

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 2, 2015**

The Carlisle Township Board of Trustees met on October 5, 2015 at 7:00 PM. In attendance: Trustee Robert White, Trustee Berry Taylor, Trustee James Wright, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec, and Road Superintendent Robert Schworer. Ten (10) people signed the attendance sheet.

Public Participation

Resident Dale Handley stated that he would like to hear Fiscal Officer Fallon's information she researched on NOPEC. Fiscal Officer Fallon indicated that the savings are not ample to disrupt services already put in place. According to NOPEC's website, the savings would be approximately \$120 over a three year time period. The only residents affected are those that are not currently on a contract with a provider, those on the PIPE program, delinquent accounts, and LMRE customers. This dramatically narrows down the number of residents affected. Fiscal Officer Fallon stated that only 6% of the 7500 residents voted yes on the ballot. She didn't think it was a good representation for moving forward. Trustee White stated that what joining the aggregation does is compare prices for those who wouldn't do it themselves. He believes that when people get caught up in their bills or their contracts expire that they will join NOPEC and the percentage will be higher.

Sheriff Deputy Bungard was in attendance to alert the residents as to a rash of burglaries in the area and neighboring areas. Remember to lock your doors.

Fiscal Officer Kimberly Fallons' Report

Minutes of the October 5, 2015 Regular Board of Trustees Minutes was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Minutes of the October 19, 2015 Regular Board of Trustees Minutes was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, Trustee White and Trustee Taylor ayes, Trustee Wright abstaining, motion carried.

Warrants 11864 through 11893 and EFT Payments (including payroll) 526-2015 to 549-2015 for a total of \$89,293.45 were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resolution 2015-39 Resolution Accepting The Amounts And Rates As Determined By The Budget Commission And Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Jim Cordes, the Lorain County Administrator, is moving forward with the East River/Dewhurst Storm Sewer Outlet project. The project will cost the Township \$25,000.

There was discussion about the broken playground equipment at East Carlisle School. Road Superintendent Schworer stated the items could be sold on Govdeals.com or left until a later date. The equipment cannot be removed and re-located to the Park on Nickle-Plate Diagonal because it is unfit for use. It was decided that the broken equipment would be left until a later date.

Administrative Assistant Oliver stated he received the third quarter ReTrac recycling report and was pleased to say that educating the residents is working as the residual amount has reduced. Actual recycled amount consistent as in the past.

Zoning Inspector Oliver stated that Mr. Husk on Grafton Road is now in compliance for the clean-up. The Township saved quite a bit of money by Mr. Husk stepping up and cleaning up his property; a job well done. The Oldfield property is still in question. It is a reoccurring situation that is costing the Township money that may never be collected.

Mr. Oliver stated that Harold Lewis from the Zoning Board has resigned as of November 1, 2015. Advertising will run in January to fill the vacation. Zoning Inspector Oliver stated that several of the BZA and Zoning Board will be attended the Planning and Zoning Workshop on November 13, 2015. The next BZA meeting will be held on November 4, 2015 with a request for one variance.

Road Superintendent Robert Schworers' Report

Road Superintendent Schworer stated the first round of leaf collection has been completed; 20 loads of leaves were collected. The second round will begin tomorrow. Butternut Ridge Road was striped by the Lorain County Engineers.

Mr. Schworer requested executive session to discuss hiring and firing of road personnel.

Fire Chief Kevin Dembiecs' Report

Station roof repairs were completed in-house. T2, E3, and E7 pump tests were completed; all passed.

Tanker 2 water pump needs repaired; the Fire Chief requested approval to repair with a cost of \$1,504.27. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

The runs reported for October were 54, which consisted mainly of EMS and first responder.

State Fire Marshalls Grant has opened for the Marc's radio system; a backup redundant system in case initial system fails. Equipment and or service are eligible under the grant. The Fire Chief will apply. Trustee White questioned if there was a Township match. The Fire Chief stated he believes it is a 20% match for equipment. He is going to apply for service because there is a \$20 per radio fee. He stated he isn't going for the radios because the County has not gone in totally.

Trustee White questioned if the Township was with County 911. Chief Dembiec stated that he received an email from the County that the program is on hold. The Fire Chief stated he is waiting on reduced equipment costs from the County, as opposed to having a low interest loan. The Township and City of Lorain are the only two localities not on County 911.

The Fire Chief received the turn down letter for the 2015 AFG Grant. He stated that the Township didn't make enough of a case to warrant the cost versus population. Requirements have been tightened up to

receive a passing grade; the number of fire runs is now a contributing factor. A department with more fire runs is going to be more eligible than a department that only has a few fire runs.

The performance period for the 2014 Safer Grant starts November 1st, 2015. Fire Fighter John Lauer is the candidate for the Safer Grant for two years.

Engine 7 is still under repair for a power steering pump, and an oil leak. He is waiting on the cost to repair. He indicated that despite the size of the oil well, it is currently leaking a hand size amount and he doesn't want to risk contaminating a resident's driveway. Trustee Wright questioned if the repair could be performed in-house. Chief Dembiec stated that the employees do not want to work on the Cummings motor. Trustee Wright questioned if one of the mechanics from the Road department had been consulted. Chief Dembiec indicated a no because he knew where the leak is at.

The two meters purchased in partnership with the Fire Fighter Association have been received and are currently working. The Township received the \$1,800 from the Association.

Chief Dembiec discussed the digital radio's that were tabled at the previous Trustees meeting. He stated that LifeCare is using the digital radios. The Township's radios are analog, not digital; therefore the fire department cannot communicate with LifeCare. The digital radio would be analog and digital. He stated that LifeCare would give the Township one radio providing the Township purchase a second radio. He requested approval to purchase a digital radio at a cost of \$639.43. Motion by Trustee Taylor, seconded by Trustee Wright; roll call, Trustee Taylor and Trustee Wright, ayes, Trustee White abstained due to conflict of interest, motion carried.

Executive session was requested to discuss potential discipline of fire department personnel.

Trustee White motioned to enter into executive session to discuss ^{discipline} hiring, firing, and promotion of public employees at 7:38PM, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Regular session was re-entered at 8:23PM. All Trustees present.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday November 16, 2015 at 7PM.
2. Veterans Day is November 11, 2015; offices will be closed.
3. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee White, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:23 PM.


Trustee Berry Taylor


Trustee Robert White


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer

11/16/15
Date