

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 3, 2014

The Carlisle Township Board of Trustees met on November 3, 2014 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Twelve (12) people signed the attendance sheet.

Public Participation

Resident Linda Lowery questioned what the intentions of the Road Levy were and if the funds would be used for raises or hiring of new employees. Trustee Wright commented that the levy would support much needed repairs to the Township road infrastructure. Further deterioration would result in increased costs in the future. Trustee White said that in the near future, new employees would have to be hired due to the potential retirement of the Road Superintendent and the age of the current road staff.

Resident Mike Foor came before the Trustees to update them on the meeting he had with ODOT, the County Engineers, Road Superintendent Schworer and Trustee Wright. He indicated his dismay that ODOT does what it wants to do. He was told that an analysis was not part of the original plans, therefore, it wasn't done; a retention basin was supposed to be put in at the school and it was never done. Trustee White questioned if any of the property owners affected would not be in agreement with having the ditch cleaned out. Mr. Foor stated it was his and one other neighbor affected and she is an elderly woman whose son is the caretaker of the property. The son had no problem with it. It is on Mr. Foor's neighbors' property that needs the most cleaning. The Trustees stated they will continue to work with the Foor's to resolve the issue.

Charles Ramer from NOPEC came back to the Trustees to discuss the Aggregation Program. Mr. Ramer indicated that there were educational materials to persuade the residents of the benefits of an Aggregation program. Currently, 2/3 of the Township is using LRME and the balance is using First Energy. One of the issues with an aggregation program is the Township encompasses four zip codes making it difficult to determine who would benefit the most; he estimates that 40% of the residents would benefit. In order to participate in the aggregation program, it would have to be put on the ballot in May, which NOPEC would pay for. If passed the ballot initiative would be continuous until the resident opts out; however, a notice would be sent by NOPEC every two to three years reminding the residents that they are in the aggregation program. Trustee White requested a copy of the educational materials and the bylaws for review.

Fiscal Officer Kimberly Fallons' Report

Minutes from the October 6, 2014 Regular Board of Trustees' Meeting were submitted for approval. Motion by Trustee White to approve, seconded by Trustee Wright; roll call, all ayes, motion carried.

Minutes from the October 20, 2014 Regular Board of Trustees' Meeting were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 11342 through 11356 and EFT payments (including payroll) 470-2014 to 482-2014 for a total of \$24,507.62 were submitted for approval. Motion to approve by Trustee Wright , seconded by Trustee White; roll call, all ayes, motion carried.

Regular Purchase Order and Then and Now Purchase Order 70-2014 through 73-2014 and Blanket Certificate 42-2014 and 43-2014 were submitted for approval. Motion by Trustee Wright to approve, seconded by Trustee White; roll call, all ayes, motion carried.

Healthcare rates for 2015 were submitted for consideration. Currently the Township Employees are on Plan B. Fiscal Officer Fallon will find out what the difference is between Plan A and Plan B and report back at the next Trustees' meeting. Fiscal Officer Fallon stated that at this point, the Township would have to continue with the County Health Care because the County/Medical Mutual has a clause in the contract that the Township would have to give six months' notice to leave and then there is a three month payment due for any carryover claims.

Administrative Assistant/Zoning Inspector William Olivers' Report

Administrative Assistant Oliver finalized and submitted the 2014 Solid Waste Management Grant paperwork.

Trustee White discussed a potential sealed bid for East Carlisle School, built in 1928, for a minimum of \$100,000 with a reserve on it. He requested legal be consulted to get the paperwork together. A Resident questioned if there were any restrictions on the use of the property. Currently the property is zoned residential which occurred in 1953. Mrs. Lowery stated that the property and building was purchased for \$200,000 and the Trustees are placing a \$100,000 reserve, what did the Township received for the water damage last winter. Trustee Wright commented approximately \$45,000. She stated that the Township will take a loss on it and she also mentioned that a grant used for one of the bathrooms would have to be paid back. Trustee White commented that he didn't know if a grant would have to be repaid or not. Trustee White is hoping that whoever purchases it will make it a productive piece of land that will result in tax benefits for the Township. Mrs. Lowery questioned the cost to raze the building. Trustee White stated in excess of \$100,000. Resident Alex Horvath questioned how this would affect potential annexation. Trustee Wright commented that the Township has an agreement with the City of Elyria to prevent annexation.

