

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Town Hall – Tuesday January 21, 2014**

The Carlisle Township Board of Trustees met on January 21, 2014 at 7:00 p.m. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Robert White, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec and Road Superintendent Robert Schworer. Ten (10) people signed the attendance sheet. Chairman Wright called the meeting to order with the Pledge of Allegiance.

**Audience Participation (Public Comment)**

Resident Mike Hagan came to discuss the progress of the burning of non-burnable materials by another resident on Overlook Drive. He indicated that the EPA was currently involved. The EPA has reviewed fire ring distances from structures and materials being burnt and took pictures. A report can be available with a written request to the EPA. Zoning Inspector Oliver commented that these issues are being reviewed by the Zoning Commission. Chief Dembiec acknowledged that he had received a letter and pictures from the EPA. He reiterated that the issue was a street issue, with burn barrels being used by many residents on Overlook Drive. The Trustees questioned if the shooting of firearms and the burning was continuing. Mr. Hagan stated that both have been curbed, but he believes it is due to the weather.

Resident Ron Novak produced a photo album for viewing of the debris that is accumulating in his lake because of the Landfill. He also commented that the stench from the Landfill is overwhelming. He mentioned he has not received any response from the EPA regarding the issue. The Landfill has offered to have temporary help pick up the debris, but Mr. Novak feels that some of the items found in his lake should not be taken lightly and may require the clean up to be performed by professionals and he doesn't want temporary workers on his property. Trustee Wright questioned how the situation could be mitigated. Mr. Novak stated that there needs to be better trash control to prevent it from blowing around during high winds. Trustee Wright questioned if Mr. Novak had approached New Russia Township Trustees, as the Landfill is in New Russia Township. Mrs. Novak stated that the Trustees did not want to discuss the situation with residents from Carlisle Township. However, Mrs. Novak canvassed a large area and was able to have a big turnout when the EPA had a meeting to discuss the increase in height requested by the Landfill. Trustee Wright requested that Administrative Assistant Oliver contact the Prosecutor to see what can be done. He also suggested speaking with the Trustees of New Russia Township as well as Dave Kidder, a Republic Waste representative.

Happy early birthday to Resident Helen Kopp!

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the Regular Board of Trustees' Meeting on December 16, 2013 were submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 10766 through 10806 and EFT payments (including payroll) 502-2013 to 537-2013 for a total of \$41,183.61 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Warrants 10807 through 10839 and EFT payments (including payroll) 01-2014 to 34-2014 for a total of \$45,139.95 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Then and Now Purchase Order 49-2013 and Blanket Certificates 94-2013 to 98-2013 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Resolution 2014-01 A Resolution To Adopt The Carlisle Township Permanent Appropriations and Provide for current Expenses and Other Expenditures of Carlisle Township Board of Trustees During the Fiscal Year Ending December 31, 2014 was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Resolution 2014-02 A Resolution To Approve Purchase Orders 1-2014 Through 27-2014 and Blanket Certificates 1-2014 through 29-2014 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Resolution 2014-03 A Resolution to Authorize Carlisle Township Board of Trustees' To Enter Into Contract With Volunteer Firemen's Insurance Services (VFIS) For a Blanket Accident and Sickness Policy Through National Union Fire Insurance Company of Pittsburgh, PA was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

December 2013 Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Fiscal Officer Fallon indicated that it was time to open up bidding for Banking Regulatory. Submitted for approval was Resolution 2014-05 A Resolution To Submit Legal Notice For Bids and Accept Applications From Local Banks For Public Depository of the Funds of Carlisle Township, Ohio. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Fallon will also be investigating STAR Plus Ohio, a depository with the State of Ohio for the Inheritance Funds, and possibly the other restricted funds. The interest is twice as much as would be received from the local bank.

**Administrative Assistant / Zoning Inspector William Olivers' Report**

Administrative Assistant Oliver submitted a donation of \$75 from the AA Lunch Bunch for use of the Town hall for meetings for acceptance. Motion to approve by Trustee White, seconded by Trustee Wright; roll call, all ayes, motion carried.

Administrative Assistant Oliver submitted Resolution 2014-04 A Resolution to Continue the Agreement for Professional Services with the Lorain County Prosecutors Office as the Township Law Director was submitted for approval. Motion by Trustee Wright, seconded by Trustee White; roll call, all ayes, motion carried.

Mr. Oliver gave an update on East Carlisle. One of the gym walls is fractured and needs to be replaced. A claim was submitted to PERSO, but was rejected due to the time length of deterioration. During the cold spell in early January, pipes broke and flooded three quarters of the school. A claim has been submitted to PERSO. He was confident that mitigation would be covered, but restoration and

remodeling was to be put on hold until further notice. Platinum Restoration Services was in the process of drying out the school. A certificate of completion would be signed on Thursday. Resident Carl Denk mentioned that an expertise in engineering would be needed to design and fix the school if it is deemed salvageable.

January 22, 2014 Midview Middle School is having a Drug Addiction Awareness Night on the drug issues affecting Lorain County at 6:30 pm. It was requested that a representative from the Township be in attendance. Chairman Wright said he would attend.

Zoning Inspector reported two applicants for the next BZA Meeting: one variance and one conditional home use. Zoning Commission will be meeting on February 5, 2014.

#### **Road Superintendent Robert Schworers' Report**

Road Superintendent Schworer submitted the ODOT Township Sign Grant Application. After reviewing the Township signage, there is \$12,973 worth of signs that need replacing.

Road Superintendent Schworer requested funds up to the amount of \$3,000 to remove trees on Robson Road. He is currently waiting on a second quote. Motion to approve by Trustee White, seconded by Trustee Wright, roll call; all ayes, motion carried.

Mr. Schworer requested approval to purchase two garage door openers with remotes at a cost of \$670.00 each. Motion to approve by Trustee White, seconded by Trustee Wright, roll call; all ayes, motion carried.

#### **Fire Chief Kevin Dembiecs' Report**

Chief Dembiec requested approval to send two of the Firefighters to the Northern Ohio Arson Seminar in Ashland for two days. Cost is \$95 per person for two days or \$55 per person for one day. Motion to approve by Trustee Wright, seconded by Trustee White, roll call; all ayes, motion carried.

Chief Dembiec submitted the December run report as well as an annual run report. The Township responded to 664 incidents in 2013. Since 2008, the incidents have been consistent with the exception of 2012 with just over 700 incidents. Sixty percent of incidents are EMS related with forty percent being miscellaneous calls.

Trustee White commented that the SWAK Grant money has been awarded for the Straw-Haag Ditch project.

#### **Additional Business and Announcements**

Next regularly scheduled Trustees' Board Meeting is Monday February 3, 2014 at 7:00 p.m. at Town Hall.

1. Stay in touch with your Township – visit [www.carlisletownship.com](http://www.carlisletownship.com) regularly.
2. Don't Trash It – **RECYCLE!!!**

#### **Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee White, roll call: all ayes, meeting adjourned at 8:01 p.m.

Trustee Berry Taylor

**SCANNED COPY**

Trustee Robert White

*Kimberly Fallon*  
**COPY**  
Attested: Kimberly Fallon, Fiscal Officer

02.03.14  
Date

*J. [Signature]*  
**COPY**  
Trustee [Name]