

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Town Hall – Monday May 19, 2014**

The Carlisle Township Board of Trustees met on May 19, 2014 at 7:00 p.m. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Eleven (11) people signed the attendance sheet. Chairman Wright called the meeting to order with the Pledge of Allegiance.

**Audience Participation (Public Comment)**

Resident Carl Denk questioned if the new housing at Carrington Point was permitted to install a mound system. Zoning Inspector Oliver mentioned it was all going through the Health Department.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on May 5, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 11035 through 11071 and EFT payments (including payroll) 198-2014 to 217-2014 for a total of \$327,521.45 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Trustee White commented that the amount included the payment for the Brush Truck. Fiscal Officer Fallon commented that the payment is being held until the Fire Chief and Spartan can come to an agreement on late day penalties had been incurred. Chief Dembiec commented that his contact was on vacation and wasn't being attended to.

Then and Now Purchase Orders 47-2014 and 48-2014 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

April 2014 Financial Statements were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Thank you to John and Helen McDonald for helping with Pride Day and the donation of flowers.

Fiscal Officer Fallon questioned the Trustees if it could be considered to shut off the utilities at East Carlisle School. She mentioned that since the building is un-rentable and just a paper short of being condemned, it would be cost effective to have the utilities shut off. In 2014 \$12,000 has been spent on maintaining the building. Every year the Township is claiming a loss on the East Carlisle School. Trustee White questioned how much the electric was each month; it would be needed to have the building inspected. Trustee Wright said to look into it and bring it back to the next Trustees meeting to decide what to do.

**Administrative Assistant / Zoning Inspector William Olivers' Report**

Administrative Assistant Oliver said there were 88 loads brought to the Township for Dumpster Days. He suggested for the future considering having Dumpster Days available after storms. After the last storm the County had multiple sites available to residents of Lorain County and he would find out how

Carlisle could get on the list for the residents. Trustee Wright commented that it comes down to the advertising to the residents. Administrative Assistant Oliver commented that advertising is ample; he believes that the reason for the lack of residents attending the dumpster days is because of the bulk pick up provided by Allied Waste on a monthly basis.

Pride Day reported little planted due to the weather. He thanked Trustee Taylor for providing his labor and rototiller for the islands in the front of the Fire Station.

Zoning Inspector Oliver discussed several mowing and clean up orders he was preparing. There were a couple that had not been taken care of after several attempts to contact. The house at the corner of Murray Ridge and Russia received another letter for clean-up and an untagged vehicle parked in the yard. The next step is to involve the Prosecutor. Mr. Denk questioned if the Township could enforce the requirement of insurance on untagged vehicles. Trustee White commented that insurance was not a zoning issue and could not be enforced.

#### **Road Superintendent Robert Schworers' Report**

Road Superintendent Schworer reviewed an increase from the Engineers office for the Lakeview Storm Sewer Project. The cost has risen from the first estimate of \$104,000 to \$136,000. Mr. Schworer questioned if the Trustees still wanted to proceed with the project considering the increase. Fiscal Officer Fallon said the funds were available; however, it would reduce what would be available for potential future projects. Trustee White motioned to accept the increase contingent on a request for a supplemental grant application with additional funding from OPWC, seconded by Trustee Wright; roll call, all ayes, motion carried.

Five dumpsters were filled and 3,360 pounds of scrap steel and 300 pounds of mixed aluminum were received along with 99 gallons of road oil. Mr. McDonald questioned where the road oil goes. Mr. Schworer commented that the Road Department burns it for heat.

#### **Fire Chief Kevin Dembiecs' Report**

Chief Dembiec requested approval to purchase a suction unit for T-5 with a cost of approximately \$1,000 but it will be reimbursed through EMS Grant Funds. Motion to approve up to \$1,000 by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Approval was requested to renew the B&C Radio Maintenance Contract in the amount of \$2,568 which is billed quarterly over the year. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Fiscal Officer Fallon questioned if the previously approved radio purchase would be covered under the B&C Radio Maintenance Contract. Chief Dembiec commented that the additional cost would be \$7.00 a month for each portable radio. If the proposed twelve radios were purchased, the additional cost to the Township would be \$1,008 more each year. Chief Dembiec hasn't had any luck in purchasing of the additional twelve portable radios yet through the auctions.

Chief Dembiec discussed the additional \$9,000 of equipment the new Brush Truck would need above the contracted cost to Spartan. He requested \$3,500 to purchase hoses and nozzles, and other smaller items. He is holding off on the air packs, since the Township has not been denied the Grant yet.

Fiscal Officer Fallon asked Chief Dembiec to clarify the overage amount that was needed for the new Brush Truck. He said the truck grant was for \$200,000, which went up to \$211,000 and then there is an

additional \$9,500 for the equipment. The most the Brush Truck should cost on paper is \$225,000 with \$25,000 being paid for by the Township. Since this was discussed and approved earlier, a motion was not required for approval.

Firefighter Louis Hodge was in attendance to give the Union's acceptance of the Drug Policy for non-CDL employees.

Chief Dembiec requested executive session to discuss fire fighter personnel.

Motion by Trustee White to enter into Executive Session to discuss Fire Fighter employment and promotion, seconded by Trustee Wright; roll call, all ayes, motion carried.

Motion by Trustee Wright to re-enter regular session, seconded by Trustee White; roll call, all ayes, motion carried.

**Additional Business and Announcements**

Next regularly scheduled Trustees' Board Meeting is Monday June 16, 2014 at 7:00 p.m. at Town Hall.

1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.
2. Don't Trash It – **RECYCLE!!!**
3. May 24, 2014 – 10am-2PM Girl Scout Troop Car Wash @ Town Hall Lot
4. Community Park Pavilion – Reservations are filling up fast! Call 458-5667 to make your reservation for the summer!

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:14 PM.

**COPY**  
Trustee Berry Taylor

**COPY**  
Trustee Robert White

**COPY**  
Trustee James Wright

**COPY**  
Attested: Kimberly Fallon, Fiscal Officer

7/14/14  
Date