the property on the corner of Butternut and Route 301 be donated? Trustee Taylor stated that a legal opinion would be requested on whether the property should be sold or kept by the Township. Mr. Hildebrant was also directed to contact Mr. Oliver with his proposal.

Resident Bob White was in attendance to offer signs to support Connie Carr who is running for Commissioner.

Resident Jan Brooks invited residents to the Historical Societies Chili Cook-off on October 29, 2016 in Grafton from 5PM -7PM. Tickets cost \$5.00 at the door; there will be a jazz bank and cash prizes for contests.

Fiscal Officer Kimberly Fallons' Report

Warrants 12338 through 12359 and EFT Payments (including payroll) 470-2016 through 488-2016 for a total of \$102,984.55 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Purchase Order 49-2016 was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver reported there were 80 vehicles that dropped off items for Dumpster Days. There were 4 – 30 CU Ft dumpsters filled, \$48.05 in batteries, and 175 gallons of motor oil to be used by road department for heating the garage submitted. Three volunteer fire fighters helped.

A resolution was passed by the Lorain County Commissioners to take the property at 1644 Grafton Road by eminent domain to proceed with fixing the flooding issues.

Mr. Oliver will be attending the increasing Social Engagement put on by NOPEC.

The Lorain County Health Department has distributed a list of flu shot dates, locations, and administration forms for anyone interested. Fiscal Officer Fallon stated she also received notice for

employees of the Township to receive the flu shot for free. She will forward the information and gather a list.

Mr. Oliver updated the Trustees on current nuisance actions: the cleanups on Russia Road costed \$1,000 and \$7,000; liens will be filed.

The Board of Zoning Appeals will be meeting on October 5, 2016 at 7PM at Town Hall.

Zoning Inspector Oliver received a thank you letter from a resident for his timeliness and effort he gave on an issue they had.

Acting Road Superintendent Report

River Ridge Road Concrete Replacement Phase I Project is completed and looks good.

Approval was requested to purchase two steer tires for the roadside mower at a cost of \$500. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Mr. Squire questioned the Trustees if they wanted to pursue a fence that was installed ten feet in the right away. Mr. Oliver stated that the fence in question is agricultural therefor exempt from Zoning. Trustee Taylor stated a legal opinion would be requested.

A quote is still being waited on from the Lorain County Engineers for Parsons Road.

Chip and sealing and sweeping has been completed; berming of the road edges will begin.

A letter was received from Julius Perkins soliciting their fuel. Trustee Taylor suggested Mr. Squire look into the pricing since they are local.

Fire Chief Kevin Dembiecs' Report

An EGR valve needs to be repaired on Truck 5, but will be covered under warranty.

Approval was requested to allow Fire Fighter Lauer to attend the Fire Safety Inspector Class at a cost of \$650 plus mileage reimbursement on November 4, 2016, which will be just past his year probation. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Being investigated is a regional radio grant; ownership is being questioned. An AFG workshop was attended by the Fire Chief. He received new tips and pointers.

Approval was requested to have fire hoses recoupled at a cost of \$300 as opposed to purchasing new hose. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

October 22, 2016 is the annual spaghetti dinner at the fire station 5PM – 7:30PM. Tickets are \$10.

Executive session was requested for hiring, firing, and compensation of a public employee.

Trustee Taylor questioned if the reimbursement for the Safer Grant for Fire Fighter Lauer had been received yet. Fallon stated it had been received. Trustee Taylor then questioned if anything was

outstanding for the Safer Grant for the Volunteer Fire Fighter Recruitment Grant. The fire chief stated that there was, but a date couldn't be given because he can't control what the government does. Trustee Taylor asked if we applied for reimbursement. Fire Chief Dembiec stated yes, but there were a couple more things to do. Trustee Taylor questioned if there was a time limit for submitting. Chief Dembiec stated at the end of the performance period in 2017, but he thinks it may be April, May or June.

Trustee Wright announced that he will not be in attendance to any meetings in October and will be back for the second November meeting.

Trustee Taylor motioned to enter into executive session to discuss hiring, firing, compensation of a public employee at 7:57PM, seconded by Trustee Wright; roll call, all ayes, motion carried.

Regular session was re-entered at 8:53PM with all Trustees in attendance.

Additional Business & Announcements

1. The BZA will be meeting on October 5, 2016 7PM.
2. October 10, 2016 Columbus Day. Administrative offices closed.
3. October 15, 2016 Happy Sweetest Day!
4. Next regularly scheduled Trustees' Board Meeting is on Monday October 17, 2016 at 7PM.
5. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:53PM.


Trustee Berry Taylor


Trustee Jared Smith


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer


Date