Zoning Commission will have a public hearing on November 19th at 7PM to discuss untagged vehicles and trailers. On September 24th the Zoning changes were approved by the County Planning Commission; must be passed by the Zoning Commission and finalized by approval by the Trustees. Trustee Wright stressed concern over the change due to people having to insure those vehicles and trailers that are sitting idle for longer than two months untagged. He questioned how the zoning will be policed. BZA President Mr. Shenefelt stated that normally policing is resident complaint driven.

Road Superintendent Robert Schworers' Report

Submitted for approval was the purchase of tires for Truck #5; the best price for the tires are from Bob's Tire at a cost of \$921.46. Motion by Trustee Wright to approve, seconded by Trustee White; roll call, all ayes, motion carried.

East River Road has been striped and Indian Hollow should follow next week. Repairs were performed on Aspen Court using approximately 5 ½ tons of hot mix; River Ridge will be worked on next week. The Brentwood Lake OPWC project is moving along smoothly.

Mr. Schworer mentioned a letter from the EPA that will redefine the definition of waterway and control of those waterways. Trustee Wright is vehemently opposed and requested the Township send the letter of opposition. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Fire Chief Kevin Dembiecs' Report

Back in March of 2014, there were power steering issues on Engine 7. KME Engineers are to provide the specs and guidelines as to if the truck is still serviceable. The cost for the diagnostic is \$380. Approval for \$380 diagnostic on Engine 7 by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Approval for a repair on Engine 3 for \$610.23 was requested. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

The Fire Chief submitted for approval Resolution 2014-37 A Resolution To Establish Employment Requirements (Fire Department) Volunteer / Paid Part-Time Section 2.2.1 Of The Carlisle Township Personnel Policy. The change to Section 2.2.1 would reference probationary periods for Volunteer Fire Fighters and discharge of a Volunteer for without hearing within the first year probationary period, per recommendation from Jerry Innes. Motion to accept by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Chief Dembiec recommended the appointment of Ashley Churgovich, Patrick Linn, Nathan Pratt and Craig Lipinski. Motion to accept the recommendation to appoint the four Volunteer Fire Fighters by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

The Fire Chief is receiving through FEMA new helmets for the previously hired volunteer fire fighters. Also Lieutenant Higgins helmet needs to be replaced due to his promotion. Motion to accept by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

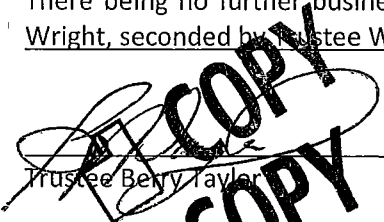
Submitted for approval was the maintenance contract for the new voice recorder at a cost of \$1,000. The Fire Chief believes this should be the last year for the need for a maintenance contract. Trustee Taylor questioned if there had been any further discussions with the County on the 911 program. The Fire Chief stated the County is busy with other things, so it isn't a current issue. He estimates the new voice recorder will be obsolete in approximately seven years. Motion to accept by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Trustee Wright discussed the legal opinion received from the Township Risk Consultant Kathy Gonzales regarding walking at Town Hall. Due to the lack of individual monitoring and the looseness of the walking program and the potential for injury, it was advised to discontinue the allowance. However, if the programs were to have a Township Official walking with the residents and a Hold Harmless Agreement signed, it could be possible. He commented that there are responsible residents that are using the Town Hall and does not feel the allowance of walking is a liability. However, Administrative Assistant Oliver stated that many times there is only one person walking and they are not following protocol of signing in. He stated that the Town Hall is left open for anyone to enter. Trustee White commented that there are other groups that use the Town Hall and do not use the Hold Harmless Agreement. Mr. Oliver stated that it was addressed by Ms. Gonzalez that these groups also need to sign the Agreement. It is his duty to approach the Trustees with the information obtained and to make the change and set policy. Trustee White suggested submitting the issue to legal for advisement. If there is a Township event and something happens, insurance will cover it; if it is not a Township event,

insurance will not cover it, stated Mr. Oliver. Walking is not a Township event. Mr. Oliver has been working with Ms. Gonzalez for almost two years to reduce the Township liability. Mr. Churgovich questioned what would happen if a child was hurt on the playground at the park. Mr. Oliver stated that because the park is a joint venture with the MetroParks, and the Township is responsible for doing monthly checks at the park.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:56 PM.


Trustee Berry Taylor


Trustee Robert White


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer

12/15/14
Date