

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
May 2, 2016

The Carlisle Township Board of Trustees met on May 2, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Acting Road Superintendent Martin Squire. Ten (10) people signed the attendance sheet.

Public Participation

Resident Ted Bansek questioned where the Fiscal Officer came to the figures she did for the project to replace a drain in his yard. Mrs. Fallon deferred his to the Road Superintendent Martin Squire who stated it was a combination of labor, equipment, and materials. Mr. Bansek stated that at the March meeting he agreed to pay for material and not labor. Mrs. Fallon stated there was no distinction. Mr. Bansek then mentioned several neighbors who had projects done on their property and were not charged for labor. He also mentioned a neighbor who installed a fence and a driveway without a permit. Mr. Oliver stated that when it came to his attention about the fence, he met with the neighbor in question and a permit was issued. The neighbor had a permit for both the fence and the driveway. In some cases, the projects were part of a project performed by an outside contractor under the Community Block Development Grant program in which the Township is responsible for. Mr. Bansek went on to say that when he had his addition put on, the Zoning Inspector wanted to know where he would be draining the water. Mr. Oliver questioned why a zoning inspector would ask that. Zoning has nothing to do with water. Mr. Bansek reiterated that he agreed to pay for just materials, and he stated a couple other residents could verify the statement, his wife and Mr. Hune. Trustee Taylor stated the minutes would be reviewed; if the minutes reflect what Mr. Bansek stated it would be done that way. Mr. Bansek then went on to state that the minutes are not posted on the website and haven't been since March 24, 2016. He argued the minutes are not reflecting what is going on at the meetings. Mrs. Fallon stated they are being accurately reflected. She also stated that minutes cannot be published online until they are approved by the Trustees. Mr. Bansek and Mr. Hune then questioned why the meetings hadn't been published. She stated that Mr. Oliver had been in transition in finding a new website provider. Mr. Hune questioned why they can't be published a week later. Mr. Oliver reiterated the transition of the website and the minutes are on his desk ready to be published. Trustee Taylor stated that if the residents want a hard copy of the minutes they can visit Mr. Oliver to retrieve a copy. Without having seen the minutes in question, Mr. Bansek stated that if the minutes say anything different than what he believes was agreed upon, then the minutes are wrong.

Resident Eric Simpson questioned who to contact to put up a building. He was directed to call Mr. Oliver.

Resident Jerry Hune questioned why the Township was not being reported on in the Rural Urban. He said he called the Rural Urban and was told they couldn't get anyone to cover the Township. He questioned why the other townships were covered but not Carlisle. Trustee Taylor stated the Rural Urban hires the reporters for certain areas, but they just don't have one for Carlisle. He stated Eleanor Gnaddt used to cover the Township but she has since retired. He said he would call the Rural Urban. Mrs. Fallon restated that residents can always visit the administrative offices for copies of approved minutes. Mr. Bansek questioned what if the minutes are wrong. She stated that the minutes are not

“interpreted,” she considers them legal documents. Trustee Wright commented that over his tenure as Trustee, there has been numerous times in which minutes have been tabled until the next meeting due to inaccuracies.

Fiscal Officer Kimberly Fallons’ Report

Minutes of the April 18, 2016 Regular Board of Trustees Meeting was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, motion carried.

Trustee Wright pointed out the approval of the minutes to Mr. Bansek. Mr. Bansek questioned again where the minutes were for April 4, 2016 and that they weren’t on the computer. Trustee Wright reiterated that a copy of the minutes could be obtained at the administrative offices tomorrow if Mr. Bansek would like to pick them up.

Warrants 12150 through 12162 and EFT Payments (including payroll) 212-2016 through 227-2016 for a total of \$18,738.93 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

First reading of Resolution 2016-8 A Resolution To Discontinue The Use Of Brine On Carlisle Township Roads. Trustee Taylor questioned why the brine was to be discontinued. Road Superintendent Squire stated that many of the roads the brine is applicable on are near waterways where it cannot be applied. It is ineffective for Township use. When applied on a wet road, it creates ruts when it freezes. Trustee Taylor asked how much brine was in inventory. Mr. Squire stated about 3,000 gallons of which he could find a buyer. Trustee Taylor then asked how much equipment the Township had. Mr. Squire stated there were two brine sprayers (one that hasn’t been used) and a couple pumps and tanks. Mrs. Fallon stated the cost was about \$20,000 of equipment. Trustee Smith stated that Calann Drive was terrible despite the use of brine. The \$20,000 worth of equipment used to apply and maintain the brine would also be put up for sale.

