

**Record of Proceedings**  
**Minutes of the Carlisle Township Special Trustees' Meeting and**  
**Minutes of the Regular Board of Trustees' Meeting**  
**Town Hall – Monday April 7, 2014**

The April 7, 2014 special meeting of the Carlisle Township Board of Trustees was called to order at 6:00 PM by Chairman James Wright at the Carlisle Township Town Hall.

In attendance were Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, and Fire Chief Kevin Dembiec. Two (2) Full Time Firefighters and seven (7) Volunteer Fire Fighters signed the attendance sheet.

At 6:00 PM motion was made to enter executive session. Motion to approve by Trustee Wright, seconded by Trustee White; roll call; all ayes, motion carried.

Volunteer Firefighter Dave Keener requested that all Firefighters in attendance be invited into executive session. Trustee White denied the request saying the two invited into executive session were the two invited in at the initial executive session and they were to hear Chief Dembiec's rebuttal to their grievances and a bunch of people do not need to be involved. Mr. Keener stated that a bunch of people are already involved. Trustee White reiterated that only two would be invited into executive session.

Invited into executive session were Full Time Firefighter Robert Hanmer and Volunteer Firefighter Rick Williard.

At 7:15 PM motion was made by Trustee Wright, seconded by Trustee White to re-enter regular session and enter into the Regularly Scheduled Trustees' Meeting; roll call; all ayes, motion carried.

The Carlisle Township Board of Trustees met on April 7, 2014 at 7:12 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Twenty-one (21) people signed the attendance sheet.

**Audience Participation (Public Comment)**

Volunteer Firefighter Dave Keener commented that he was very disappointed with the Trustees for not allowing fire department members to be present to hear what was taking place in executive session. He felt should have all been allowed to hear in order to dispel any hearsay. Trustee Wright commented that a meeting will be scheduled between the Trustees and the fire department as what had been done in the past, and the Trustees will address Mr. Keener's concerns at that time. Mr. Keener stated he preferred a public meeting. Trustee Wright said the meeting could be public. Firefighter Louis Hodge concurred with Mr. Keener. Trustee White clarified that the meeting would not be another meeting to discuss the same subject matter. He indicated it wouldn't be the right thing to do to have numerous people bombarding one person. Trustee Wright commented that the two people who brought up the concerns were the two that had been invited back again.

Resident Carl Denk had a concern with a new house that is being built on his street. The driveway pipe is one foot too high. He requested it be addressed in the near future. Road Superintendent Schworer commented that the builder had been contacted.

Rick Kostelnick Manager at the Lorain County Landfill was in attendance to let the residents know that he was available if there were any questions or concerns regarding recent issues of trash blowing around in people's yards and such. He said he has been proactive with having trash cleaned up regularly. However, even with having several layers of fencing, trash is either being blown out by the wind or the seagulls are carrying it elsewhere. Unfortunately, the seagulls are carrying it to other lakes and ponds in the area. He encouraged residents to call him if they see trash outside the landfill; he will do his best to have it picked up.

Resident John McDonald questioned what other landfills were nearby. He suggested calling them and seeing if this is a problem they experience as well. The other landfills are in Mansfield, Wyandot County, Waynesburg, and Geneva, to name a few. Trustee Taylor questioned if the Novak property had been cleaned up. Mr. Kostelnick said yes. He then showed the Trustees' recent pictures of the cleanup. He also mentioned that he had not been allowed on the Novak property from January 10<sup>th</sup> through March 7<sup>th</sup>. Resident Dave Liller questioned what was being done about any possible contamination of the Novak's lake. Mr. Kostelnick said the Regional Offices have been in communication with the Novak's about a solution.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on March 3, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Minutes of the Regular Board of Trustees' Meeting on March 17, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 10962 through 10991 and EFT payments (including payroll) 108-2014 to 144-2014 for a total of \$71,532.48 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Regular Purchase Order 42-2014 and Blanket Certificate 37-2014 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

March 2014 Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

**Administrative Assistant / Zoning Inspector William Olivers' Report**

Administrative Assistant Oliver introduced Resident Tom Mathes who is in attendance to discuss the reassignment of his address. Mr. Mathes indicated he received a letter requesting his address be reassigned. Since it was requested and he is opposed, he did some investigating. He stated that the Lorain County Recorder's office suggested and recommended the reassignment, but it was not mandatory. He was told the final say would be the Trustees. Mr. Mathes stressed the inconvenience of having to change his address due to all the people he has contact with by mail and legal documents. Another issue that was raised was GPS locating, which he states would not affect anyone on the street but him. While he is opposed, he suggested a possible deed restriction that would allow the number to be reassigned should he choose to sell his home.

Administrative Assistant Oliver read the letter Mr. Mathes received, stating the reassignment was suggested, but the reassignment process had already been started with the notification to the utility companies, local government, the post office and 911 of his new address.

