

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Town Hall – Tuesday February 3, 2014**

The Carlisle Township Board of Trustees met on February 3, 2014 at 7:00 p.m. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Fourteen (14) people signed the attendance sheet. Chairman Wright called the meeting to order with the Pledge of Allegiance.

**Audience Participation (Public Comment)**

Resident Ron Novak submitted additional pictures of his property and lake regarding the issue with the Landfill trash blowing into his lake and the nuisance of the sea gulls. He indicated that an effort has been made by the Landfill, but not enough. Mr. Novak has turned off the aerator system to his lake to cause it to freeze to try and deter the sea gulls. Trustee White mentioned that Russia Township Trustees were willing to help and also suggested Mr. Novak to continue to take pictures and keep a daily log.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on January 21, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Minutes of the Special Board of Trustees' Meeting on January 21, 2014 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 10840 through 10871 and EFT payments (including payroll) 35-2014 to 54-2014 for a total of \$67,519.89 were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Then and Now and Regular Purchase Orders 28-2014 through 34-2014 and Blanket Certificates 30-2014 through 34-2014 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

A cemetery Deed was submitted for acceptance. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

**Administrative Assistant / Zoning Inspector William Oliver's Report**

Administrative Oliver submitted the Lorain County Engineer Mileage Report for signature. The Township is responsible for 29.077 miles of roads.

Mr. Oliver gave an update on the East Carlisle claim submitted to PERSO. Mitigation services performed by Platinum Restoration have been completed; the building is dry. Tables and chairs will be removed from East Carlisle and taken to the Town hall for use. Mr. Floyd Biery completed his report and is waiting on PERSO.

Mr. Oliver discussed possibly allowing the Carlisle Township Historical Society to renovate the cupboards in the Townhall, replacing the door with a clear facing, such as clear glass or Plexiglas, and showcasing

items from the Historical Society. He suggested bringing a trophy display from East Carlisle over to the Town hall to use as well. Chris Smith, from the Historical Society submitted an inventory list of items presently in their possession. Trustee White and Trustee Wright commented that it was a great idea.

Mr. Oliver submitted the Commercial Building Department contract for approval and signature. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Zoning Inspector reported two applicants for the next BZA Meeting: one variance and one conditional home use. Zoning Commission will be meeting on February 5, 2014. Three zoning permits were issued. Asst. Prosecutor Mangus will be in attendance at the BZA meeting as there is a resident who over the years has built four building on his property without permits or variances. One of the buildings is in the right of way which will have to be moved.

#### **Road Superintendent Robert Schworers' Report**

Road Superintendent Schworer submitted a project and equipment list to the Trustees. Among the items on the list were: he suggested applying for more grants and funding to complete two phases in Brentwood for one area, patching in the spring on River Ridge Rd., which has no edge drains and needs a total rehab. There is 240 feet of pipe stored at East Carlisle that he would like to use to install on Hope Court. Currently there are about 30 oak trees that need to be removed.

He also indicated the 88 Ford plow truck would need to be replaced with a potential cost of \$120,000 and possibly trading in the old zero turn mower for a new one.

#### **Fire Chief Kevin Dembiecs' Report**

Last year, the fire department started an in-house firefighter training class for the Volunteers who couldn't attend classes due to work schedules. All four volunteers enrolled last year have completed and passed the course. Currently, there is one volunteer that has not completed this training, but he only has a couple of years left on the crew, and he is grandfathered in from having to complete this training.

Chief Dembiec requested executive session to discuss firefighter personnel.

State Fire Marshalls Grant has been applied for which could provide up to \$15,000. He is hoping to get eight sets of bunker gear. Chief stated that if there's a buck out there, he will find it.

Brush truck update – there were quality control issues at Spartan and the factory in Florida. Production schedule delays delivery to April 14, 2014. This delay causes Spartan to pay a \$100 a day penalty. Chief Dembiec stated the penalty will be deducted from the price of the truck. Chief spoke with FEMA regarding the delay. There is a form that he needs to fill out.

Trustee Wright read the letter from the EPA regarding the open burning issues on Overlook Drive. The EPA stated that burn barrels were common on Overlook, but the residents were following the prescriptions of the open burning regulations. One instance of illegal burning was documented and prohibited material was verified by an EPA inspector. This resident received a certified warning letter. Deputy Curtis suggested having an open meeting for any resident interested in the open burning regulations in late March. Trustee Wright commented that Deputy Curtis works during the day, so he may not be available when burning is taking place. However, he suggested the residents to continue documenting.

Motion by Trustee Wright to move into executive session to discuss firefighter personnel at 7:47 pm, seconded by Trustee White, roll call; all ayes, motion carried.

Motion by Trustee Wright to move back into regular session at 8:08 pm, seconded by Trustee White, roll call; all ayes, motion carried.

Motion by Trustee White to release Volunteer Firefighter Jack Barker from the Township due to lack of participation, seconded by Trustee Wright, roll call; all ayes, motion carried.

Motion by Trustee White to approve the payment for First Responder Training with the candidate paying \$100 to be reimbursed upon completion and passing of the Training and the Township paying \$350, seconded by Trustee Wright, roll call; all ayes, motion carried.

**Additional Business and Announcements**

Next regularly scheduled Trustees' Board Meeting is Tuesday February 18, 2014 at 7:00 p.m. at Town Hall.

1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.
2. Don't Trash It – **RECYCLE!!!**

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:10 p.m.

  
Trustee Berry Taylor

  
Trustee Robert White

  
Trustee James Wright

  
Attested: Kimberley Fallon, Fiscal Officer

03.03.14  
Date