

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**March 7, 2016**

The Carlisle Township Board of Trustees met on March 7, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, and Fire Chief Kevin Dembiec. Twelve (12) people signed the attendance sheet.

**Public Participation**

Carol Wallace a representative from Murray Ridge Supported Employment was in attendance with Marcy to discuss the Supported Employment of persons with disabilities in businesses and the benefits of hiring a person with disabilities. Marcy gave her story which started as shadowing at IGA and led to becoming an employee who bakes banana bread and has a pizza named after her, "Marcy's Deluxe Pizza." The owners of the IGA saw the potential in Marcy and decided to create the position specifically for Marcy. Ms. Wallace stated that workers are available for as little or as much as a business needs them. Murray Ridge can be contacted for further information for any business interested in hiring.

Ms. Brooks from the Township Historical Society commended the workers she has encountered that are employed at Splash Zone in Oberlin. They do a great job.

Mr. Steve Jackson from Polen Implement was in attendance to state that the closure of Butternut Ridge Road would devastate his business. With the sizes and mobility of the large equipment he sells and the mobility to not interfere with traffic on the main roads, his business would lose many more customers. His business has already suffered since the installation of Route 20. He would like the Trustees to oppose the road closure.

Retired Fire Chief Hildebrant asked if there could be a shredding day as well as dumpster days. Mr. Oliver stated that a shredding event is already being planned. He recently received contact information and will be setting up the event at a different day and time than at dumpster days. His concern would be for the potential traffic issues of running both at the same time.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the February 16, 2016 Regular Board of Trustees Meeting was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, motion carried.

February 2016 Financial Statements were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Warrants 12058 through 12088 and EFT Payments (including payroll) 85-2016 through 126-2016 for a total of \$112,475.33 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Then and Now Purchase Order 39-2016 through 41-2016 and Blanket Certificate 27-2016 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2016-3 A Resolution To Submit For Application To Participate In The OTARMA 2016 MORE Grant Program was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2016-4 A Resolution To Adopt Pursuant To O.R.C. 505.94 Regulations Of Transient Vendors was tabled pending further discussion and language. There was discussion as to if Girl Scouts, Boy Scouts, and school children selling items would have to have a permit. Fiscal Officer Fallon stated there is specific language as to what constitutes a "transient vendor," and she didn't think local groups would be considered transient. Further language is required and will be put back through Legal, who initially proved the Resolution for further advice.

First reading of Resolution 2016-6 A Resolution To Declare Opposition To The Proposed Vacate Of Butternut Ridge Road. Trustee Smith provided additional language to be added to the Resolution to further elaborate on how detrimental the closure would be to local businesses whose patrons rely on Butternut Ridge Road. It was also pointed out that over 700 people travel on Butternut Ridge Road every day. Mr. Jackson, from Polen Implement and also on the Board of Appeals for Russia Township, stated that eighteen signatures were produced for the petition submitted to the County Commissioners; they are all the same land owner. He believes it should be thrown out for that reason alone. Mr. Jackson also stated that it is the responsibility of the Landfill to install a traffic light for the convenience and welfare of the travelers and residents on Butternut Ridge Road.

The 2016 Employee Wage was submitted for approval, but was tabled until next meeting.

The Fire Chief requested executive session to discuss the compensation of a public employee.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Administrative Assistant Oliver stated the Lorain County General Health District meeting will be held on March 10<sup>th</sup> at 7:00PM and a representative of the Township is mandated to attend. Fiscal Officer Fallon stated that as in the past, she will attend on behalf of the Trustees.

Resolution 2016-05 A Resolution Finding And Declaring That A Public Nuisance Exists In And Upon The Property Located At 14475 Indian Hollow Road In Carlisle Township Permanent Parcel #10-00-025-102-026 To Authorize The Carlisle Township Board Of Trustees For The Abatement Of Said Nuisance Per ORC 505.86 was submitted for discussion and approval. Mr. Oliver stated that he has received notice from the Fire Chief claiming the structure is condemnable and the Health Department has stated it is uninhabitable. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Also included with Resolution 2016-05 were two letters of intent to remove, repair, or secure building and structures, one to the property owner and the other to the Lending Institution requiring signatures of the Trustees.

The tentative date for Dumpster Days is May 7<sup>th</sup>, 2016. Motion to accept by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

The Lorain County Township Association is requesting all Townships to solicit advertising for the new directory.

Zoning report for February 2016 was submitted to the Trustees.

#### **Road Superintendent Report**

The removal of the trees on Robson Road has been completed.

Road Superintendent Squire began discussions on possibly removing the brush pile where residents of the Township have been allowed to dump their brush. Signs and have been posted and a camera installed, but it has not stopped non-residents and landscaping businesses from dumping illegally on the Township property. Another reason Mr. Squire related was the contractor who provided the chipping of the brush pile is no longer available. Without the brush pile being chipped and taken away, there are more EPA guidelines that are required to be followed. Lastly, it was stated that the cost for the grindings, which in the past had been free to the Township providing the contractor was able to sell the grindings, would now cost the Township. Mr. Squire stated it is very time consuming for the contractor to set up, grind all the material, and take down the grinder which would relate to \$500 an hour for nearly the entire day. Mr. Oliver recommended closing the brush pile as it is of no advantage to the Township to have it. The Trustees questioned where the residents would dispose of their brush if the Township pile were not available. Mr. Oliver stated there are other options available, but currently Allied Waste does not provide brush pick up at the curb. Discussions were tabled.

Mr. Squire stated a resident in Brentwood is demanding a larger riser be placed on his property at the Township expense. The resident was told that there wasn't a need to increase the riser. Mr. Squire solicited the Trustees recommendation to give to the resident. The Trustees were in agreement that the riser was not necessary.

#### **Fire Chief Kevin Dembiecs' Report**

There were 51 runs in February; 40 were EMS and the balance miscellaneous.

Approval was requested to proceed with the application of the 2015/2016 EMS Grant. The Fire Chief is purchasing EMS gear at a cost of \$1,565 which will be reimbursed by the Grant. Motion to accept by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

At 7:55PM Trustee Taylor motioned to enter into executive session to discuss compensation of a public employee, seconded by Trustee Smith; roll call, all ayes, motion carried.

At 8:03PM regular session was re-entered with all Trustees in attendance.

#### **Additional Business & Announcements**

1. Next regularly scheduled Trustees' Board Meeting is on Monday March 21, 2016 at 7PM.
2. March 10<sup>th</sup> is the Carlisle Historical Society meeting in the front room of Town Hall.
3. March 13<sup>th</sup> Daylight Savings begins – don't forget to move clocks ahead one hour.
4. March 20<sup>th</sup> is the beginning of Spring!
5. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).

#### **Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 8:04 PM.

*[Handwritten signature]*  
Trustee Berry Taylor

*[Handwritten signature]*  
Trustee Jared Smith

*[Handwritten signature]*  
Trustee James Wright

*[Handwritten signature]*  
Attested: Kimberly Fallon, Fiscal Officer

*[Handwritten signature]*  
Date