Trustee Wright said he could understand the problems with having to change addresses as it has happened to him and his business in the past; it is an inconvenience, but in the interest of the safety of Mr. Mathes and other residents, it must be done. Mr. Mathes mentioned that when he first purchased his property, he followed the rules, but over time he found that lots can be split. Mr. Oliver mentioned that Soil and Water has been alerted to the drainage situation from the lot split and will be contacting the owner. Trustee White stated he would speak with Jerry Innes.

Administrative Assistant Oliver submitted a \$75.00 donation from the AA Lunch Bunch for acceptance. Motion to accept donation by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Resolution 2014-09 A Resolution Urging Voters to Support State Issue I, Renewal of the State Capital Improvement Program on the May 6, 2014 Ballot was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2014-10 A Resolution To Establish a Fund for the Lorain County Solid Waste Grant Received by Carlisle Township, Lorain County, Ohio was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Resolution 2014-11 A Resolution Authorizing Carlisle Township to File one (1) Application with the Lorain County Board of Commissioners Through Lorain County Community Development (LCCD) for the FY2014 Community Development Block Grant (CDBG) Funding was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

An Assignment of Contract from Zwick and Associates transferring the Residential Building Official position to R.E. Warner was submitted for signatures and approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Mr. Oliver submitted a Memorandum of Understanding (MOU) for use of the ball fields at East Carlisle School. Mowing would be required in order to use the fields as well, and there would not be any storage available. Trustee White suggested that the MOU include that any mowing that is to be done by adults, not children. Once the changes are made, Trustee Wright will sign the MOU. Motion by Trustee White to approve MOU with stated changes, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Reminder to residents that Shred Day and Food Drive will be held on April 19, 2014 at the Lorain County Recycling Center; Pride Day will be held on May 17, 2014, and the Township Dumpster Days will be on May 10, 2014 from 9:00 AM to 4:00 PM.

Zoning Inspector Oliver reported there were five (5) zoning certificates issued for March: one (1) fence violation, one(1) razing, one (1) accessory building, one (1) agricultural building, one (1) addition to garage (violation), and one (1) single family dwelling.

The BZA results from last meeting were two structures were allowed and one denied, which would have 30 days to be removed.

Trustee White brought up for discussion 911 coming into Lorain County. Currently, Carlisle Township and North Ridgeville would be providing their own 911. Chief Dembiec commented that discussions have taken place between himself and Tracy Slagle. There are some issues that need addressing first; he

does not want to jump onto the Lorain County 911 because the other departments are all electronically dispatched and the Fire Department does not have the budget for the change, so he is in no rush. Some of the costs associated are the hardened tablets and the air cards required for the tablets per truck. Trustee White asked Chief Dembiec to provide other options. Chief Dembiec stated he is waiting for Tracy Scagle who is currently working on a New World 911 software conversion which will change everything. Trustee White and Chief Dembiec both agreed that when ready they would call Jim Cordes and see what incentives would be available.

#### **Road Superintendent Robert Schworers' Report**

The road department used 459.72 tons of salt this winter at a cost of \$15,777.59. Total used was 550 tons with 50 tons in storage. With the new salt contract, the Township will be asking for 535 tons for next winter.

LaGrange Township is interested in doing some work on the King Ditch, which goes into Carlisle Township to the Metro Parks. He asked the Trustees if they would like to contact the engineer's office and see if SWAK funds could be available for Carlisle. Currently, there is some flooding on Whitehead Road and if LaGrange cleans their portion, it would create more water flow to Carlisle.

Road Superintendent requested approval to trade in the Gravely mower for a new SCAG mower from Medina Tractor Sales. Cost with trade in would be \$5,682.00. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Graffiti has been painted over on Waterfall Drive.

#### **Fire Chief Kevin Dembiecs' Report**

There were six runs on the March run report.

Chief Dembiec stated he was able to communicate with both the EPA and the Environmental Specialist on the Sheriff Department and set a tentative date for May 5, 2014 for the Township Public Meeting on open burning and illegal dumping. He is waiting on written confirmation.

The Hazmet contract fee has risen to above \$2,000 which means the Township is mandated to have two technicians on a team and an alternate. Each Tech has to maintain fifty percent drill meeting attendance or fines will be incurred.

Chief Dembiec requested executive session to discuss firefighter personnel.

Motion by Trustee Wright to move into executive session to discuss firefighter personnel at 8:19 PM, seconded by Trustee White, roll call; all ayes, motion carried.

Motion by Trustee Wright to move back into regular session at 8:58 PM, seconded by Trustee Taylor, roll call; all ayes, motion carried.

#### **Additional Business and Announcements**


Next regularly scheduled Trustees' Board Meeting is Monday April 21, 2014 at 7:00 p.m. at Town Hall.


1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.

- 2. Don't Trash It – **RECYCLE!!!**
- 3. Shred / Food Drive April 19, 2014 Free!

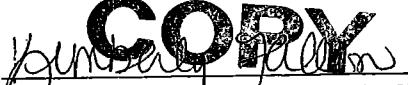
**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:59 PM.

**COPY**  
  
Trustee Berry Taylor

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Trustee Robert White

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Trustee James Wright

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Attested: Kimberly Fallon, Fiscal Officer

04.21.14  
Date