

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**March 21, 2016**

The Carlisle Township Board of Trustees met on March 21, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, and Fire Chief Kevin Dembiec. Four (4) people signed the attendance sheet.

**Public Participation**

None

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the March 16, 2016 Regular Board of Trustees Meeting was submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, motion carried.

Warrants 12089 through 12108 and EFT Payments (including payroll) 127-2016 through 148-2016 for a total of \$28,651.54 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Then and Now Purchase Order 42-2016 and Blanket Certificate 28-2016 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2016-6 A Resolution To Declare Opposition To The Proposed Vacate Of Butternut Ridge Road was submitted for final reading and approval. Motion to approve as amended by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

The 2016 Employee Wage was submitted for approval, but was submitted for adoption. Motion to approve as amended by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Administrative Assistant Oliver stated certified letters had been sent to the lending company and the owners for the property at 14475 Indian Hollow Road. He is waiting for a response in which they have 30 days to request a hearing.

Notifications have been sent to the Hope Court residents regarding the Storm Sewer/ Road Widening Project. Notice has also been sent to Rural Urban and on the Township website.

The Lorain County Township Association is finishing up on the 2016 Directory and is requesting each Township place a paid advertisement. Trustee Taylor stated the Townships are already in the book. He stated that any business that wishes to advertise in the directory should contact Mr. Oliver for the details.

Dumpster Days is May 7<sup>th</sup>, 2016. Mr. Oliver has prepared numerous nuisance/clean up letters to residents who may wish to take advantage of dumpster day.

Pride Day is on May 21, 2016. Volunteers are requested for the annual planting at the Fire Department and Town Hall, as well as Community Park Clean up and new picnic table assembly.

The new sign has been experiencing issues again. Mr. Oliver stated it should be up and running soon. He is going to suggest an extension of the warranty or a new sign if problems continue to exist.

Zoning Inspector Oliver brought Brownfield Identification Project to the attention of the Trustees. He explained that there were grant funds available to clean up an former commercial/industrial sites, former gas stations, or illegal dumping sites. Trustee Wright questioned if schools were on the list. Mr. Oliver stated that the deadline has passed for schools.

A Special Meeting has been set for March 31<sup>st</sup> at 6:30PM with the Lorain County Health Department to discuss sewage issues on Carlisle Avenue.

### **Road Superintendent Report**

Acting Road Superintendent Squire stated that four trees were removed on Rosemere. A resident would other trees to be removed, but they are on private property and cannot be removed by Township employees.

Mr. Squire requested the rental of a camera to view the pipes to locate blockages with a cost of \$350 a day. Motion to approve as amended by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

A catch basin and pipes will be installed on East River Road where there are water issues. The road department has all the materials except asphalt and requested approval to purchase asphalt for \$300. Motion to approve as amended by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

### **Fire Chief Kevin Dembiecs' Report**

The Fire Chief discussed the need to replace an AED Battery at a cost of \$357. After market batteries are not allowed under the warranty.

The 2016 Marcs Grant has given the Fire Department a discounted rate on their invoice instead of giving a "grant."

The Fire Department is under a different 30 day window for the Indian Hollow/Parsons Road property, so a sign will be placed on the premises and the doors and windows secured prior to any Zoning.

The second annual Night at the Races will be held on May 14<sup>th</sup>. Tickets cost \$20 per person. Doors open at 5PM with the races beginning at 7PM.

The Fire Chief requested approval for Lieutenant Higgins to attend Fire Fighter Officer Class 2 at a cost of \$500. Motion to approve as amended by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Tri-C will be used for any further training instead of 24/7, which has increased their costs.

### **Additional Business & Announcements**

1. Next regularly scheduled Trustees' Board Meeting is on Monday April 4, 2016 at 7PM.
2. March 27t, 2016 is Easter and April 1<sup>st</sup> is April Fools Day.
3. Keep up with Township events and contact information at carlisletownship.com.

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 7:44 PM.

  
Trustee Berry Taylor

  
Trustee Jared Smith

  
Trustee James Wright

  
Attested: Kimberly Fallon, Fiscal Officer

  
Date