

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
August 15, 2016

The Carlisle Township Board of Trustees met on August 15, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Acting Road Superintendent Martin Squire. Nine (9) people signed the attendance sheet.

Public Participation

Brad Eubank, Zoning Commission member requested the use of the projector in the conference room at the Fire Department. The fire chief stated that it was available for use for the Zoning Commission, but not to the residents.

Student Anthony Klesta requested a tour of East Carlisle School to take photographs. It had already been discussed with Mr. Oliver. There were no objections from the Trustees.

Hope Court resident Joseph Smith questioned if “no parking” signs could be installed on the fire hydrant side of the road. With residents parking on both sides of the street when dropping off and picking up students, emergency vehicles cannot get down the street. Mr. Oliver was instructed to contact the Asst. Prosecutor for a legal opinion. Mr. Oliver has not been able to contact the bus garage to request the school bus go down the street instead of picking up at the end.

Fiscal Officer Kimberly Fallons’ Report

Minutes of the June 20, 2016 Regular Board of Trustees Meeting, July 25, 2016 Public Hearing, July 25, 2016 Regular Board of Trustees Meeting, and August 2, 2016 Regular Board of Trustees Meeting were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Warrants 12275 through 12299 and EFT Payments (including payroll) 384-2016 through 408-2016 for a total of \$41,103.27 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Purchase Order 45-2016 and 46-2016 and Blanket Certificates 37-2016 and 38-2016 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

July Financial Statements were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Trustee Taylor motioned to approve the following Resolutions: **Resolution 2016-14** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands In Brentwood Lake Village An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; **Resolution 2016-15** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands In Northeast Area Lighting District #1 (i.e. Betty Lane, Robert Lane, Carol Lane, Penny Lane, Rosemere Street and Oakwood Street) An Unincorporated District In The Township Of Carlisle, Lorain County,

Ohio; **Resolution 2016-16** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands In Northeast Area Lighting District #2 (i.e. Miller Court, Hope Court Subdivision I&II, East River Road, and Calann Drive) An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; **Resolution 2016-17** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands Overlook Drive Lighting District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; **Resolution 2016-18** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands Southwood Drive District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; **Resolution 2016-19** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands Tanglewood Lighting District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio; and **Resolution 2016-20** A Resolution Levying Special Assessments for Street Lighting Purposes on Certain Lots And Lands Carlisle Avenue Lighting District An Unincorporated District In The Township Of Carlisle, Lorain County, Ohio, seconded by Trustee Wright; roll call, all ayes, motion carried.

Fiscal Officer Fallon submitted quotes from two companies for purchasing a new copier. She stated she is working on having the one company reduce the cost of the copier. She had earlier requested the monthly fee be reduced, but in the process the company increased the cost of the machine. More information will be provided at the next meeting.

Administrative Assistant/Zoning Inspector William Olivers' Report

Per Ohio Revised Code (ORC) 505.86 Notice of Intent to Remove, Repair, or Secure Building / Structure for 1388 East Avenue and 1604 East Avenue are being reviewed by the Lorain County Landbank for possible abatement.

The Health Department and the Office of the Aging had been contacted regarding safety and health concerns at 41329 Russia Road. Mr. Oliver has received no response from either entity.

At the request of Trustee Wright, Mr. Oliver visited the business on Butternut Ridge to discuss the blow up figures that had been used to advertising to be removed but they had already been removed by the business owner. Trustee Wright stated that it was unappealing to see them and stated that if one business did it other business might follow and it would not look good in the Township.

Dumpster Days will take place on Saturday October 1, 2016 9AM-3PM. Items allowed will be posted on Township website and at the administration offices. The fire chief asked for clarification of the use of any Township employee for dumpster days. Trustee Taylor stated that any employee can work at dumpster days providing they are willing to work at \$10 an hour despite their normal pay amount.

There were 18 permits submitted to the County for July 2016.

Acting Road Superintendent Report

The Fiscal Officer had received an invoice that appeared to be part of the hydrant work being done by a contractor. Acting Road Superintendent stated he had contacted HD Supply and had it taken care of; it was the contractor's responsibility.

Fire Chief Report

There were 59 runs reported for July 2016.

Pump testing will begin with a cost of \$200 per pump. There is no update on the ISO rating. The repairs to the fire station roof will begin on August 22, 2016. Citations were issued for residents on East Avenue and Grafton Road.

Approval was requested for ladder testing with a cost of \$350. Trustee Taylor motioned to approve, seconded by Trustee Wright; roll call, all ayes, motion carried.

The Fire Chief submitted to the Trustees the Fire Code Laws relating to the fire chief having input on submitted plans to the Building Official. He stated that the Building Official is not allowing him to review anything before the plans are approved. Trustee Wright questioned if the assistant prosecutor needed to be involved. Trustee Taylor stated a letter should be drafted to invite the Building Official to a meeting to further discuss the issue.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Tuesday September 6, 2016 at 7PM.
2. Administrative Offices will be closed for Labor Day on Monday September 5, 2016.
3. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:43PM.

Trustee Berry Taylor

Trustee Jared Smith

Trustee James Wright

Attested: Kimberly Fallon, Fiscal Officer

Date