

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
February 16, 2016

The Carlisle Township Board of Trustees met on February 16, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, and Fire Chief Kevin Dembiec. Nine (9) people signed the attendance sheet.

Public Participation

Resident Dale Handley questioned what the Commissioners are talking about the proposed Butternut Ridge closure. Mr. Oliver stated that the Commissioners will recognize, accept, and journalize the petition at the February 17th meeting at 9:00AM. They have 90 days to do a viewing, but there has been a tentative date in April for the viewing and hearing in May. Mr. Oliver will supply specific dates when solidified.

Resident John McDonald questioned who pays for what the Landfill wants to do on Butternut Ridge Road. His suggestion is to put up street lights.

Resident Chuck Lowery wanted the Trustees to know that he did receive the Opt out notices for the aggregations that NOPEC representative Charles Ramer adamantly stated they would not receive.

Fiscal Officer Kimberly Fallons' Report

Minutes of the December 21, 2015 Regular Board of Trustees Meeting was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, Trustee Taylor and Trustee Wright ayes, and Trustee Smith abstaining, motion carried.

Minutes of the January 19, 2016 Regular Board of Trustees Meeting, and February 1, 2016 Regular Board of Trustees Meeting were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

January 2016 Financial Statements were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Warrants 12022 through 12057 and EFT Payments (including payroll) 42-2016 through 84-2016 for a total of \$71,694.68 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Then and Now Purchase Order 38-2016 was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Fiscal Officer Fallon stated that she is looking into incorporating a Peddler Permit, with the Trustees approval, since there are so many companies going door to door at the resident's homes. It would be beneficial to be residents and generate a small amount of income. She will research the Ohio Revised Code and consult Legal. She is also going to investigate a Contractors Registration to help ensure the

residents are getting work completed by a qualified business or individual. The fees would not be a burden on the resident as Peddlers and Contractors are normally from out of the Township.

Administrative Assistant/Zoning Inspector William Olivers' Report

Resolution 2016-02 A Resolution To Continue The Agreement For Professional Services With The Lorain County Prosecutor's Office As The Township Law Director was submitted for acceptance. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

The new sign is finally up and running after some minor issues after it was received.

Mr. Oliver met with Ms. Blanchett, Mr. Holtzman from the Engineers, and several other representatives met regarding the CDBG Hope Court Project. The Bid package will be available in April, with a May start date and a December 31, 2016 completion date. The Revolving Fund Grant has been granted for \$100,000 with \$78,000 from the CDBG Grant to cover the costs. The Township could be responsible for up to 10% of the cost if there should be any contingencies.

The 2015 year end report for Zoning was submitted to the County.

Zoning report for January 2016; 3 permits issued: 1 conditional use renewals, 1 addition, and 1 single family dwelling.

A Resident Panel Search was submitted to the Rural Urban to review the Township Comprehensive Plan. The Zoning Commission is meeting on February 17th to review submissions for interviews.

Executive Session was requested for potential hiring of a public employee.

Road Superintendent Report

Acting Road Superintendent Martin Squire recommended the Township does not partake in the Lorain County Engineers Chip and Seal program. He indicated that the system in place with Elyria and LaGrange Townships is working well.

Mr. Squire requested the approval to purchase a new Oil burner from Energy Logic at a cost of \$5,083 after trade in of \$1,200 for the old oil burner. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Fire Chief Kevin Dembiecs' Report

There were 60 runs in January; 40 were EMS and the balance miscellaneous.

Due to family issues, Volunteer Fire Fighter Mark Cipriano has submitted his resignation. He had been a volunteer since June of 2013.











The donation of \$890 was received from the Fire Fighter Association for the Ice Rescue suits.

At 7:34PM Trustee Taylor motioned to enter into executive session to discuss potential hiring of a public employee, seconded by Trustee Wright; roll call, all ayes, motion carried.

At 7:14PM regular session was re-entered with all Trustees in attendance.

CARLISLE TOWNSHIP, LORAIN COUNTY
GOVERNING BOARD SIGNATURE PAGE
2/29/2016

3/1/2016 2:54:35 PM
UAN v2016.1

Report Name	Reviewed By
Bank Reconciliation Summary	  
Appropriation Summary	  
Fund Summary	  
Revenue Summary	  
Payment Listing	  
Payroll	

Trustee Taylor motioned to appoint Brad Eubank to the Board of Zoning Commission as an alternate, seconded by Trustee Smith; roll call, all ayes, motion carried.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday March 7, 2016 at 7PM.
2. February 29th is Leap Day.
3. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:42 PM.


Trustee Berry Taylor


Trustee Jared Smith


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer

3/7/16
Date