

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
September 19, 2016**

The Carlisle Township Board of Trustees met on September 19, 2016 at 7:00 PM. In attendance: Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, and Fire Chief Kevin Dembiec. Thirteen (13) people signed the attendance sheet.

Public Participation

Resident Joseph Smith stated that on Hope Court the school bus is now coming down the road to pick up kids. He questioned if signs would be installed to allow parking only on one side of the street. Trustee Taylor stated he would like to wait and see if there are any issues with the traffic. Trustee Wright questioned if there would be issues with people who have to park on the street only being able to park on one side. Mr. Smith replied that there hadn't been any yet.

Resident Ray Hildebrant mentioned that Carlisle Township does not have any veteran memorials. He stated that years ago the subject was discussed but the Trustees at the time were not interested. The Trustees requested Mr. Hildebrant does more research and bring it again before them, as they are interested.

Fiscal Officer Kimberly Fallons' Report

Minutes of the August 15, 2016 Regular Board of Trustees Meeting and September 6, 2016 Regular Board of Trustees Meeting were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12315 through 12337 and EFT Payments (including payroll) 447-2016 through 469-2016 for a total of \$57,447.97 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 48-2016 was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

August 2016 Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Administrative Assistant Oliver submitted a proposed hydrant installation at BOH1401 Elyria along Butternut Ridge Road for Republic Services; Republic Services will be paying for all the costs. Due to Trustee Taylor's absence, this was tabled.

Dumpster Days will be held on October 1, 2016 from 9AM-3PM.

Zoning Inspector Oliver recommended David Little as an alternate for the Board of Zoning Appeals. Motion by Trustee Wright to appoint David Little, seconded by Trustee Smith; roll call, all ayes, motion carried.

Mr. Oliver updated the Trustees on current nuisance actions: 14475 Indian Hollow Road was demolished by the Lorain County Land Bank on September 7, 2016 and removed from Sheriff sale on September 14, 2016. There has been no response from the owners of 1604 East Avenue per Ohio Revised Code 505.86 Notice of intent to remove, repair, or secure building/structure.

Proposed clean up dates as follows per ORC 505.87 Nuisance Abatements: September 12, 2016 41633 Russian Road; September 12-15, 2016 – 41329 Russia Road; and September 14, 2016 – 138 Fuller Road. Trustee Wright questioned Inspector Oliver about a resident's complaint about 1391 East Avenue. Mr. Oliver stated that it was more of a neighbor issue than a zoning issue. After visiting the property, he found no garbage on the property and the front porch was not filled as the complaint alleged.

The Lorain County Hoarder Task Force will be visiting and handing out pamphlets to the residents at 41329 Russia Road.

Acting Road Superintendent Report

Acting Superintendent Squire stated that a resident on Arbor Court is complaining about joint Spaulding. He stated they are not deep enough to fix at this time. River Ridge Road Concrete Replacement Project is nearing completion. Chip and Seal is dependent on weather and oil timing, so some roads needing chip and seal will be delayed.

Hydrants have been completed and lawns restored.

Mr. Squire questioned if the Trustees would like him to request an estimate for striping on Parsons Road by the curve, Slife Road and Southwood; the cost would \$125 an hour and he anticipates it would take 8 hours to complete. Trustee Wright stated that if it is something that needs to be done, Mr. Oliver can draft a letter to the Engineers requesting the estimate.

Fire Chief Kevin Dembiecs' Report

Fire Chief Dembiec updated the Trustees on a citation issued to the owners of 1604 Grafton Road and 7388 East Avenue. He stated there is a broken window on the second floor and a front door was unsecured. He gave the owner a 30 day extension. Trustee Wright commented on the slothfulness and decay that is growing in the Township and believes the Trustees should be more aggressive.

The roof is good from recent repairs, but the fire chief found three leaks that haven't leaked since 2012 in the kitchen hall, north side of tower, and the fence stack near bunker room.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday October 3, 2016 at 7PM.
2. The Zoning Commission will be meeting on September 21, 2016 7PM.
3. October 1, 2016 Dumpster Days 9AM-3PM.
4. Keep up with Township events and contact information at carlisle-township.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 7:45PM.


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Trustee Berry Taylor

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Trustee Jared Smith

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Trustee James Wright

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Attested: Kimberly Fallon, Fiscal Officer

11/21/16
Date