Administrative Assistant/Zoning Inspector William Olivers’ Report

Administrative Assistant Oliver submitted to the Trustees a Memorandum of Understanding for 2016 Use of Ballfields at Butternut Park. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Trustee Taylor questioned the progress on the website. Mr. Oliver stated he should be able to have the minutes posted online tomorrow.

Mr. Oliver stated that the petition filed by the Republic Services has been withdrawn for the Butternut Ridge Proposed closure. The hearing has been cancelled. Trustee Wright questioned if there was a reason why it was withdrawn and if it would be re-petitioned in another manner. Mr. Oliver surmised it was due to public opinion against the closure, as well as opposition from the Lorain County Sheriff Department. He also stated that streetlights would be installed. Mr. Bansek questioned why a bridge wasn’t put up. Mr. Oliver stated it was too costly.

The Hope Court bid opening was on April 22nd with two (2) bids received: A.J. Reiley, with project dates of July 18th and ending around September 15th and an estimate of \$184,589; and the lowest and best bid from Dillenger Excavating with project dates of August 8th and ending around October 1st with an estimate of \$174,291.50. Mr. Oliver suggested asking the residents to drop off and pick up their children at East Carlisle. He would request the change to the Midview Bus Garage.

No Trespassing signs have been installed at East Carlisle due to a suspicious resident who was seen numerous times standing outside the building looking in. When Mr. Oliver approached her, she stated she didn't smoke in her car, so she stopped there to smoke. The woman was later identified when the Sheriff was contacted after she refused to identify herself.

Dumpster days is on Saturday May 7th 9AM – 3PM.

Zoning Inspector Oliver reported there will be a Board of Zoning Appeals on May 4th at 7PM for a variance applicant.

April zoning report has been prepared for the Lorain County Auditor.

Trustee Wright mentioned the dumpster in front of the resident house located behind Circle K. Mr. Oliver stated that the property has been sold. The purchaser is considering a conditional use. Trustee Wright questioned what the property was zoned; it is RI-1. Mr. Oliver stated that any business in the area would have to be rezoned if any changes would be made.

Trustee Taylor questioned the progress on the Ashbaugh property. Mr. Oliver is coordinating with the Land Bank.

Road Superintendent Report

Trees were planted at Mr. Sooy's house in Brentwood as part of the conditions for the Big Trees project.

Truck 10 has more issues; Mr. Squire is waiting on valve. A new plow and feed box will be needed in the near future.

There are two hydrants that are inaccessible to the road department that need repair and/or replacement. Mr. Squire will be gathering estimates to contract the job out for the next Trustees meeting. The hydrants are in difficult positions, such as the one located at Fuller and Grafton Road. The Township does have two hydrants in inventory.

There is a four (4) inch tile that needs to be replaced on East River. The cost is \$4,504.95. Motion to approve by Trustee Wright, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Fire Chief Kevin Dembiecs' Report

Chief Kevin Dembiec and Lieutenant Higgins will be attending the Fire Instructor and Fire Inspector Update at University of Akron. Mileage and a meal will be reimbursed.

The Fire Chief wanted to know the status of the Firefighters Union Contract. He said he turned in a few changes to the Fiscal Officer. Mrs. Fallon stated that after comparing his sheet to her original, it must have been an old sheet that he was working from, so no changes were made. Trustee Taylor stated that everything had been agreed upon and ready for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

The rescue boat jet drive was repaired with a cost of \$216. Former Volunteer Fire Fighter Ron Jones donated time and materials to the project.

Approval was requested to purchase a new impeller at a cost of \$234.29. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

There were 58 runs for April; mostly ems.

The second annual Night at the Races will be held on May 14th. Tickets cost \$20 per person. Doors open at 5PM with the races beginning at 7PM.

The Fire Chief stated he is researching using the NOPEC energy efficient grant funds towards changing the parking lot lights to LED. The bulbs cost \$200 a bulb. The ballasts have to be removed and then verification of whether the LED bulbs will fit. The current bulb and an LED bulb are different shaped.

Mr. Bansek asked how the minutes were completed. Fiscal Officer Fallon stated the minutes were completed from the audio recording and her notes. Trustee Wright stated that the recording of the minutes is not public. After minutes are completed and approved, the recording is available. Mr. Bansek stated that if his issue cannot be worked out, he would like it noted that he brought witnesses to attest to his statement: his wife and Mr. Hune. Trustee Taylor stated it has been recorded.

Additional Business & Announcements

1. May 7th is Dumpster Days.
2. May 8th is Mother's Day. Happy Mother's Day!
3. Next regularly scheduled Trustees' Board Meeting is on Monday May 16, 2016 at 7PM.
4. Keep up with Township events and contact information at carlisle-township.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:58 PM.


Trustee Berry Taylor


Trustee Jared Smith


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer


Date