

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Town Hall – Tuesday March 3, 2014**

The Carlisle Township Board of Trustees met on March 3, 2014 at 7:00 p.m. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Fourteen (14) people signed the attendance sheet. Chairman Wright called the meeting to order with the Pledge of Allegiance.

**Audience Participation (Public Comment)**

Two Deputies from the Lorain County Sheriff came to offer to the residents a Crime Watch Security Light Sockets that the Sheriff Department received as part of a Grant. The light socket fits into, preferably, an outside door light fixture. When the switch is flipped twice, the light socket is activated. It is to be used as an alert that there is something wrong to your neighbors and/or the Sheriff.

Resident Kathy Miller questioned if there was any progress on the Road department getting new vehicles. Trustee Wright mentioned that due to the restraints on funds, things are being taken care of as funds are permitted. He also mentioned that the Fire Department has received more than \$800,000 worth of equipment over the past couple of years that doesn't cost the residents anything. Fiscal Officer Fallon stated that with the phasing out of Local Government funds and the reduction in real estate appraisals, it would take time.

Resident Don Shenefelt questioned how much salt was left. Road Superintendent Schworer commented there is just over 100 tons in the salt bin. He also stated that to purchase new salt would cost twice as much as what was purchased per the contract with ODOT, which was around \$35 a ton.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on February 3, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Minutes of the Special and Regular Board of Trustees' Meeting on February 18, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 10902 through 10918 and EFT payments (including payroll) 68-2014 to 87-2014 for a total of \$29,338.27 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Wright; roll call, all ayes, motion carried.

Then and Now and Regular Purchase Orders 36-2014 through 38-2014 and Blanket Certificate 36-2014 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

January 2014 Financial Statements were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Legal notices have been published in the Chronicle Telegram soliciting bids from banking institutions. The deadline to submit a bid is March 15, 2014.

**Administrative Assistant / Zoning Inspector William Oliver's Report**

Administrative Assistant Oliver submitted the estimate from PERSO for the water damage claim for East Carlisle for approval and signature. No discussions were necessary; estimate was signed.

Fiscal Officer Fallon will be attending the Lorain County General Health District Advisory Council meeting on March 6 at 7:00 pm to represent Carlisle Township.

The amount proposed to be received for the Lorain County Solid Waste Management Recycling Grant is approximately \$5,430.09; each year decreasing. Mr. Oliver is looking into some educational materials to give to the residents as to what should be placed in the green cans as opposed to the blue cans. If the Landfill removes items from the green cans and classifies them as trash that should have been in the blue cans, the Township will have a high residual which will contribute to the decreasing grant money available. Nothing in the green can should be bagged; blue cans should contain bagged trash.

Administrative Assistant Oliver discussed researching the LCBG (Lorain County Block Grant) to see if funds could be available for the demolition of East Carlisle. He is waiting to hear back from Pat Metzger from the Land Bank. Funds may be available to upgrade the current restrooms at Town Hall to make them more ADA friendly.

Trustee White suggested Mr. Oliver look into taking Grant Workshops.

March 18<sup>th</sup> is the next Commissioners meeting in which the Straw Haag Ditch will be discussed. Memorandum of Understanding was submitted for signature.

The Building Official's contract has been signed by Thomas Horseman and is now in effect.

Zoning Inspector reported two applicants for the next BZA Meeting: one variance and one conditional home use. Zoning Commission will be meeting on March 5, 2014.

**Road Superintendent Robert Schworer's Report**

Road Superintendent Schworer discussed the Bridge Inspection Report for the Township. He indicated that bridges over 10 feet are taken care of by the County.

ODOT has requested that the Township, through a Revocable Use Permit, allow the removal of the fence at the Butternut Ridge Road Cemetery if needed when work is done on the curve. Currently, the fence is five feet into the easement. There was question as to the need to have the fence. Mr. Schworer commented that it being located on the curve and can be seen, keeps the drivers on the road. Motion to sign the Revocable Use Permit by Trustee White, seconded by Trustee Wright, roll call; all ayes, motion carried.

There were some leaks found in the plumbing at the Town Hall that have been repaired.

Resident Karen Weber informed the Road Department that pipes have fallen off on Dewhurst and East River Road. Mr. Schworer commented that there is an erosion problem that will be looked into in the spring.

**Fire Chief Kevin Dembiecs' Report**

Chief Dembiec discussed the January run report. There have been 109 for the year to date.

Firefighter two classes will be opening soon and the cost will be covered with FEMA Grant funds. Phase two, the second group of Volunteers interviews will begin soon.

The Dawn Project report was discussed. The Dawn Project is the pilot program in Lorain County regarding Narcan, the drug administered to heroin overdose victims.

An extension was requested from FEMA regarding the delivery date of the Brush Truck and was granted until June 20, 2014.

6/6Y is the new ISO rating for the Fire Department. The change in rating is to make things easier on the insurance companies.

**Additional Business and Announcements**

Next regularly scheduled Trustees' Board Meeting is Tuesday March 17, 2014 at 7:00 p.m. at Town Hall.

1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.
2. Don't Trash It – **RECYCLE!!!**

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:10 p.m.

**COPY**  
Trustee Berry Taylor

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Trustee Robert White

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Trustee James Wright

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Attested: Kimberly Fallon, Fiscal Officer

04.07.14  
Date