

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Town Hall – Monday May 1, 2014**

The Carlisle Township Board of Trustees met on May 1, 2014 at 7:00 p.m. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Eighteen (18) people signed the attendance sheet. Chairman Wright called the meeting to order with the Pledge of Allegiance.

**Audience Participation (Public Comment)**

A Deputy from the Sheriff department came to alert the residents to more break-ins in the area. He recommended locking up cars and houses.

Resident Stephen Elek questioned who to contact to report a neighbor who was not mowing or for vacant properties with issues that are affecting the neighbors, such as derelict pools creating mosquito havens. The Zoning Inspector and/or the Health Department can be contacted. Zoning Inspector Oliver mentioned at this time of the year he tends to be lenient when it comes to grass not being mowed. He has seen instances where a resident's mower is in the shop being fixed, in which it could take six to eight weeks to be fixed. The other properties in question are already being attended to. Mr. Oliver indicated there is a problem with "zombie" homes, homes that are in limbo without an official owner. He tracks the property to the most current owner on record and sends notices. When notices are not sufficient, the Road Department will be sent out to mow and liens are then placed on the property for later recouping of mowing costs.

Resident Mike Albert requested a meeting with Trustee Taylor after the meeting to discuss the Township Noise Ordinance and multiple housing issues on Elbert Drive.

Another resident from Elbert Drive, Diane Piazza came forth to discuss a neighbor who lives on Indian Hollow but has access to Elbert Drive and has been misusing the drive with go-carts and dirt bikes, and obstruct traffic by not moving out of the way. Trustee White questioned if the police had been called. Ms. Piazza said yes, but as soon as the sheriff leaves, the behavior begins again. Administrative Assistant Oliver interceded clarifying that Elbert Drive is a Private Drive and the Township and the Sheriff have no jurisdiction. There were several complaints about the farm animals on the property as well, which Mr. Oliver indicated the property is in an agricultural overlay in which farm animals are permitted. Several of the residents stated that the resident in question technically does not live on Elbert Drive; they only have an access from the rear of their property to the drive which shouldn't give them access to the entire drive. Trustee White recommended the residents find a real estate attorney who could look over the deed restrictions and help them.

Jan Brooks from the Township Historical Society discussed the book Jerrod Smith wrote about the history on the old Infirmary on Murray Ridge Road and suggested the Trustees' have Mr. Smith give his power point presentation for the residents. She highly recommended it as it was viewed three times at the Grafton Public Library due to the demand.

Resident Thomas Elbert and several other residents from Elbert Drive stressed their concerns over the stress and disconcert the corner neighbor has created. There were questions on how the street could

become a dedicated township road. Trustee White commented that it couldn't because it doesn't meet the requirements. He also suggested documenting the events with videotaping on a cell phone to show the sheriff.

Resident Linda Lowery discussed the ditch that was cleaned that runs behind her house and the mess that was left behind by Asplundh. Her husband called Ohio Edison to complain and was told they don't remove firewood and experienced threatening behavior. The Lowerys' wanted the Township to know what was left on Township property. Trustee White commented the Township will call Ohio Edison.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on April 21, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 11019 through 11034 and EFT payments (including payroll) 184-2014 to 197-2014 for a total of \$25,619.28 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Resolution 2014-12 A Resolution to Authorize Carlisle Township Board of Trustees to Enter Into An Agreement With Star Plus For Treasury Management Products/Services was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2014-13 A Resolution To Participate in Electronic Funds Transfer (EFT) of Any Payment or Distribution of Money That The Tax Commissioner is Required By Law To Make To Carlisle Township was submitted for approval. . Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

A Record Retention Policy was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

**Administrative Assistant / Zoning Inspector William Olivers' Report**

Administrative Assistant Oliver submitted a \$75.00 donation from the AA Lunch Bunch for acceptance. Motion to accept donation by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Mr. Oliver, Trustee Taylor and Fiscal Officer Fallon attended the MS-4 meeting held on April 29, 2014.

Reminder to residents that Dumpster Days will be held on Saturday May 10, 2014 from 9 AM – 4 PM and Pride Day will be held on May 17, 2014. Handouts were available to the residents of acceptable and unacceptable items. Volunteers are still needed for Pride Day.

Zoning Inspector Oliver said the Carrington Pointe address reassignments have been completed.

The BZA will be meeting on May 7, 2014 for a hearing on an additional accessory building and a commercial sign.

**Road Superintendent Robert Schworers' Report**

Road Superintendent Schworer received the plans today for the Lakeview Storm Sewer Project.

On Arbor Court there is about a 200 foot stretch where the concrete giants are disintegrating. They will be sawed out and black topped. It was a hard winter on the roads. The slag has been delivered; this will probably be the last year the Township can get it.

**Fire Chief Kevin Dembiecs' Report**

Fire Chief Dembiec is driving down to Kentucky tomorrow to pick up the Brush Truck. The title will not transfer until the check has been cleared. Insurance will be looked into tomorrow. The delivery delay penalty will be addressed by a separate invoice and will either be refunded by cash or by approved equipment. The funds have not been received by FEMA yet.

A revised Drug Policy has been submitted to the Trustees for review after approval from legal. Trustee White said to allow the Union to review and then bring back to the Trustees.

Approval to authorize extrication gear maintenance contract of approximately \$950 was submitted for approval. Motion to approve up to \$1,100 by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Approval to authorize the breathing air compressor system maintenance contract for the SCBA's \$1,100 was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

The fire department went on fifty four (54) runs for the month of April.

The data server project and scanners is going to require an additional cost of \$1,000. Motion to approve computer system upgrade up to \$1,000 by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Request for approval to purchase radio's through auction. Motion to approve up to \$1,400 by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

**Additional Business and Announcements**

Next regularly scheduled Trustees' Board Meeting is Monday May 19, 2014 at 7:00 p.m. at Town Hall.

1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.
2. Don't Trash It – **RECYCLE!!!**
3. Carlisle Township Dumpster Days Saturday May 10, 2014 9 AM- 4 PM
4. Pride Day May 19, 2014 9 AM – 12 PM
5. Girl Scout #50465 Car Wash May 24, 2014 10 AM – 2 PM

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:15 PM.

  
Trustee Berry Taylor

  
Attested: Kimberley Dalton, Fiscal Officer

  
Trustee Robert White

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Date

  
Trustee James Wright