

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**February 17, 2015**

The Carlisle Township Board of Trustees met on February 17, 2015 at 7:00 PM. In attendance: Trustee Robert White, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Four (4) people signed the attendance sheet.

**Public Participation** - None

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the January 20, 2015 Regular Board of Trustees Meeting and minutes of the January 26, 2015 Public Hearing on Brine Solution, and January 26, 2015 Special Board of Trustees Meeting with Fire Department were submitted for approval. Motion by Trustee White, as amended to list roll call vote by name, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Minutes of the February 2, 2015 Regular Board of Trustees Meeting and February 5, 2015 Special Board of Trustees Meeting for Fire Department were submitted for approval. Motion by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

Warrants 11489-11540 and EFT Payments (including payroll) 51-2015 to 91-2015 for a total of \$149,243.79 were submitted for approval. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Then and Now Purchase Orders 38-2015 through 40-2015 and Blanket Certificates 48-2014 through 51-2014 and 30-2015 through 32-2015 were submitted for approval. The 2014 Blanket Certificates were for the reallocation of the Lorain County Solid Waste Management appropriations. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

MT Business Technologies copier maintenance proposals and the MT Copier Buyout review were tabled for next meeting.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

A donation from the AA Lunch Bunch was submitted for approval. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resolution 2015-10 Engine Brake Prohibition was submitted for second reading and approval. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Administrative Assistant Oliver submitted to the Trustees the Lorain County Engineer Mileage, 29.077 miles of road in the Township, Certification for 2014 for approval and signature. Motion by Trustee Taylor, seconded by Trustee Wright; roll call, all ayes, motion carried.

The easement papers for the East River/Dewhurst Erosion Storm pipe have been accepted and submitted; advertisement for bids on the project will be published in the Chronicle Telegram for a March 2, 2015 Bid Opening.

No executive session was requested.

Zoning Inspector Oliver submitted Resolution 2015-12 To Authorize Lorain County Prosecutor To Compel Zoning Compliance (1512 Grafton Road - Noncompliance for a home use permit renewal); Resolution 2015-13 To Authorize Lorain County Prosecutor To Compel Zoning Compliance (13660 Indian Hollow Road - Clean-up of property); Resolution 2015-14 To Authorize Lorain County Prosecutor To Compel Zoning Compliance (3139 and 3129 Grafton Road - Clean-up of property); and Resolution 2015-15 To Authorize Lorain County Prosecutor To Compel Zoning Compliance (40020 Butternut Ridge Road) for approval. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Mr. Oliver will be attending a seminar on Hoarding to get some insight into the issues the Township faces with some residents.

Mr. Oliver updated the Trustees on the Oldfield property; he will be visiting the property and has been assured by the owner that the currently inoperable, untagged vehicle will be operable and tagged.

#### **Road Superintendent Robert Schworers' Report**

ODNR approved the Resolution to purchase brine. The first truckload of brine was received, but cannot be used yet due to the temperatures. When the temperature reaches 15 degrees, it will be tried. Trustee White questioned when the application comes out to order salt. Mr. Oliver stated in March. Road Superintendent Schworer is proposing to purchase 200 to 250 tons of salt for the next season. A portion of the salt will be used with the brine.

Trustee Taylor questioned if the plow trucks are set to drag on the road; he noticed the roads more covered in snow than usual. Mr. Schworer stated that most of the roads in the Township have a rounded profile which does not allow for a decent drag and cars traveling on the roads pack the snow down.

#### **Fire Chief Kevin Dembiecs' Report**

The SCBA Compressor is installed and operational. Eight employees have been trained on the new equipment.

The State EMS Grant application is now open. Rules have changed as to what the funds can be used for which greatly reduces choices; no expendable materials are allowed. There is an approved list he needs to work with.

The 2014 Safer Grant has started and is due on March 8<sup>th</sup> or March 9<sup>th</sup>. The website was down over the holiday weekend, but progress continues. Two of the new Volunteers recently passed the EMS Class and have to complete the National Registry Class which is scheduled. Once completed, they will be Certified EMT's. The funding for the classes can be held up if Homeland Security is shut down.

The evaluation sheet will be completed and ready to be reviewed by the Trustees at the March 2<sup>nd</sup> Trustee meeting. The evaluation is a combination of what Oberlin and Wellington use.

An Eagle Scout has requested approval to complete a painting project at the Fire Department. The Fire Chief will have him painting the hallways and some of the rooms. The labor will be by the Eagle Scout, with hopefully some donated materials, with the Fire Department providing the paint purchased last year.

Trustee White encouraged other members of the Lorain County Township Association to attend the Thursday night meeting. NOACA will be there discussing changes to the facility planning areas. February 24<sup>th</sup> is the SWAC meeting at 5:30PM at the Transportation Center on East Avenue in Elyria regarding the storm water fee. Charles Ramer from NOPEC needs to be contacted regarding setting up public meetings for the utility Aggregation.

**Additional Business & Announcements**

- 1. Next regularly scheduled Trustees' Board Meeting is on Tuesday March 2, 2015 at 7PM.
- 2. Keep up with Township events and contact information at carlisletownship.com.

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee White, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 7:37 PM.

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 Trustee Berry Taylor

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 Attested: Kimberly Fallon, Fiscal Officer

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 Trustee Robert White

3/16/15  
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 Date

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 Trustee James Wright