

**Record of Proceedings  
Minutes of the Carlisle Township  
Special & Regular Board of Trustees' Meeting  
June 16, 2014**

The Carlisle Township Board of Trustees met on June 16, 2014 at 6:00 PM for a Special Board of Trustees' Meeting. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, and Administrative Assistant / Zoning Inspector William Oliver.

Motion by Trustee Wright to move into executive session to discuss potential Zoning Commission Board Members and Alternates at 6:00 PM, seconded by Trustee White; roll call, all ayes, motion carried.

Motion by Trustee Wright to re-enter regular session at 7:09 PM and begin the regular Board of Trustees' Meeting, seconded by Trustee White; roll call, all ayes, motion carried.

The Carlisle Township Board of Trustees met on June 16, 2014 at 7:10 PM for a Regular Board of Trustees' Meeting. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec, and Road Superintendent Robert Schworer. Twelve (12) people signed the attendance sheet.

Chairman Wright began the meeting with the reading of the job description for Lieutenant III position submitted by the Fire Chief that evening. Trustee White motioned to adopt the job description with the addition of prior job requirements in the selection guidelines, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Trustee Wright motioned to promote Fire Fighter Stephen Higgins to Lieutenant III, seconded by Trustee White; roll call, all ayes, motion carried.

Trustee Wright motioned to hire Scott Rogers to fill the unexpired term on the Zoning Board, Tom Mathes as first alternate and Mike Hagan as second alternate on the Zoning Board, seconded by Trustee White; roll call, all ayes, motion carried.

**Audience Participation**

Resident Kathy Miller asked what the progress was on East Carlisle School. If this building has too many problems and they have only gotten worse, why are we holding on to this building? Why are we still keeping the utilities on? Trustee Wright mentioned we are looking into options. Trustee Taylor mentioned that Mr. Oliver received something just that day and will be presenting it. Mr. Oliver said he received three quotes for preliminary studies before it can be found out the cost to take down the building. He submitted them to the Trustees for review. Trustee White said the utilities had to be kept on for the people to go in and view the building. Trustee White motioned to eliminate the water and the gas and take the electric down to single phase, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resident Mike Hagan mentioned the issue of open burning on Overlook Drive. He indicated that he still does not have resolve. The Trustees reiterated the importance of calling the fire department when there is open burning occurring. In his case, it has already been brought to Chief Dembiec's attention, so the next call should be forwarded by the Chief to the Deputy Curtis for possible violations.

**Fiscal Officer Kimberly Fallons' Report**

Warrants 11093 through 11123 and EFT payments (including payroll) 240-2014 to 249-2014 for a total of \$23,471.81 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Minutes of the Regular Board of Trustees' Meeting held on May 19, 2014 and Special Board of Trustees' Meeting held on June 3, 2014 were tabled due to late delivery to Trustees.

May 2014 Financial Statements were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Regular Purchase Order and Then and Now Purchase Order 49-2014 and 50-2014. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Olivers' Report**

Donation from AA Lunch Bunch was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

There were fifteen zoning permits issued. There were six mowing orders approved by the Trustees', many of which have been mowed. July 2, 2014 is the next BZA hearing for one applicant.

**Road Superintendent Robert Schworer**

Robson Road tree work has been completed, road side mowing has started, and work will begin on Arbor Court for fixing the joints.

Executive session was requested to discuss personnel.

Trustee Wright questioned if there was any new information on the East Avenue erosion. Mr. Schworer commented that he had spoken with the engineer's office about getting together and taking a look at it further and see what their recommendation is.

**Fire Chief Kevin Dembiecs' Report**

EMS Billing for MVA is proposing a rate change from 10% fee to 17% fee. There are few companies that provide this service, according to Chief Dembiec. The Fire Department average income is \$3,400 a year. Trustee White suggested contacting the Ohio Township Association for other EMS billing vendors.

Truck 5 should be in service June 20<sup>th</sup> to meet FEMA demands.

There were 72 runs in May; most were EMS runs.

Motion by Trustee Wright to enter executive session to discuss Road Personnel at 8:23 PM, seconded by Trustee White; roll call, all ayes, motion carried.

Motion by Trustee Wright to re-enter regular session at 9:27 PM, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Trustee Taylor questioned if action needed to be taken with keeping Fire Fighter Louis Hodge on after the Safer Grant expires. Trustee White answered that the Township never really laid him off. He

suggested the subject be brought up at a meeting open to the public, but no action needed to be taken. Fiscal Officer Fallon stated that the Grant expires in July. Trustee White said a decision has not been made to terminate Fire Fighter Hodge, so there is no decision to make. Fire Fighter Hodge will be kept on staff until the Fire Department can apply for another Safer Grant. Resident Linda Lowery questioned if Mr. Hodge didn't have to be laid off in order to bring him back under the Safer Grant. Trustee White said we may have to do that, but we need to know when the next grant is coming out before we can do that. Chief Dembiec stated that it is a timing issue. A lay off notice has to be given or he has to be laid off in so many days of the grant opening. Mrs. Lowery stated the problem is if Mr. Hodge is hired back under the grant, does the Township have the authority to continue paying him because he was only hired for the term of the grant. Trustee White thinks the Township can just rehire him, but it should be looked into.

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 9:40 PM.

~~COPY~~  
Trustee Betty Taylor

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Attested: Kimberly Fallon, Fiscal Officer

~~COPY~~  
Trustee Robert White

8/18/14  
Date

~~COPY~~  
Trustee James Wright